



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra – 182320 (J&K)
(A State University Recognized u/s 2(f) & 12(B) of UGC Act, 1956)

No: SMVDU/R&D/25/3378-3382

Date: 29.10.2025

Notification

Subject: Adoption of Refund Policy for students admitted in Ph. D. program at SMVDU from Academic Year 2025-26 onwards

Ref: UGC's Fee Refund Policy 2024-25 notified vide D.O No: F. 2-71/2022(CPPP-II) (C-114546) dated 12.06.2024

As approved by the Competent Authority, Sanction is hereby accorded for adoption of UGC's Fee Refund Policy 2024 as detailed hereunder for the students admitted in Ph. D. program offered by SMVD University from Academic Year 2025-26 onwards.

If the student chooses to withdraw from the Ph. D. program in which he/she is enrolled, the following five-tier system for the refund of fees* shall be applicable.

S.no.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is received in the University
1.	100%	15 days before the formally notified last date of admission
2.	90%	Less than 15 days before the formally notified last date of admission
3.	80%	15 days OR Less after formally notified last date of admission
4.	50%	30 days OR less but more than 15 days, after formally notified last date of admission
5.	00%	More than 30 days after formally notified last date of admission

*[Inclusive of Annual Tution fees, One Time Charges and Hostel Charges but exclusive of Security charges. Mess fees shall be deducted on pro-rata basis]

In case of S.no. (1) in the table above, the University shall deduct an amount of Rs. 1,000/- as processing fee from the refundable amount.

This issues with the Approval of the Competent Authority


Registrar
52

Copy to:

1. All Deans/ Heads, for information
2. Finance Officer for information
3. Assistant Registrar, Vice Chancellor's Secretariat, for kind information of the Hon'ble Vice Chancellor.
4. I/ C website, for uploading the same on the University Website.
5. Concerned file.