



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University
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NIQ No: SMVDU/SoME/2024-25/1453

Date: 19/03/25

Notice Inviting Quotation

Sub:- Repair of Furniture installed in the School of Mechanical Engineering SMVDU.

Quotations in sealed cover are invited for the Repair of Furniture installed in the School of Mechanical Engineering at SMVDU on behalf of Registrar SMVDU for the Co-coordinator; from reputed registered firms / Co- operative stores/ Suppliers or Manufacturers having a valid GST Number and PAN Number, and for supplying rates for the bellow mentioned items/jobs;

Sr. No.	Details of the Item	Qty
1.	SEN VE 2S.REC.TOP BTH SD.SLT B (Senate Table 2 Seater Top)	04
2.	SEN VE QUARTER CIRC TOP BEECH (Senate Table Quarter Top)	02

Sr. No.	Details of the Item	Qty
1.	Pn cyl Sg act 4mm 0mm 1mm 0-10	05
2.	Pedestal PED P001 ALPHA 600PCD	03
3.	CHR MECH M004 4103/4103I AGL	03
4.	ARMRST PU 700012 SNGL H6	02
5.	B/C M042 FU57713142AAA 0 0	01
6.	Caster Swivel 38mm Disc Regal	15

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by **25/03/2025 Tuesday 3:00 P.M.** Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the next working day at 11:00 A.M. in the presence of authorized representatives, should they wish to attend the same.

Terms & Conditions

Rates should be written in figures as well as words. Delivery duration, GST rates, Delivery charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.

The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by **25/03/2025 Tuesday 3:00 P.M**

The quotation /**Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.


1. The Bidder/ OEM should be an authorized service provider of Godrej.
2. Rates should be written in figures as well as words. Delivery duration, GST rates, Delivery charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
3. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by **25/03/2025 Tuesday, 3:00 P.M.**
4. The quotation /**Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
5. The quotations should be submitted in sealed cover, addressed to the Head SoME, super-scribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
6. Price quoted for the material / equipment shall be final and valid for 3 months.
7. Quotation without the authorization from the Company will not be accepted.
8. Delivery of material /equipment / stores mentioned in this quotation will be supplied by the supplier at SMVDU Stores at Kakryal, Katra-182320 (J&K).
9. Rate offered must be for metric system of unit lengths or volume or weight.
10. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
11. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
12. The quotation should be complete in all respects and the firms shall give the Make/ Brand name offered for the items in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
13. The payment will be released after the receipt of all and complete material/equipment with complete accessories in good working condition and its inspection by a duly constituted Inspection Committee.
14. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
15. All taxes / duties should be clearly mentioned in the Quotation.
16. AFTER SALES SERVICE: The offer shall clearly state full details of the after

sales service facility available for the equipment.

17. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.

18. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: www.smvdu.ac.in. For any query, contact Head SoME, SMVDU at the following email id: hod.dme@smvdu.ac.in


Signature:
Head, SoME SMVDU
Date:

Annexure "A"

[To be provided on Firm/Company Letter Head]

Schedule of Quantities

Name of the job: Repair of Furniture installed in the School of Mechanical Engineering SMVDU

Ref: NIQ Number :

Date:

Sr. No.	Details of the Item	Qty	Rate per item	Amount in Rs.	GST rate	GST Amount in Rs.	Total Amount inclusive of GST in Rs.
1							
2							
3							
4							
Less: Discount if any							
Add: Delivery Charges if any							
Net Amount to be paid in Rs.							
Deliver Period							

Additional Terms and Conditions [if any]:

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Bank details for RTGS Transfer

Name of the Account:
Account No.:
Account Type:
Bank Name:
Branch name and Address:
IFSC Code:

Signature & Stamp of the Supplier