



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

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Ref. No.: SMVDU/S&P/DSW/2025-26/179-84

Date: 07-05-2025

NOTIFICATION

Sub: Constitution of Purchase Committee for O/o Dean of Students Welfare at SMVDU.

As approved by the Competent Authority, a Purchase Committee comprising of the following members is hereby constituted for all purchases of Dean of Students Welfare Office including all hostels at SMVDU;

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|---|---|----------|
| 1. Dean of Students Welfare | - | Chairman |
| 2. Associate Dean of Students Welfare (Boys) | - | Member |
| 3. Associate Dean of Students Welfare (Girls) | - | Member |
| 4. Dy. Registrar (Dean of Students Welfare) | - | Member |
| 5. Warden of one Boys Hostel & Warden of one Girls Hostel
to be nominated by Dean of Students Welfare, as per availability | - | Member |
| 6. Representative from S&P wing. | - | Member |
| 7. Representative from Finance Section. | - | Member |

The above committee will examine the requirements for procurement of all equipment/machine/material/software/etc. for office of Dean of Students Welfare including all Hostels (Boys & Girls) and shall submit its recommendations as per General Financial Rules (GFR) 2017 & Amendments, thereof for approval of the Competent Authority.

The staff posted at O/o Dean of Students Welfare shall provide all the secretarial assistance to the Committee.

This issues with the approval of the Competent Authority


Registrar

Copy to:

- 1.
2. Finance Officer, for information.
3. AR to VC, for the kind information of Hon'ble Vice Chancellor.
4. Dean Student's Affair, for information.
5. I/c Website to upload on the University website.
6. All concerned _____ for information and compliance.
7. Notification /Order file.