



# Shri Mata Vaishno Devi University, Kakryal, Katra

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## **NOTICE INVITING E-TENDER** **E-NIT 01 of 2025 dated: 18.02.2025**

Shri Mata Vaishno Devi University referred here after as SMVDU invites tender by e-tendering mode on **percentage basis** from OEM /Authorized dealer /distributor of OEM for the work "**Supply, Installation, Testing and Commissioning of 01 no of Table Top Powder XRD at School of Physics, SMVDU Kakryal, Katra**" through open tender under two-bid system on behalf of SMVDU, Kakryal, Katra.

Tender document can be viewed and downloaded from J&K E-tender portal <http://jktenders.gov.in>. The bids are to be submitted online at <http://jktenders.gov.in> up to the stipulated last date and time of submission of bids mentioned in the table below. **Sale of hard copy of the tender document is not applicable.**

### **SECTION 1**

#### **Details of Tender**

(a) The brief details of the tender are as under

<b><u>S.No.</u></b>	<b><u>Description</u></b>	<b><u>E-NIT details</u></b>
<b><u>1</u></b>	<b><u>University Name</u></b>	Shri Mata Vaishno Devi University
<b><u>2</u></b>	<b><u>Name of Department</u></b>	School of Physics
<b><u>3</u></b>	<b><u>Tender No.</u></b>	SMVDU/SOP/Tenders/2025/01 Dated 18-02-2025
<b><u>4</u></b>	<b><u>Tender Subject</u></b>	<b><u>Supply, Installation, Testing and Commissioning of 01 no of Table Top Powder XRD at School of Physics, SMVDU Kakryal, Katra</u></b>
<b><u>5</u></b>	<b><u>Tender Type</u></b>	Open E-tender system
<b><u>6</u></b>	<b><u>Earnest Money Deposit</u></b>	<b><u>EMD of Rs. 1,20,000/- to be deposited online in the University Bank A/c No. SB-047704052000029, IFSC Code JAKAOSMVDUN of J&amp;K Bank Ltd., in favour of "SMVDU Retention Money" (Proof of remittance to be uploaded)</u></b>  OR  <b><u>in the Shape of FDR / CDR pledged to Registrar SMVDU</u></b>

		(copy of instrument is to be uploaded).
<b><u>7</u></b>	<b><u>Tender fee (non-refundable)</u></b>	<b><u>Rs. 1600/-</u></b> (Rupees one thousand and Six Hundred only) be <b><u>deposited online in the University A/c no. 0477040100000023</u></b> , IFSC Code JAKA0SMVDUN in favour of “Registrar, SMVDU” (Proof of remittance to be uploaded) <b><u>•In retender case: In case of bid not opened</u></b> , tender cost deposited for the same work shall be considered also.
<b><u>8</u></b>	<b><u>Availability of tender document</u></b>	Tender document can be viewed and downloaded from JKUT e-tendering portal <a href="http://jktenders.gov.in">http://jktenders.gov.in</a>
<b><u>9</u></b>	<b><u>Contract period</u></b>	04 Months
<b><u>10</u></b>	<b><u>Validity of Bids</u></b>	120 days from the date of opening of bids.
<b><u>11</u></b>	<b><u>Tender inviting authority</u></b>	Registrar SMVDU Kakryal, Katra, Distt. Reasi -182320 Email – <a href="mailto:hod.physics@smvdu.ac.in">hod.physics@smvdu.ac.in</a>
<b><u>12</u></b>	<b><u>Contact Details</u></b>	01991-285524 (Ext. 2508)

**(b) The critical dates of the tender are as under:**

<b><u>S.No.</u></b>	<b><u>Particulars</u></b>	<b><u>Date &amp; Time</u></b>
<b><u>1</u></b>	<b><u>Publish date and time</u></b>	18-02-2025 1530 hrs
<b><u>2</u></b>	<b><u>Document Download Start Date &amp; time</u></b>	18-02-2025 1530 hrs
<b><u>3</u></b>	Pre-Bid meeting (in SMVDU campus).	21-2-2025 1100 hrs
<b><u>4</u></b>	<b><u>Document Download End Date &amp; time</u></b>	28-02-2025 1500 hrs
<b><u>5</u></b>	<b><u>Online Bid submission Start Date &amp; Time</u></b>	18-02-2025 1530 hrs
<b><u>6</u></b>	<b><u>Online Bid submission End Date</u></b>	28-02-2025 1500 hrs
<b><u>7</u></b>	<b><u>Bid Opening Date &amp; Time</u></b>	03-03-2025 1500 hrs

Sd/  
Registrar  
SMVD University,

## NOTICE INVITING TENDER

**E-NIT No: SMVDU/SoP/Tenders/2025/01**

**Dated: 18-02-2025**

“E-tenders under two-bid system are invited on behalf of Shri Mata Vaishno Devi University, Kakryal, Katra (J&K) on **percentage basis** from OEMs/ Authorized distributor/Seller of OEM having valid GST and PAN number.

S.No	Name of the Equipment	Earnest Money Deposit (in Rs.)	Cost of tender Document (In Rs.)	Date & Time for opening of tender	Class
1	2	3	4	5	6
1.	<b>Supply, Installation, Testing and Commissioning of 01 no of Table Top Powder XRD at School of Physics, SMVDU Kakryal, Katra</b>	120000/-	1600/-	03-03-25 (1500 hours)	OEM/ Authorized distributor/seller of OEM

1. Date of Publishing:18-02-2025 (1530 hours).
2. The Bidding documents can be downloaded from the website [www.jktenders.gov.in](http://www.jktenders.gov.in) from 18-02-2025 (1530 hrs) to 28-02-2025 (1500 hours).
  - i. The Bids shall be submitted in Electronic Format only through the website [www.jktenders.gov.in](http://www.jktenders.gov.in) from 18-02-2025 (1530 hrs) to 28-02-2025 (1500 hours)..
  - ii Technical Bids of bidders shall be opened online on 03-03-2025 at 1500 hours.
3. Bid documents are available which can be downloaded from the website [www.jktenders.gov.in](http://www.jktenders.gov.in) Bid documents contain qualifying criteria for bidder, bill of quantities, conditions and other details.
4. Bids must be accompanied by EMD and proof of remittance of cost of tender document in f/o the **Registrar SMVDU**.
  - *Financial Bids will be opened after opening of technical bid on any convenient date and time. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day.*

5. The bid for the Supply of Equipment shall remain open for acceptance for a period of 120 days from the date of opening of the bids.
6. Instructions to bidders regarding e-tendering process.
  - i. The interested bidder can download the NIT/bidding document from the website [www.jktenders.gov.in](http://www.jktenders.gov.in).
  - ii. To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per Information Technology Act-2000, to participate in online bidding. This Certificate is required to sign the bid digitally. Bidders can get the above mentioned digital certificate from any of the approved vendors. The bidders, who already possess valid Digital Signature Certificate (DSC) need not to procure new Digital Signature Certificate.
  - iii. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal shall be accepted in physical form.
  - iv. Bids shall be opened online as per schedule mentioned in Part 2 (ii).
  - v. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with the bid.
  - vi. The Department will not be responsible for any delay in online submission of bids whatsoever reasons may be.
  - vii. All the required information for the bid must be filled carefully.
  - viii. Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents. Tenders received without tender fee and EMD shall be summarily rejected.
  - ix. Proof of EMD /Tender Fee along with the Technical Bid has to be uploaded online on the e-tendering portal <http://jktenders.gov.in>.
7. The bidder / contractor shall have to deposit EMD of Rs. 1,20,000/- value online in the UniversityBank A/c No.SB-0477040520000029, IFSC Code JAKA0SMVDUN of J&K Bank Ltd., in favour of "SMVDU Retention Money" (Proof of remittance to be uploaded) OR in the shape of FDR / CDR pledged to Registrar SMVDU (copy of instrument is to be uploaded), which shall be released after successful completion of defect liability period i.e. 12 months
8. The successful bidder / contractor shall have to deposit performance security in any of the required forms (CDR/FDR/BG) for an amount equivalent to 3% of the contract price before award of contract, **pledged to Registrar, Shri Mata Vaishno Devi University**. The performance security shall be released after successful completion of defect liability period i.e. 12 months.
9. There is no need of furnishing of hard copies of bids after submission of e-tender. The same should be obtained only from the bidder who is declared as L1 after the opening of financial bid as per the instructions of Finance Department vide O.M. No. A/24(2017)-651 Dated 07-06-2018.
10. In case of tie, allotment of bids shall be decided in transparent manner as decided by the Competent Authority.
11. The guidelines for submission of online bid can be downloaded from the website [www.jktenders.gov.in](http://www.jktenders.gov.in).

## **A. GENERAL INSTRUCTIONS FOR THE BIDDER**

### **1. Qualification of the bidder**

In order to qualify, all bidders shall upload the self-attested copies of following documents:-

- a) Self attested photo copy of OEMs/ Authorized distributor/Seller of OEM duly renewed for the current financial year 2024-25.
- b) Self attested photo copy of PAN Card.
- c) Self attested photocopy of GSTIN Registration with GST return of preceding month.
- d) Proof of deposition of Earnest Money Deposit (uploading of receipt).
- e) Tender cost (Receipt mentioned the name of the work for which tender fee was deposited) (uploading of receipt).
- f) Affidavit with nomenclature of work for correct information duly signed by the contractor/agency (As per Annexure-A).
- g) The supplier should provide the certificate of successful installation of Benchtop XRD from the Head of the Department of concerned Government Labs/ Institutes.
- h) Average Annual financial turn over during any three out of the last five financial years should not be less than 33% of the estimated cost of the similar nature of work
- i) Reports on financial standing of the bidder such as profit and loss statement, balance sheet and auditor's report for the last three years and supported with ITR and TDS for the last three assessment years (2022-2023, 2023-24, 2024-25).
- j) Information regarding any litigation, current or during the last five years, in which the Bidder is involved, the parties concerned, and disputed amount.

2. Disqualification of the bidder(s), even though the bidder(s) meet (s) the above qualifying criteria, if they have:

- i) Made misleading or false information in the forms, statements, affidavits duly attested by magistrate and proof of the qualification requirements; and/or
- ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.

### **3. Site Visit**

The Bidder, at his own cost, is encouraged to visit, examine the place of installation for smooth function of equipment

## **B. BIDDING DOCUMENTS**

### **(i). *Content of bidding Documents***

The set of bidding documents shall be:-

- (i) Notice Inviting Tender.
- (ii) Bill of Quantities.

(ii) . **Amendment of Bidding Documents**

Before the deadline for submission of bid the Employer may modify the bidding documents by issuing addendum.

To give prospective bidders a reasonable time to take an addendum into account in preparing their bids, the Employer shall extend, as necessary, the deadline for submission of bids.

(iii). **Preparing of Bids**

Language of the Bid is English only.

**C. DOCUMENTS COMPRISING THE BID**

The bid submitted by the Bidder(s) in electronic format shall be in two separate parts:-

**PART I-** The first part shall be named as Technical Bid which shall comprise of scanned copies of following documents:-

- a) Self attested photo copy of OEMs/ Authorized distributor/Seller of OEM duly renewed for the current financial year 2024-25
- b) Self attested photo copy of PAN Card.
- c) Self attested photocopy of GSTIN Registration with GST return of preceding month.
- d) Proof of deposition of Earnest Money Deposit (uploading of receipt).
- e) Tender cost (Receipt mentioned the name of the work for which tender fee was deposited) (uploading of receipt).
- f) Affidavit with nomenclature of work for correct information duly signed by the contractor/agency (As per Annexure-A).
- g) The supplier should provide the certificate of successful installation of Benchtop XRD from the Head of the Department of concerned Government Labs/ Institutes/Autonomous bodies.
- h. Average Annual financial turn over during any three out of the last five financial years should not be less than 33% of the estimated cost of the similar nature of work
- i. Reports on financial standing of the bidder such as profit and loss statement, balance sheet and auditor's report for the last three years and supported with ITR and TDS for the last three assessment years (2022-2023, 2023-24, 2024-25).
- j. Undertaking that the bidder will be able to invest minimum cash up to 25% of contract value of work, during implementation of work.
- k. Information regarding any litigation, current or during the last five years, in which the Bidder is involved, the parties concerned, and disputed amount.

**PART II-** The second part shall be named as (BOQ) Financial Bid and will be a part of the bid.:

**D. BID PRICES**

- (i) All duties taxes, royalties and other levies payable by the contractor under the contract, or for any other cause shall be included in the rates, prices and total bid price submitted by the Bidder.

- (ii) The rates and prices quoted by the Bidder shall be fixed for the duration of the contract.

**General Conditions:-**

1. **Refund of EMD:** - The EMD of successful bidder will be returned / refunded after the expiry of the defect liability period (12 months) after satisfactory completion of work. The EMD of unsuccessful bidders will be released after selection of successful bidder.
2. **Arbitration:-** In case of any disputes arising out of the contract shall be referred to the Arbitrator i.e. Vice-Chancellor, SMVD University . The decision of the arbitrator shall be final and binding upon the parties concerned. The arbitration shall be conducted in accordance with the arbitration procedure stated in the Arbitration and Conciliation Act.1996 as amended from time to time.
3. **Defect Liability Period:-** The period of Defect Liability shall be 12 months from date of satisfactory completion of work.
4. The specification are mentioned in the BOQ, however the reputed Brands having equivalent or higher specification can also be considered.
5. **Law Governing the Contract:-** The contract shall be governed by Laws of the land.
6. **Court's Jurisdiction:** - In case of any disputes/differences arises between the contractor and the University, the same shall be settled in jurisdiction of the Courts in Jammu District only and no other Court shall have the jurisdiction.

Sd/-  
Registrar  
SMVD University, Kakryal  
Katra

## Affidavit on correctness of Information furnished with the Bid.

### Name of work :-

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- 1/ I/We, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
- 2/ That my/our firm has not been black listed or debarred in any university/institutes
- 3/ I/We authorize the department to seek references from our bankers  
Name of bank is \_\_\_\_\_Branch \_\_\_\_\_Account No.  
\_\_\_\_\_
- 4/ The undersigned hereby authorize (s) and request (s) any bank, person, firm or Corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.
- 5/ The undersigned understand and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Department/Project implementing agency.

I/We solemnly affirm that the information given in the bid is correct to the best of my knowledge and belief and nothing of any sort has been concealed.

**Note: Affidavit to be notarized.**

\_\_\_\_\_  
(Signed by an Authorized Officer of the Firm)

\_\_\_\_\_  
Title of Officer

\_\_\_\_\_  
Name of Firm

Date