



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University, Katra

SMVD University, Katra – 182 320 (J&K)

Email: [registrar@smvdu.ac.in](mailto:registrar@smvdu.ac.in)

No. SMVDU/Adm/Estt.-FA/25/ 1288-93

Dated: 25<sup>th</sup> September, 2025

**OFFICE ORDER**

**Sub - "Regarding appointment of Dr. Anil Kumar, Associate Professor as Head, School of Biotechnology, SMVDU".**

Pursuant to Statute 4A of the Chapter-17 "Heads of School of Studies" enshrined in the University Statutes and as approved by the Competent Authority, Dr. Anil Kumar, Associate Professor, School of Biotechnology under Faculty of Sciences is hereby appointed as Head, School of Biotechnology, SMVDU with immediate effect till further orders.

Prof. Ratna Chandra shall handover the charge of Head, School of Biotechnology, SMVDU along with all equipments, publications, records, files, furniture etc. to Dr. Anil Kumar with a copy to Registry for record.

Dr. Anil Kumar shall be responsible for all the academic and administrative affairs of School of Biotechnology and shall ensure its smooth functioning.

The services of Prof. Ratna Chandra rendered as Head, School of Biotechnology, SMVDU are appreciated.

This issues with the approval of the Competent Authority.

  
Registrar

Copy to: -

1. All Deans/Heads/Section Heads, for information.
2. Prof. Ratna Chandra, SoBT, for information & compliance.
3. Dr. Anil Kumar, Associate Professor, SoBT, for information & compliance.
4. Finance Officer, for information.
5. AR (VC Sect.), for kind information of the Hon'ble Vice-Chancellor.
6. Faculty I/c Website, for information and uploading the same on University Website.
7. Office Order / Circular file.
8. Personal file of the concerned.