



SHRI MATA VAISHNO DEVI UNIVERSITY **SCHOOL OF ARCHITECTURE & LANDSCAPE DESIGN**

*** Minutes for BOARD OF STUDIES meeting held on 19th Feb 2014 at 10 AM at SALD**

A meeting chaired by Dean, FOE along with Director, SALD and member experts/ faculty members / was held on 19th Feb, 2014 in the conference hall of SALD to discuss various matters pertaining to academic and administrative issues for the welfare of the school.

The following members were present in the meeting:

1. Prof. V Verma, Dean, Faculty of Engineering
2. Ar. Aditya Kumar Singh, Associate Professor and Director, SALD
3. Mr. V.K Dogra, Faculty, SALD
4. Ar. Abhiney Gupta, Faculty, SALD
5. Ar. Navin Gupta, Faculty, SALD
6. Ar. Anoop Sharma, Faculty, SALD
7. Prof. (Dr.) Rommel Mehta, HOD Deptt. Of Landscape Architecture , SPA- Delhi (Member Expert)
8. Dr. Poonam Prakash, Asso. Prof., Deptt. Of Physical Planning, SPA- Delhi. (Member Expert)
9. Prof. C L Razdan, Visiting Faculty, SALD (Member Invitee)
10. Ar. Anil Vali, Visiting Faculty, SALD (Member Invitee)
11. Ar. Snehal Sharma, Visiting Faculty, SALD (Member Invitee)

The following members were found absent in the meeting due to the reasons mentioned:

1. Dr. Amit Sharma, Faculty, SALD (under suspension)
2. Ar. Arshia Khajooria, Faculty, SALD (on child care leave)
3. Ar. Abhimanyu Sharma, Faculty, SALD (on earned leave)
4. Ar. Harbinder Pal Singh, Visiting Faculty, SALD (Member Invitee)

The following points were discussed in the meeting:

1. BUDGET

Regarding budget, areas of the building and other ancillary spaces need to be specified clearly. The actual budgetary proposal need to be framed for necessary approval based on the future academic programmes/ courses.

2. NEW PROGRAMMES, expansion vertical/ horizontal

The BOS experts along with other members proposed PG programmes in the following areas:

- a) M.Arch (Landscape Architecture)
- b) M Arch (General)
- c) M Arch (Planning)

The initial intake for the above proposed PG courses shall be 15-20 which may subsequently increase in future as per the response. Regarding the UG program the BOS members stressed upon the importance and continuation of on-going regular B.Arch course.

3. Ph.D

The BOS members advised faculty to pursue part-time Ph.D in Architecture / allied fields. The members further proposed that University should give study leave and encourage faculty to pursue such programmes.

4. RESEARCH

The BOS members encouraged faculty to take up research projects from various funding agencies like HUDCO, MOUD, NIASA, MHRD, CPWD, etc.

5. JOURNALS

BOS members expressed concern about the lack of journals in the field of Architecture. In the light of above, Prof. Mehta promised to suggest list of limited Architecture/ Landscape journals which are relevant for teaching/ learning.

6. JOINT STUDIOS

BOS members suggested that joint studios shall be encouraged between students of two schools of Architecture for better exposure and learning. The joint studios may be conducted for a minimum period of one week on regular basis. Dr. Poonam suggested vertical studio programmes for students of various semesters and further stressed upon conducting programs with other schools/ foreign universities which have MOU with SMVD University.

7. DESIGNATION TO VISITING FACULTY

Visiting faculty shall be categorized as under:

- a) Faculty having ≤ 7 years of experience.
- b) Faculty having > 7 years of experience.
- c) Visiting Professors having more than 30 years of experience.

Remuneration for above-mentioned visiting faculty shall be based on hourly basis as per norms. However, visiting professors inducted shall be remunerated on monthly consolidated basis for maximum teaching load of 8 hours/ week as being followed in SPA and other premier institutions/ schools of Architecture. Moreover, numbers of visiting professors shall be limited to two.

8. REVISION OF SYLLABUS

Syllabus structure shall be revised at faculty level and marked to BOS experts for their valuable suggestions. BOS experts suggested activity-based learning particularly for theory subjects. They also suggested involving Alumni feedback for improvising the regular syllabus/ teaching program. Moreover, few regular subjects may be converted into elective. All courses shall have relevance to contemporary learning other than conventional methodology.

9. FACULTY PROMOTION AND INDUCTION

The BOS member experts felt concern and stressed upon the promotion of existing faculty at the earliest. The promotion of existing faculty shall be based on Career Advancement Schemes discussed in the BOS meeting.

Also, the new faculty shall be inducted directly at various levels as under:

- a) Asstt. Professor in PB-3 with AGP 6000
- b) Associate Professor in PB-4 with AGP of 9000
- c) Professor in PB-4 with AGP of 10000

And other intermediate levels at Astd. Professor in PB-3 with AGP of 7000 & 8000 shall be purely based on CAS applicable to faculty.

Keeping in view the overall experience (Industry/ Teaching/ Research) and norms being followed in other reputed schools of Architecture the Board of Studies has devised a comprehensive draft for promotion of existing faculty/ induction of new faculty which is as under:

TABLE REFERRING TO NORMS FOR INDUCTION OF NEW FACULTY

PROPOSED NORMS FOR INDUCTION OF NEW FACULTY IN SALD, SMYDU

S.No	Designation	Pay Band	AGP	Advance Increments		Min. Edu. Qualifications Required	Experience in years (Excluding time period for acquiring full time PG/Ph.D)		Seminar/ conference/ QIP Attended/ Conducted	Paper Publications in Journals/ Books/ Conference	Remarks
				PG	Ph.D		From Academics	From Industry			
1	Assistant Professor	III	6,000	2	5	UG 1st Class OR UG & PG 1st Class OR UG 1st Class & Ph.D	0- any no. of years & exp. with UG only 0-10 years with PG 0-9 years with Ph.D	0- any no. of years & exp. with UG only 0-10 years with PG 0-9 years with Ph.D	—	—	—
2	Associate Professor	IV	9,000	—	5	UG 1st Class & PG OR UG & PG 1st Class OR UG 1st Class & Ph.D	> 10 Years with PG. With 05 years of Experience at AGP 7,000 Level OR > 9 Years with Ph.D With 05 years of Experience at AGP 7,000 Level	> 10 Years of Total experience (Industry+ Teaching) with PG & 05 Years as Visiting Faculty/03 Years as Regular Faculty. OR > 10 Years of Total experience (Industry+ Teaching) with PG & 05 Years as Visiting Faculty/03 Years as Regular Faculty.	8 Weeks	2	—
3	Professor	IV	10,000	—	5	UG 1st Class & PG OR UG & PG 1st Class OR UG 1st Class & Ph.D	> 13 Years with PG. With 05 years of Experience at AGP 9,000 Level OR > 10 Years with Ph.D With 05 years of Experience at AGP 9,000 Level	> 13 Years of Total experience (Industry+ Teaching) with PG & 08 Years as Visiting Faculty/05 Years as Regular Faculty at AGP 9,000 Level. OR > 10 Years of Total experience (Industry+ Teaching) with Ph.D & 05 Years as Visiting Faculty/03 Years as Regular Faculty at AGP 9,000 Level.	10 Weeks	5	—
4	Professor (Design Chair)	IV	10,000	—	3	UG 1st Class	—	Each institution shall have one person appointed on this chair who has at least 20 years of professional experience and having done commendable professional work. Such appointment shall be for a tenure of 3 to 5 years.	—	—	—

TABLE REFERRING TO CAS NORMS APPLICABLE TO EXISTING FACULTY IN SALD , SMVDU

PROPOSED NORMS FOR FACULTY PROMOTION AS PER CAREER ADVANCEMENT SCHEME IN SALD, SMVDU

S.No	Designation	Pay Band	AGP	Advance Increments		Min. Edu. Qualifications Required	Experience in years (Excluding time period for acquiring full time PG/Ph.D)	Seminar/ conference/ QIP Attended/ Conducted	Paper Publications in Journals/ Books/ Conference	Remarks
				PG	Ph.D					
1	Assistant Professor	III	7,000	1 (2)*	3 (5)*	UG Ist Class OR UG & PG Ist Class OR UG Ist Class & Ph.D	<p>≥ 06 Years of Teaching + Industry with Min. of 04 years as visiting Faculty/02 Years as Regular Faculty</p> <p>OR</p> <p>≥ 05 Years of Teaching + Industry experience with Min. of 03 Years as Visiting Faculty/01 year as Regular Faculty</p> <p>OR</p> <p>≥ 04 Years of Teaching + Industry experience with Min. of 02 Years as Visiting Faculty/01 year as Regular Faculty</p>	01 week	—	<p>* 02/05 Advance Increments Shall be Entitled for Those A.Ps (Pay Band-III) who shall complete Their masters/Doctorate respectively with in four years of Service & these Increments shall be applicable w.e.f. the date of Release of provisional degree.</p>
2	Assistant Professor	III	8,000	1	3	UG Ist Class OR UG & PG Ist Class OR UG Ist Class & Ph.D	<p>≥ 11 Years of Teaching + Industry with 05 years at 7,000 AGP level.</p> <p>OR</p> <p>≥ 10 Years of Teaching + Industry experience with 05 years at 7,000 AGP level</p> <p>OR</p> <p>≥ 09 Years of Teaching + Industry experience with 05 years at 7,000 AGP level</p>	04 weeks	—	—
3	Associate Professor	IV	9,000	—	3	UG Ist Class & PG OR UG & PG Ist Class OR UG Ist Class & Ph.D	<p>≥ 10 Years of Teaching + Industry with 05 years at 7,000 AGP level or Industry + Teaching ≥ 10 Years with 05 years as visiting Faculty/03 Years as Regular Faculty.</p> <p>OR</p> <p>≥ 09 Years of Teaching experience with 05 years at 7,000 AGP level or Industry + Teaching ≥ 09 Years with 04 Years as Visiting Faculty/02 years as Regular Faculty</p>	8 Weeks	2	—
4	Professor	IV	10,000	—	3	UG Ist Class & PG OR UG & PG Ist Class OR UG Ist Class & Ph.D	<p>≥ 13 Years of Teaching with PG. & 05 years of Experience at AGP 9,000 Level or Industry + Teaching ≥ 13 Years with 08 years as visiting Faculty/05 Years as Regular Faculty at AGP 9,000 Level.</p> <p>OR</p> <p>≥ 10 Years of Teaching + Industry with Ph.D. & 04 years of Experience at AGP 9,000 Level or Industry + Teaching ≥ 10 Years with 05 years as visiting Faculty/03 Years as Regular Faculty at AGP 9,000 Level.</p>	10 Weeks	5	—

10. SKILL DEVELOPMENT COURSES

Community development programs shall be taken up by SALD students/ faculty through skill-development courses on various topics like Building Materials/ Construction by apprising them of their significance. Furthermore, the society shall be given general awareness on community living.

The meeting was concluded well with vote of thanks to the Dean, FOE by the Director, SALD. It was followed by special thanks given to the Member experts by the director for sparing their valuable time in contributing to the BOS meeting and SALD at large.

Ar. A K Singh

Director, SALD
SMVD University