



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra – 182320 (J&K)

(A State University Recognized u/s 2(f) & 12(B) of UGC Act, 1956)

No: SMVDU/R&D/25/1438-1444

Dated: 25.06.2025

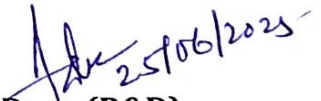
Notification

Subject: Grant of Permission for purchasing items under Contingency Grant

With reference to the request submitted by Ms. Richa Sharma (Entry no. 22DSE002), Ph. D. student of School of Economics duly forwarded by her Supervisor, Head SoE and Dean FoM, approval of the Competent Authority is hereby accorded in favour of the Ph. D. student to purchase the items for her research work amounting to Rs. 16603/- out of her annual contingency grant of Rs. 25,000/- for the 3rd year subject to the availability of funds.

Also, she shall ensure to procure the items as per list enclosed strictly as per General Financial Rules (GFR) 2017, as notified vide no. SMVDU/R&D/21/4311-4316 dated 09.08.2021 and submit bills in original with geo-tagged photographs, inspection report, duly entered in the school as well as central stores stock register, for final settlement to the Finance Wing at the earliest

This issues with the approval of the Competent Authority


Dean (R&D)
ss. 2

Copy to:

1. Registrar SMVDU for information
2. Dean, FoM for information
3. Head SoE for information
4. Prof. Kakali Majumdar, School of Economics/Ph. D. Supervisor of the student, for information
5. Assistant Registrar, Vice Chancellor's Secretariat, for kind information of the Hon'ble Vice Chancellor.
6. I/c website for uploading on the University website.
7. Concerned student for information
8. Concerned file.

S.No	Product Name	Quantity	Est. Cost
1	JK Computer A4 paper	6	Rs 375/- $6 \times 375 = 2250/-$
2	Reynolds Blue Ink Gel Pen	5	Rs 50/- $5 \times 50 = 250/-$
3	Reynolds Black Ink Gel Pen	4	Rs 60/- $4 \times 60 = 240/-$
4	Pilot Blue Ink Gel Pen	5	Rs 80/- $5 \times 80 = 400/-$
5	Reynolds Red Ink Gel Pen	3	Rs 60/- $3 \times 60 = 180/-$
6	Apsara 2H Pencil	2	Rs 95/- $2 \times 95 = 190/-$
7	Faber-Castell Permanent highlighter Pen (Yellow Colour)	5	Rs 25/- $5 \times 25 = 125/-$
8	Camlin Permanent highlighter Pen (Green Colour)	5	Rs 25 $5 \times 25 = 125/-$
9	Luxor Permanent highlighter Pen (Black Colour)	3	Rs 30 $3 \times 30 = 90/-$
10	Stapler	1	Rs 280/- $1 \times 280 = 280/-$
11	Dairy	5	Rs 220/- $5 \times 220 = 1100/-$
12	Ball Pens (Writo Meter)	20	Rs 20/- $20 \times 20 = 400/-$
13	Paper Punch (Single)	1	Rs 150/-
14	Sticky Notes	10	Rs 40/- $10 \times 40 = 400/-$
15	Notepad stand	2	Rs 25/- $2 \times 25 = 50/-$

16	Note Pad	5	Rs 20/- $5 \times 20 = 100/-$
17	Notebooks (Classmate A4 size)	8	Rs 165/- $8 \times 165 = 1320/-$
18	Stapler Pins No. 10	20	Rs 240/-
19	Sharpner	1	Rs 50/-
20	Eraser	1	Rs 50/-
21	Whitner	4	Rs 30/- $4 \times 30 = 120/-$
22	Laptop Bag (HP 15.6)	1	Rs 825/-
23	Paper Binder Clips (51mm)	15	Rs 200
24	Cello Tape (2")	1	Rs 60/-
24	Cello Tape (3/4")	2	Rs 20 $2 \times 20 = 40/-$
25	Glue Stick	4	Rs 25/- $4 \times 25 = 100/-$
26	SanDisk Pen Drive with 128 GB Storage	1	Rs 1249
27	Scissor 3M (6")	1	Rs 229/-
28	Spiral Binding	5	Rs 210 $5 \times 210 = 1100$
29	Printing + Xerox		Rs 900
30	Western Digital Windows Surveillance	1	Rs 3,800.00

	Hard Disk		
Total Estimated			Rs 16,603/-