

श्री माता वैष्णो देवी विश्वविद्यालय Shri Mata Vaishno Devi University

Sub Post Office, Katra - 182 320 (J&K)

EPABX No.: 01991-285524, 285634, 285699, Extn. 2102, 2104

(A State University established under J&K State Legislature Act No. XII of 1999)

No. SMVDU/Adm./Estt./NT/2024/2812-18

Dated: 24.12.2024

ORDER

Subject: To assign additional duties - reg.

In the interest of administration, Mr. Niraj Kumar [EID 392002], Laboratory Assistant, presently posted in Computer Lab. situated in School of Languages & Literature, in addition to his own duties shall also assist to the Head, School of Philosophy & Culture, for the work related to smooth functioning of newly established Computer Lab. in School of Philosophy & Culture, with immediate effect, till further order.

This issues with the approval of the Competent Authority.

Copy to:

- 1. Finance Officer, for information.
- 2. Head, School of Languages & Literature, for information.
- 3. Head, School of Philosophy & Culture, for information.
- 4. I/c Website, for uploading on University website.
- 5. AR, VC Secretariat, for information of the Hon'ble Vice-Chancellor.
- 6. Concerned: for information and compliance.
- 7. Office order file.
- 8. Personal files of the concerned.