



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University, Katra

SMVD University, Katra – 182 320 (J&K)

Email: [registrar@smvdu.ac.in](mailto:registrar@smvdu.ac.in)

No. SMVDU/Adm/Estt.-FA/25/ 1203 - 08

Dated: 16<sup>th</sup> September, 2025

**OFFICE ORDER**

**Sub - "Regarding appointment of Dr. Arti Maini, Assistant Professor as Head, School of Business, SMVDU".**


Pursuant to Statute 4A of the Chapter-17 "Heads of School of Studies" enshrined in the University Statutes and as approved by the Competent Authority, Dr. Arti Maini, Assistant Professor, School of Business under Faculty of Management is hereby appointed as Head, School of Business, SMVDU with immediate effect till further orders.

Prof. Jyoti Sharma shall handover the charge of Head, School of Business, SMVDU along with all equipments, publications, records, files, furniture etc. to Dr. Arti Maini with a copy to Registry for record.

Dr. Arti Maini shall be responsible for all the academic and administrative affairs of School of Business and shall ensure its smooth functioning.

The services of Prof. Jyoti Sharma rendered as Head, School of Business, SMVDU are appreciated.

This issues with the approval of the Competent Authority.

  
Registrar

**Copy to: -**

1. All Deans/Heads/Section Heads, for information.
2. Prof. Jyoti Sharma, SoB, for information & compliance.
3. Dr. Arti Maini, A.P, SoB, for information & compliance.
4. Finance Officer, for information.
5. AR (VC Sect.), for kind information of the Hon'ble Vice-Chancellor.
6. Faculty I/c Website, for information and uploading the same on University Website.
7. Office Order / Circular file.
8. Personal file of the concerned.