



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

Sub Post Office, Katra -182320, J&K

Ph: 01991-285729, Extn.2741

Email: librarian@smvdu.ac.in

NIQ. No: SMVDU/LIB/ 2025/2841

Date: 25.07.2025

Notice Inviting Quotation

Sub:- Supply /Supply & Installation / Service / Repair of /Catering / for SMVDU

Quotations in sealed cover are invited for the Supply /Supply & Installation / Service / Repair of /Catering/ for Shri Mata Vaishno Devi University on behalf of Registrar SMVDU for the Head of the Prof. N.K.B.M Library from reputed registered firms / Publishers/ Suppliers or Manufacturers having a valid GST Number and PAN Number, and for supplying rates for the bellow mentioned items/jobs:


Sr. No.	Details of the Service	Qty/Users
1	QuillBot Team Plan	150
	1 Year Subscription	

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by Monday 4th August, 2025 latest by 12 Noon. Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the next working day at 2:30 P.M. in the presence of authorized representatives, should they wish to attend the same.

Terms & Conditions

1. Rates should be written in figures as well as words. Delivery duration, GST rates, Delivery charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by Monday 4th August 2025 latest by 12 Noon.
3. The quotation / **Schedule of Quantities/number of users** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
4. The quotations should be submitted in sealed cover, addressed to Dr. Ratna Chandra, Faculty Incharge, Central Library , super-scribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
5. Price quoted for the material / equipment shall be final and valid for 3 months.
6. Quotation without the authorization from the Company will not be accepted.
7. Rate offered must be for metric system of unit lengths or volume or weight.
8. Documents in support of valid GST and PAN Number , Solo Source Letter(Proprietary

Product), Original Equipment/Service Manufacturer/Provider also need to be enclosed with the quotation.

9. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
 10. The quotation should be complete in all respects and the publisher shall give the Make/ Brand name offered for the items in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
 11. **Payment term:** Mode of payment shall be decided on the mutually agreed terms & conditions as applicable for procurement of eBooks, eJournals, eresources, & online databases.
 12. Subscription of QuillBot shall be guaranteed for satisfactory performance from the date of access activation.
 13. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
 14. All taxes / duties should be clearly mentioned in the Quotation.
 15. **AFTER SALES SERVICE:** The offer shall clearly state full details of the after sales service facility available for the service.
 16. **JURISDICTIONS FOR DISPUTES:** In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
 17. **DEVIATIONS:** Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.
 18. Access to **QuillBot Team Plan** would be available, 24 hours / 365 days in a year.
 19. QuillBot, a division of Learneo Inc. pledges to provide uninterrupted services during the subscription period. In the unlikely event of access being disrupted for more than two continuous days (because of technical problem), subscription period would be extended for equal number of days.
 20. Onsite free training and on-going support services shall be provided.
 21. Access would be supported by multiple authentication methods, including IP Authentication, remote access software like Open Athens, Ez Proxy, Shibboleth and https, referring URL, user ID and password, cookies etc.
 22. Access would be provided to the university within 24 Hours of receiving order and payment from the publishers end. Other Terms & Conditions will remain as per university norms.
 23. GST Bill in the name of Registrar, SMVDU may be provided.
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[To be provided on Firm/Company Letter Head]

Schedule of Quantities

Name of the Job: Supply / Supply & Installation / Service / Repair of / Catering
 Service for

Ref: NIQ Number : **Date:**

S No.	Details of the Item	Qty	Rate per item	Amount in Rs.	GST rate	GST Amount in Rs.	Total Amount inclusive of GST in Rs.
	Less: Discount if any						
	Add: Delivery Charges if any						
	Net Amount to be paid in Rs.						
	Deliver Period						

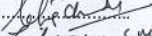
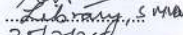
Additional Terms and Conditions [if any]:

Bank details for RTGS Transfer

Name of the Account:
 Account No.:
 Account Type:
 Bank Name:
 Branch name and Address:
 IFSC Code:

Signature & Stamp of the Supplier

The NIQ shall be available on the University Website: www.smvdu.ac.in For any query contact
Head of the Central Library at the following email id: librarian@smvdu.ac.in

Signatures: 
Head of ...  S. M. A.
Date: 25/7/2018