



श्री माता वैष्णो देवी विश्वविद्यालय

**Shri Mata Vaishno Devi University**

Sub Post Office, Katra -182320, J&K

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Email: purchase@smvdu.ac.in

NIQ. No: SMVDU/Engg/NIQ./ 2025-26/ 20

Date: 06/08/2025

**Notice Inviting Quotation**

**Sub:- Quotation for supply of wooden items and other allied items in SMVD University.**

Quotations in sealed cover are invited for the Preparation of Door & Window frames, shutters repair / maintenance works in residential area in SMVDU, Kakryal, Katra on behalf of Registrar SMVDU for the Head of the Engineering Wing; from firms / Suppliers or Manufacturers having a valid GST Number and PAN Number, and item wise Labour rates for the below mentioned items/jobs; and the material for carrying out the below mentioned job shall be provided by the SMVD University

Sr. No.	Details of the Item / job	Unit	Qty
1.	Preparation (making) of door frames/window frames of salwood (size: 4-3/4" x 2.5")	RFT	1150
2.	Preparation (making) of window shutters of Deodar wood (size: 3"/4"/5" x 1.5") including fixing of beading, glass, wire guage etc. complete	RFT	900
3.	Preparation (making) of wire mesh door of Deodar wood including fixing of beading, wire guage etc. complete	RFT	250

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by 14<sup>th</sup> August, 2025 **Thursday**, 03:00 P.M. Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the same working day or any other convenient date in the presence of Committee members Constituted, should they wish to attend the same.

**Terms & Conditions**

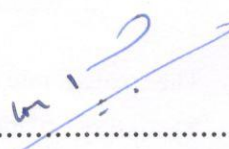
1. Rates should be written in figures as well as words. Delivery duration, GST rates, Delivery charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by **14 August 2025 Thursday, 03:00 P.M.**
3. The quotation /**Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
4. The quotations should be submitted in sealed cover, addressed to the Head of School/Section, super-scribing the NIQ issue number& date and due date & time failing which the quotation is liable to be rejected.
5. Price quoted shall be valid for 3 months.



6. Delivery of material /equipment / stores mentioned in this quotation will be supplied by the supplier at SMVDU Stores at Kakryal, Katra-182320 (J&K).
7. Rate offered must be for metric system of unit lengths or volume or weight.
8. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
9. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
10. The quotation should be complete in all respects and the firms shall give the rates offered for the items in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
11. The payment will be released after the satisfactory completion of the job.
12. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
13. All taxes / duties should be clearly mentioned in the Quotation.
14. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
15. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: [www.smvdu.ac.in](http://www.smvdu.ac.in) For any query contact Head of the Engineering Wing at the following email id: [ue@smvdu.ac.in](mailto:ue@smvdu.ac.in)

Signatures:.....

By  University Engineer  
Date: 06/08/2015

### Annexure "A"

[To be provided on Firm/Company Letter Head]

#### Schedule of Quantities

**Name of the Job:** Preparation of Door & Window frames, shutters repair / maintenance works in residential area  
in SMVDU, Kakryal, Katra

**Ref: NIQ Number :** ..... **Date:** .....

Sr. No.	Details of the Item	Qty	Rate per item	Amount in Rs.	GST rate	GST Amount in Rs.	Total Amount inclusive of GST in Rs.
1							
2							
3							
	Less: Discount if any						
	Less: Discount if any						
	Net Amount to be paid in Rs.						

#### **Additional Terms and Conditions [if any]:**

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.....

#### **Bank details for RTGS Transfer**

Name of the Account:

Account No.:

Account Type:

Bank Name:

Branch name and Address:

IFSC Code:

**Signature & Stamp of the Supplier**