



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

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(A State University established under J&K State Legislature Act No. XII of 1999)

No. SMVDU/Adm./Estt./NT/25/ **525-528**

Dated: **02.06.2025**

ORDER

In reference to order no. SMVDU/Adm/Estt./NT/33rd EC/ATR/2024/066-068 dated: 12-01-2024 and as recommended by the screening committee constituted vide Ref No. SMVDU/Adm./Estt./NT/2024/211-214 dated: 15.02.2024 for Three Tier Career Advancement (In-Situ Promotion) Scheme for Non Teaching Staff (Category C) and as approved by the Competent Authority, Sanction is hereby accorded to the placement of Ms. Samta Sharma, Junior Assistant in next higher Pay Band (2nd Step) as mentioned below:

S.No.	Name of Employee	Date of Joining in the Current Post	Current Pay Band & Grade Pay as being drawn	Placed in higher Grade Pay and date of placement (After 8 years) (1 st Step)	Placement in next higher Pay Band/ Grade pay and date of placement (17 years= 8+9 years) (2 nd Step)
1	Ms. Samta Sharma, JA	3 rd Dec 2007	PB-1 (5200-20200) GP Rs. 2800/- (pre-revised) revised to Pay Level-5 (29200-92300)	PB-1 (5200-20200) GP Rs. 2400/- w.e.f 01.01.2016 (In-situ 1 st Step) subsequently upgraded to GP 2800/- w.e.f 01.05.2018 upon implementation of SRO-333	PB-2 (9300-34800) GP Rs. 4200/- (pre-revised) revised to Pay Level-6 (35400-112400) w.e.f. 1 st Jan 2025.

The above shall however be subject to following:

1. That the undertaking in the prescribed format shall be submitted by the official under rules.
2. That no criminal/disciplinary/under suspension proceedings are pending against the official.
3. That scrutiny/verification is made with original service records in respect of pay/grade/pay fixation etc. in accordance with SMVDU rules.
4. The work and conduct of the official shall be regularly monitored by their controlling officer.

5. If it is found subsequently that the official is not entitled for the said in Situ promotion on account of any intermittent benefit, the In-Situ promotion granted herein above shall be withdrawn and monetary benefit so drawn will be recovered without any notice.
6. That the arrears on account of In-Situ promotion shall be drawn in favour of the official by the concerned DDO (Finance Officer) in terms of the SoPs of the SMVDU.
7. The above shall confer no right/claim to any of the vacant post corresponding to the Pay band and Grade pay on which the employee has been placed nor shall confer any claim for eligibility to the next higher post.
8. That there is no writ petition(s) filed by the concerned is pending before any Court of Law.

This issues with the approval of the Competent Authority.



REGISTRAR

Copy to:-

1. Finance Officer, SMVDU for information.
2. Faculty I/c. Website for publishing the same on University Website.
3. AR, VC Secretariat for kind information of Hon'ble Vice Chancellor.
4. Concerned: _____.
5. Personal file of the concerned.