



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

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NIQ. No: SMVDU/Engg/NIQ./ 2025-26/ 16

Date: 17.04.2025

Notice Inviting Quotation

Sub:- Quotation for Annual Rate Contract (ARC) for repair of all kind of fans installed in SMVD University.

Quotations in sealed cover are invited for the fixing of rates for repair of fans in SMVD University on behalf of Registrar SMVDU for the Head of the Engineering Wing; from firms / dealing in repair of fans & having a valid GST Number and PAN Number, and for below mentioned items;

S.No.	Item Description	Unit	Qty	Rate per unit
1.	Rewinding of Ceiling Fan (48") – Copper winding	Nos.	1	
2.	Rewinding of Exhaust Fan (12") –Copper winding	Nos.	1	
3.	Rewinding of Water Cooler Fan Motor") –Copper winding	Nos.	1	
4.	Providing & Fixing of New Ball Bearing in Ceiling Fan	Pair	1	
5.	Repairing/Replacement of shaft of Ceiling Fans by way of welding & turning or otherwise	Nos.	1	
6.	Repairing/Replacement of shaft of Exhaust Fans by way of welding & turning or otherwise	Nos.	1	
7.	Providing & fixing of New Bushes in Exhaust Fan shaft	Nos.	1	
8.	Supply of Capacitors 2.5 Mfd/3.15Mfd	Nos.	1	
9.	Supply of Fan Rod (Standard Size) Heavy duty	Nos.	1	
10.	Supply of Fan Rod (Non-Standard Size) Heavy duty	Nos.	1	
11.	Supply of New Blade set for Ceiling Fans 1200 to 1400 mm	Set	1	

12.	Supply of New Blade set for Exhaust Fan 12" Metallic	Nos.	1	
13.	Supply of Heavy Duty Lock Nut of Ceiling Fan	Nos.	1	
14.	Supply of Ceiling Fan mounting hook	Nos.	1	
15.	Supply of connecting strip for ceiling fan	Nos.	1	
16.	Repair to wall mounted fans (400mm Sweep) (All makes)	Nos.	1	
17.	Repair of Pedestal Fan (400mm Sweep) (All makes)	Nos.	1	
18.	Repairing of Big Size Exhaust Fan (>300mm upto 450mm)	Nos.	1	
19.	Repair of shaft of Big size Exhaust Fan	Nos.	1	
20.	Supply of new ceiling fan 1200 mm sweep	Set	1	
21.	Supply of wall fan 400 mm sweep	No.	1	
22.	Buy back of old unrepaired scraped fan	Set	1	
23.	Surface cleaning of fan (removal of marks and dirt)	No	1	

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by 23rd April, 2025, 02:00 P.M. Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the same working day or any other convenient date in the presence of Committee members Constituted, should they wish to attend the same.

Terms & Conditions

1. Rates should be written in figures as well as words. Delivery duration, GST rates, Delivery charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by **23rd April, 2025, 02:00 P.M.**
3. The quotation /**Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
4. The quotations should be submitted in sealed cover, addressed to the Head of School/Section, super-scribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
5. Price quoted for the material / equipment shall be final and valid for 1 year.
6. The agency shall collect the defective fans from site (SMVDU Campus) returned back after repair of the

same location.

7. Delivery of material /equipment / stores mentioned in this quotation will be supplied by the supplier at SMVDU Stores at Kakryal, Katra-182320 (J&K).
8. Rate offered must be for metric system of unit lengths or volume or weight.
9. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
10. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
11. The quotation should be complete in all respects and the firms shall give the Make/ Brand name offered for the items in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
12. The payment will be released after the receipt of all and complete material/equipment with complete accessories in good working condition and its inspection by a duly constituted Inspection Committee.
13. Material/ equipment shall be guaranteed for the minimum period of 06 months on site for satisfactory performance, workmanship and for the quality of material/ equipment supplied by the firm from the date of delivery/ installation.
14. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
15. All taxes / duties should be clearly mentioned in the Quotation.
16. PACKING: The Material/Equipment's shall be packed suitably for dispatch directly to SMVDU at Suppliers expenses and supplier shall be responsible for any damage during transit.
17. AFTER SALES SERVICE: The offer shall clearly state full details of the after sales service facility available for the equipment.
18. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
19. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: www.smvdu.ac.in For any query contact Head of the Engineering Wing at the following email id: ue@smvdu.ac.in

Date:

Signatures:.....
University Engineer

