



श्री माता वैष्णो देवी विश्वविद्यालय

**Shri Mata Vaishno Devi University**

Sub Post Office, Katra -182320, J&K

Ph: 01991-285524, Fax: 01991- 285573 Email: purchase@smvdu.ac.in

Ref. No.: SMVDU/S&P/ 10<sup>th</sup> Conv/2024-25/ 3051-59

Date: 13<sup>th</sup> Dec 2024

**NOTIFICATION**

**Sub: Constitution of Local Purchase Committee for printing services during 10<sup>th</sup> Convocation of SMVD University**

As approved by the Competent Authority, a Local Purchase Committee comprising of the following members is hereby constituted, for printing services (Convocation Brochures, Invitation Cards, Security Pass, Parking Slips/Car Pas, and Cloak Room Slip) during 10<sup>th</sup> Convocation at SMVD University:

1. Faculty I/c, Examination	--	Chairman
2. Assistant Registrar, Examination	--	Member
3. Section Officer, S&P Section	--	Member
4. Assistant Accounts Officer, Finance Wing	--	Member
5. Section Officer , Examination Wing	--	Member Secretary

The S&P Wing shall upload NIQ on University Website for receiving sealed Quotation for ascertaining the reasonability of rates, quality, specification for printing services (Convocation Brochures, Invitation Cards, Security Pass, Parking Slips/Car Pas, and Cloak Room Slip) during 10<sup>th</sup> Convocation at SMVD University, prepare comparative and submit its recommendations to the Competent Authority for approval of the same as per rule 155 of GFR 2017 and Amendments thereof.

This issues with the approval of the Competent Authority.

*Pailu*  
Dy. Registrar(S&P)  
13/12/24

**Copy to:**

1. Registrar, for information.
2. Finance Officer, for information.
3. Faculty I/c, Website for information and uploading the same on University Website
4. AR to VC, for the kind information of Hon'ble Vice Chancellor.
5. All concerned \_\_\_\_\_ for information and compliance.
6. Notification /Order file.