



OFFICE ORDER

Sub - "Regarding appointment of Deputy Director & Assistant Director(s) in Directorate of Quality Assurance (DQA) at SMVD University, Kakryal, Katra".

As approved by the Competent Authority, Sanction is hereby conveyed for appointment of following faculty member(s) to the position of 'Deputy Director' & 'Assistant Director(s)' in Directorate of Quality Assurance (DQA) at SMVD University, Kakryal, Katra –

S.no.	Name, Designation & School of the Faculty Member	Appointment as
1.	Dr. Tirumalasetty Chiranjeevi, Associate Professor, School of Electrical Engineering	Deputy Director
2.	Er. Swastik Gupta, Assistant Professor, School of Electronics & Communication Engineering	Assistant Director
3.	Ar. Anoop Kumar Sharma, Assistant Professor, School of Architecture & Landscape Design	Assistant Director
4.	Dr. Amit Kumar Sinha, Assistant Professor, School of Mechanical Engineering	Assistant Director
5.	Dr. Shankar Singh Kushwaha, Assistant Professor, School of Civil Engineering	Assistant Director
6.	Dr. Rajesh Kumar, Assistant Professor, School of Economics	Assistant Director

Note: The above is in addition to existing Director, DQA and Deputy Director, DQA

The above faculty member(s) in addition to their academic & administrative duties in their respective School(s) shall also be responsible for smooth functioning of Directorate of Quality Assurance (DQA) & other allied responsibilities at SMVD University. The above faculty member(s) shall report to Director, Directorate of Quality Assurance (DQA) for performing of their assigned duties and responsibilities with immediate effect.

The following responsibilities are also transferred from R&D Section and Media Cell to DQA Cell:

- Preparing and sending the Monthly progress Report (along with significant achievements of the University) for onward submission to Competent Authority and compilation of Annual report;
- Preparation and participation in all Surveys, like, NIRF, Times Higher Education Ranking, AICTE-CII, Atal ranking, AIU etc.,
- Looking after institutional memberships and Liaising with Various Offices like AIU, IIC, etc.;

Further, Mr. Vishal gandotra is transferred from R&D Section to DQA Cell for providing secretarial assistance for aforementioned activities and he shall report to Director, DQA.

This issues with the approval of the Competent Authority.


Registrar

Copy to: -

1. All Deans/Heads/Section Heads, for information.
2. Prof. Supran Kumar Sharma, Director, DQA for information.
3. Dr. Surender Singh, Deputy Director, DQA for information.
4. Finance Officer, for information.
5. Concerned
6. AR (VC Sect.), for kind information of the Hon'ble Vice-Chancellor.
7. Faculty I/c Website, for information and uploading the same on University Website.
8. Office Order / Circular file.
9. Personal file of the concerned.