



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University
Sub Post Office, Katra – 182 320 (J&K)

(A State University established under J&K State Legislature Act No. XII of 1999)

No. SMVDU/Adm./Estt./NT/2025/294-98

Dated: 28.3.2025

ORDER

Sub: Grant of extension of 19 days Child Care Leave in favour of Mrs. Kiran Nagpal, Junior Assistant, SMVDU, – reg.

In continuation to office Order issued vide No. SMVDU/Adm./Estt./NT/2024/2320-24 dated: 04-11-2024 and as approved by the Competent Authority, Sanction is hereby accorded to the grant of extension of 19 days Child Care Leave in favour of Mrs. Kiran Nagpal, Junior Assistant (EID 376107), w.e.f. 26-04-2025 to 14-05-2025 (19 days) by adjusting the same number of days (19 days) in lieu of attending her duties in the Examination Wing during her Child Care Leave period.

Mrs. Kiran Nagpal shall submit her joining report after availing Child Care Leave.

This issues with the approval of the Competent Authority.


Registrar
(Sme)

Copy to:

1. Finance Officer, for information.
2. Faculty I/c Examination, for information
3. Asstt. Registrar, VC Secretariat, for information of the Hon'ble Vice-Chancellor.
4. I/c Website, for uploading on the University website.
5. Mrs. Kiran Nagpal, Jr. Asstt., Examination Wing, for information and compliance.
6. Office Order File.
7. Personal files of the concerned.