



श्री माता वैष्णो देवी विश्वविद्यालय  
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra – 182320 (J&K)  
(A State University Recognized u/s 2(f) & 12(B) of UGC Act, 1956)

No: SMVDU/R&D/25/1311-1315

Date: 06.06.2025

Notification

**Subject: List of documents required for submission of Ph. D. thesis**

**Ref: Notification issued vide no: SMVDU/R&D/19/1916-1921 dated 27.12.2019**

In supersession of notification issued vide ref.no.: SMVDU/R&D/19/1916-1921 dated 27.12.2019 and as approved by the Competent Authority, the following documents are henceforth required to be submitted by the Ph. D. student along with four spiral bound copies at the time of submission of Ph. D. thesis:

1. Application seeking permission to submit the Ph. D. thesis by the student
2. Joining Notification
3. Latest Registration Form (Form no. 13) of the current semester (depicting the status of registration at the time of submission of Ph. D. Thesis)
4. Notification regarding Extension of Registration (if applicable).
5. Approval of Research plan Notification/ Modification in Research plan/title (if applicable)
6. Minutes of Meeting of Pre- Ph. D. Synopsis Defense (as per format)
7. Notification regarding Grant of Extension for submission of Ph. D. thesis (if applicable)
8. Copies of publications (at least one published and one accepted) duly endorsed by the Concerned Supervisor along with proof of indexing of the Journal as per R. 17 (i) & (ii) of SMVDU Ph. D. Ordinance
9. Certificate of Publications duly certified by the Supervisor with respect to R. 17 (i) of the SMVDU Ph. D. ordinance (as per format)
10. Proof of Two Paper Presentations in Conference/ Seminars
11. Plagiarism Report (Generated from Turnitin Anti Plagiarism Software) duly signed by the Supervisor and the Ph. D. student accompanied with a certificate duly signed by the supervisor for similarity index <1% (as per format)
12. Certificate by the Supervisor, in case the similarity exceeds 10% (as per format)
13. Proof of having submitted a copy of Ph. D. Thesis (PDF format) to the VC office at [vcoffice@smvdu.ac.in](mailto:vcoffice@smvdu.ac.in) (Copy of email)
14. No Dues Certificate (NDC), as per the prescribed format

This issues with the approval of the Competent Authority.

*[Signature]*  
06/06/2025  
Dean (R&D)  
*[Signature]*

Enclosures:

- Format for minutes of meeting conducting for Pre-Ph. D. Synopsis Defense (PPSD)
- Format for certificate of publications duly certified by the supervisor
- Format for certificate by the Supervisor in case the Similarity exceeds 10%
- Format for certificate for Similarity Index <1%
- Format for No Dues

Copy to:

1. Registrar, SMVDU for information
2. All Deans, SMVDU for information
3. All Heads, SMVDU for information
4. All Ph. D. students of SMVDU for information and compliance
5. Office file