



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

Sub Post Office, Katra – 182 320 (J&K)

EPABX No.: 01991-285524, 285634, 285699, Extn. 2102, 2104

(A State University established under J&K State Legislature Act No. XII of 1999)

No. SMVDU/Adm./Estt./2025/ 476-483

Dated: 30.05.2025

ORDER

Subject: Transfer and Posting – Regarding the Office of School of Energy Management

In the interest of administrative efficiency, it is hereby ordered that the **Office of the School of Energy Management** shall henceforth function from the **School of Mechanical Engineering**, with immediate effect. The official (Mr. Jaipal Singh Jamwal, JA) currently posted at the School of Mechanical Engineering shall be responsible for ensuring the proper functioning of the Office of the School of Energy Management.

Consequently, **Mr. Ankush Sharma, Junior Assistant, SoEM** is hereby **transferred to the Academic Affairs Wing**, with immediate effect. He shall report to Dean (AA) for all his duties and responsibilities.

The above officials shall immediately handover/ take over the charge of the files, equipment's, property, which might be in their possession of their respective offices under the supervision of concerned Head of the School, and send a copy of the same to Registry for records.


Registrar

Copy to:

1. Dean, Academics Affairs, for information.
2. Finance Officer, for information.
3. Head, SoME, for information.
4. Head, SoEM, for information.
5. AR, VC Secretariat, for information of the HVC Sir.
6. Faculty I/c Website, for uploading on university website.
7. Concerned: _____, for information and compliance
8. Office order file
9. Personal files of the concerned