



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra – 182320 (J&K)
(A State University Recognized u/s 2(f) & 12(B) of UGC Act, 1956)

No. SMVDU/R&D/25/1497-1506

Dated: 30.06.2025

NOTIFICATION

Sub: Grant of permission for purchasing items under Contingency Grant

With reference to the request submitted by Mr. Amit Kumar (Entry No. 22DME001), Ph.D. Student, School of Mechanical Engineering duly forwarded by his Supervisor, Co-Supervisor, Head, SoME and Dean, FoE, approval of the Competent Authority is hereby accorded in favour of the concerned Ph.D. Student to purchase the items for his research work amounting to Rs. 24,700/- out of his annual contingency grant of Rs. 25,000/- for the 3rd year subject to the availability of funds.

Also, he shall ensure to procure the items as per list enclosed strictly as per General Financial Rules (GFR) 2017, as notified vide no. SMVDU/R&D/21/4311-4316 dated 09.08.2021 and submit bills in original with geo-tagged photographs, inspection report, duly entered in the school as well as central stores stock register, for final settlement to the Finance Wing at the earliest.

This issues with the approval of the Competent Authority.

Dr. 30/06/2025
Dean (R&D)
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Encl.: As above.

Copy to:

1. Registrar, SMVDU for information.
2. Dean, FoE, for information.
3. Finance Officer, for information.
4. Head, SoME for information.
5. Dr. Eswaramoorthy Muthusamy, Professor, SoME & Ph.D. Supervisor of the student, for information.
6. Dr. Rajiv Kumar, Assistant Professor, SoME & Ph.D. Co-Supervisor of the student for information.
7. Faculty I/c Website for uploading on the University website.
8. Assistant Registrar, Vice Chancellor's Secretariat for kind information of the Hon'ble Vice Chancellor.
9. Concerned _____, Ph.D. Student of SoME, for information.
10. Concerned file.

I.) items list

S.N	Items	Quantity	Est.Cost(Rs)
1.	Bond Paper(A4 size)	20	6000
2.	Paper Rim(A4 size)	20	5000
3.	Notebooks(A4 size)	10	2000
4.	Diary	10	2000
5.	Pilot Pen	20	3000
6.	Ball Pen	25	2500
7.	Glossy paper	2	1000
8	Toner	1	1000
9.	Pen Drive 128 GB	2	1500
10.	Stapler Pins small and big size both	4+4	500
11.	Stapler 10/4 Pin size	2	200
Total			Rs.24700/-