



श्री माता वैष्णो देवी विश्वावद्यालय

Shri Mata Vaishno Devi University

Sub Post Office, Katra -182320, J&K

Ph: 01991-285524, 096228-85588, Fax: 01991- 285687

e-mail: purchase@smvdu.ac.in

NIQ No: SMVDU/S&P/AA/2025-26/ 1107

Dated: 06/10/2025

Notice Inviting Quotation

Sub:- Procurement of Software for Alumni Data Management at SMVDU.

Quotations in sealed cover are invited for Procurement of Software for Alumni Data Management on behalf of Registrar SMVDU from reputed registered Firms having a valid GST Number and PAN-Number, and for supplying rates for the bellow mentioned item;

S. No.	Details of the Items / Job	Quantity
01	Procurement of Software for Alumni Data Management	01

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by **13-10-2025, Monday, 2:30 P.M.** Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the next working day at **2:30 P.M.** in the presence of authorized representatives, should they wish to attend the same.

Terms & Conditions

1. Rates should be written in figures as well as words, GST rates, Visiting charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by **13-10-2025, Monday till 2:30 P.M.**
3. *The Firms who had already applied earlier against NIQ issued vide No. SMVDU/S&P/AA/2025-26/265 dated 03-06-2025 shall have to apply afresh w.r.t. technical specifications as enclosed at Annexure – B alongwith fresh rates & their validity.*
4. The **quotation / Schedule of Quantities** should be on the letter head of the Company with reference **No. & date on it, duly signed and stamped.**
5. The quotations should be submitted in sealed cover, addressed to the Registrar, SMVDU, super-scribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
6. Price quoted for the material / equipment shall be final and valid for 3 months.
7. Quotation without the authorization from the Company will not be accepted.
8. Delivery of material /equipment / stores mentioned in this quotation will be supplied by the supplier at SMVDU Stores at Kakryal, Katra-182320 (J&K).
9. Rates offered must be for metric system of unit lengths or volume or weight.

10. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
11. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
12. The quotation should be complete in all respects and the firms shall give the Make/ Brand name offered for the items in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
13. The payment will be released after the receipt of all and complete material/equipment with complete accessories in good working condition and its inspection by a duly constituted Inspection Committee.
14. Material/equipment shall be guaranteed for the minimum period of 01 / 02 / 03 [strike off whichever is not applicable] years on site for satisfactory performance, workmanship and for the quality of material/ equipment supplied by the firm from the date of delivery/ installation.
15. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
16. All taxes / duties should be clearly mentioned in the Quotation.
17. PACKING: The equipments shall be packed suitably for dispatch directly to SMVDU at Suppliers expenses and supplier shall be responsible for any damage during transit.
18. AFTER SALES SERVICE: The offer shall clearly state full details of the after sales service facility available for the equipment.
19. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
20. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: www.smvdu.ac.in For any query, contact Deputy Registrar (S&P), SMVDU at the following email id: purchase@smvdu.ac.in.

Signatures:.....

Registrar, SMVDU

Dated:.....



[To be provided on Firm / Company Letter Head]

Schedule of Quantities**Name of the Job:** Procurement of Software for Alumni Data Management at SMVDU.**Ref: NIQ Number :** **Date:**

S. No.	Details of the Item	Quantity	Rate per item	Amount (in Rs.)	GST Rate	GST Amount (in Rs.)	Total Amount inclusive of GST (in Rs.)
1							
2							
3							
4							
	Less: Discount if any						
	Add: Delivery Charges if any						
	Net Amount to be paid in Rs.						
	Deliver Period						

Additional Terms and Conditions [if any]:

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Bank details for RTGS Transfer

Name of the Account:

Account No.:

Account Type:

Bank Name:

Branch name and Address:

IFSC Code:




Signature & Stamp of the Supplier

Annexure B

1. Exclusive Portal for Alumni with custom domain name, configurable, private, and secure network along with multiple layout templates.
2. A user-friendly and robust mobile application supported both on IOS and Android is required.
3. The Alumni portal should support a centralized database with real-time dynamic eport features and filtering and profile management options.
4. Access to unlimited email subscription and options to customize emails without extra charge.
5. The website portal should act as a platform to send messages through Email support, text message support, and Event & Site management tools.
6. The website should support News Blogs, Announcements, Ticketing systems, Gallery, Meet hosting features.
7. Users' privacy should be of utmost concern to the organization, and hence should hold authentication & database matching features, multiple role access systems, and abuse prevention mechanisms. Access to private information should be limited to restricted users or with confirmed permission from the concerned authorities.
8. The portal will be used as a source for real and instant communication among the alumni. Thus, it should have a Group chat or Discussion forum features, an interactive discussion board, an option to publish newsletters, and birthday notifications.
9. The portal will be used as a forefront in Networking between the alumni and the Institute. There should be Job board with 'irect apply', an applicant tracking system for the alumni to list Job notifications.
10. Mentoring and special interest groups will be preferred.
11. A business directory of Alumni stating their professional record is a must.
12. There should be an option for the Institute to raise funds from the alumni, and parent gateway integration should be required. After the payment/donation, the alumni should get an 80G form to get the benefits.
13. The portal should be backed by a robust analytics system. It should generate regular data regarding user activities, stats, top profiles and support importing the statistics, generation of NAAC, NIRF, AISHE reports.
14. The portal gateways required but not limited to - payment gateway, SMS gateway etc.
15. A data security assessment is mandatory, and Concerns regarding Data privacy and security shall be in the form of a written statement. The data centres shall be in India only.
16. Option for Alumni to invite other alumni by Email.
17. Unlimited storage and unlimited registration of users.
18. Peer verification and Endorsement mechanism.
19. Keyword alerts or offensive content and report mechanism.
20. Option for admins to block or delete members.
21. Profile completion status of Alumni to be displayed.
22. Option for members to suggest updates to profiles of other alumni.
23. Free Bulk email credits to Admins, and on exhaustion of the same, extra credits must be assigned without any additional cost.
24. AMC should include updation, up-gradation of the software, patches, addition, deletion of the content and functionality, etc., of the portal without any additional cost.
25. Complete coding along with the database structure, backup after completion of contract/work will be the Institute's property. The vendor should not claim any rights on the same.
26. The vendor should not sell or misuse the institute data under any circumstances. If found guilty, the vendor shall be subject to termination of the contract immediately without paying any compensation and further; the company will be blacklisted.
27. The hosting of the portal should be cloud-based from any of the renowned cloud hosting provider like Amazon, Microsoft Azure etc. The configuration of the server should be as per Form-7.
28. The portal's uptime should be 99.99%.
29. The portal should be free from hacking, virus, worms, etc.
30. A dedicated Account manager is required. An administration dashboard for a complete portal is required.
31. Support activities should be addressed within 24 hrs of reporting or at the earliest possible.
32. Updation of content, Upgradation of the software and database updation should be provided.
33. Online demonstration of the system, Hands-on training and Alumni support ticketing system should also be provided.
34. Access to Database/Code shall be restricted only to SMVDU authorities.
35. Backup of data shall be recorded on a regular basis

  