



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University, Katra
Kakryal, Katra-182320, J&K Email: registrar@smvdu.ac.in

No: SMVDU/Adm/Estt.-FA/25/ 1299

Dated: 08.10.2025

CIRCULAR

Subject: Academic/Diwali Break for Faculty Members in SMVD University.

It is notified for the information of all the concerned that Academic Break for Faculty Members (regular) shall be observed w.e.f 20th October to 25th October 2025.

All Deans / Faculty I/c / Heads of Schools shall however attend their offices for Administrative work of Sections/School during the above period. However, they may apply for Academic Break subject to his/her substitution, for which EL shall be credited in their leave account as per rules.

Further, Faculty members shall ensure their presence at their workplace on the last/first working day before/after the academic break.

This issues with the approval of the Competent Authority.


Registrar

Copy to:

1. All Deans, Heads of the Schools for information and compliance.
2. All Faculty Members for information and applying of leave through e-Samarth dashboard.
3. AR(VC Sectt.) for kind information of the Hon'ble Vice-Chancellor.
Concerned file.