



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University
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NIQ. No: SMVDU/Hort/2025/07

Dated:- 18 .03.2025

Notice Inviting Quotation

Sub: Finalization of Non-Comprehensive Annual Maintenance Contract for repair & maintenance of Horticulture Equipments.

Quotations in sealed covers are invited from authorized dealers / service providers having a valid GST Number and PAN Number, for the **Annual Maintenance Contract for Repair & Maintenance of Horticulture Equipments and for providing rates of spares**, for the below mentioned equipments held with Horticulture Wing at SMVDU:

S. No.	Item description	Make	Model	Quantity
01	Lawn Mower	Falcon	Roto Drive 50	01 no.
02	Lawn Mower	Honda	HRJ 216	03 no.
03	Brush Cutter	Honda	Honda GX 35	04 no.
04	Tree Pruner (Carbide Chain Saw)	Couger	6200	01 no.

The sealed rate quotations should reach SMVDU latest by **02-04-2025, Wednesday, 2:30 P.M.** Any quotation received after the due date and time shall be summarily rejected. The quotations shall be opened on the next working day at **2:30 P.M.** in the presence of authorized representatives, should they wish to attend the same.

Terms & Conditions and the Scope of Work of the AMC

1. The successful bidder or his technical representative(s) shall be required to visit the SMVDU campus for repair/ maintenance of the above equipments on quarterly basis and accordingly the AMC charges shall be paid on quarterly basis, as per lowest (L1) rates quoted/ approved for each visit of the Service Provider after completion of the work, to be duly certified by the I/c Horticulture, SMVDU.
2. The repairs / maintenance of the equipments will be undertaken by the service provider/ bidder at SMVDU Campus, Kakryal. The Service Provider shall ensure operational availability of the horticulture equipments at all times. The responsibility of providing original and genuine spares at the quoted rates of spares for repair and maintenance of the equipments shall lie with the service provider. In case any equipment remains non-ops for an unjustified reason / period, suitable penalty shall be deducted from the quarterly bill of the service provider.

3. The usage / replacement of consumable spares and replacement of defective parts of the equipments, if any, shall be duly verified and certified by the I/c Horticulture, SMVDU. The charges for spares used will be paid as per actuals. No additional labour charges will be paid for replacement of the defective spares. The service provider shall have to undertake repairs in case of breakdown of an equipment any time in-between the quarterly visit/ maintenance schedule at no additional cost.
4. The consumables like mobil oils, fuel, tap & go, cutting wire, blades etc. required for operation of the equipments shall not be in the scope of the Service Provider.
5. Any spare which is not included in the Schedule of Quantities (Annexure 'A') shall be provided by the service provider at the market rates.
6. In case any equipment is required to be taken to the shop floor of the bidder for repairs, the expenses for the carriage shall be borne by the service provider.
7. The payment for quarterly servicing / maintenance and replacement of defective parts shall be made upon submission of original bill, to be duly verified by the I/c Horticulture, SMVDU.
8. **The bidders shall have to deposit an EMD of Rs. 10000/- (Rupees ten thousand only) in the form of CDR/FDR, to be pledged in favour of Registrar, Shri Mata Vaishno Devi University Kakryal, alongwith the sealed quotation.** The EMD of the successful bidder shall be converted into Performance Bank guarantee/ Security Deposit and shall be retained by SMVDU for the period of the contract. The EMD of the unsuccessful bidders shall be returned after allotment of the contract.
9. The last date for receipt of sealed quotations at SMVDU is **02.04.2025, Wednesday, 2:30 P.M.**
10. The quotation / Schedule of Quantities should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
11. The bidder should have an office/service outlet in the J&K UT for providing the required operational services on real time basis. Documentary proof should be enclosed with the quotation.
12. The quotations should be submitted in sealed cover, addressed to the Registrar, SMVDU, super-scribing the NIQ issue number & date and the due date & time failing which the quotation is liable to be rejected.
13. **The quotation should be complete in all respects and valid for a period of 03 months. The bidder who emerges as the lowest (L1), based on the lowest consolidated rate (Final amount) of AMC (quarterly visit) charges and the rates of spares quoted as per Schedule of Quantities (Annexure 'A'), shall be considered for allotment of the Annual Maintenance Contract.**

14. Rates offered must be in INR inclusive of GST and other taxes / charges, if any. No additional charges, whatsoever, shall be paid except for supply of the required spares. The approved rates of AMC charges and spares shall not be increased during the period of the contract.
15. Documents in support of valid GST and PAN Number should be enclosed with the quotation.
16. SMVDU reserves the right to increase or decrease the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders.
17. SMVDU also reserves the right to reject the quotations partly or completely without assigning any reasons thereof.
18. The AMC shall initially be for a period of 01 year, which may be extended by one more year based on mutual consent and satisfactory performance of the bidder.
19. The Annual Maintenance Contract may be terminated by either side by giving one month's notice.
20. SMVDU may impose penalty on the bidder for unsatisfactory performance on each occasion. In case of repetition of such incidents, the contract may be terminated at any time at the risk and cost of the bidder.
21. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Vice Chancellor, SMVDU, shall be final, conclusive and binding on both the parties. All disputes shall be subject to the jurisdiction of the courts in District Jammu only.
22. DEVIATIONS: Deviations, if any, from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.
23. I/c Horticulture, SMVDU may be contacted on Mb. No. 8899976387 for any queries regarding the NIQ.

The NIQ shall be available on the University Website: www.smvdu.ac.in. For any query, contact Purchase Section, SMVDU at the following email id: purchase@smvdu.ac.in.

Signatures.....

Registrar, SMVDU

Dated:.....


[To be provided on Firm/Company Letter Head]

Schedule of Quantities**Name of the Job: Annual Maintenance Contract for Horticulture Equipments at SMVDU.****Ref: NIQ Number:..... Date:**

S. No.	Description	Amount inclusive of GST (in Rs.)
A.	Charges for each quarterly visit for repair / maintenance of horticulture equipments at SMVDU campus, kakryal	
B.	Rates of spares	
SPARE PARTS: Brush Cutter (Honda)		
S.No	Name of Parts	Rate per piece (in Rs.) including GST
01	Recoil Starter	
02	Air Filter	
03	Spring Recoil Starter	
04	Cylinder Kit	
05	Clutch	
06	Drive Shaft	
07	Gear Case	
08	Spark Plug	
09	Fuel Filter	
10	Carburetor	
11	Ring Set	
12	Piston	
13	Carburetor Packing	
14	Clutch bell	
15	Valve Inlet	
16	Timing Belt	
17	Valve Exhaust	
18	Crankshaft	
19	Fuel Pipe	
SPARE PARTS: Lawn Mower (Falcon)		
01	Carburetor	
02	Barrel	
03	Spark Plug	
04	Clutch Cable /Wire	
05	Accelerator Wire	
06	Air Filter	
07	Carburetor Packing	
08	Piston	
09	Ring Set	
10	Bearing	
11	Wheels	
12	Recoil Stator	
13	Wheel Adjuster	
14	Blade Hex Belts	
15	Ignition Coil	
16	Spring Recoil Stator	

SPARE PARTS: Lawn Mower (Honda)		
01	Carburetor	
02	Spark Plug	
03	Air Filter	
04	Carburetor Packing	
05	Accelerator Wire	
06	Clutch Wire	
07	Cylinder Barrel	
08	Piston	
09	Ring Set	
10	Bearing	
11	Recoil Starter	
12	Connecting Rod	
13	Ignition Coil	
14	Crankshaft	
15	Rod Push	
16	Grip Starter	
17	Fly Wheel	
SPARE PARTS: Tree Pruner/Carbide Chain Saw (Couger)		
01	Carburetor	
02	Spark Plug	
03	Air Filter	
04	Carburetor Packing	
05	Fuel Filter	
06	Clutch	
07	Insulator	
08	Cylinder Kit	
09	Spocket	
10	White Spocket	
11	Recoil Starter	
12	Crank	
13	Bar	
14	Chain	
C.	Total (A+B)	
D.	Any other charges (to be mentioned)	
E.	Grand Total (C+D)	
F.	Discount, if any	
G.	Final amount (E-F)	

Amount in words _____

Additional Terms and Conditions [if any]:

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Bank details for RTGS Transfer

Name of the Account:
 Account No.:
 Account Type:
 Bank Name:
 Branch name and Address:
 IFSC Code:

Signature & Stamp of the Supplier