Shri Mata Vaishno Devi University
Department of Electronics & Communication Engineering
Sub Post Office, Katra 182 320

SMVDU/FOE/SOECE/AAC/595

Date: 02/03/2022

Minutes of Meeting of Academic Affairs Committee (SoECE) held on 07th March, 2022 at the C-Block Conference room at 2:30 PM.

Following Members were present in the meeting:

1. Dr. Manish Sabraj, Associate Professor & Head School of ECE
2. Dr. Amit Kant Pandir, Associate Professor
3. Dr. Kumud Ranjan Jha, Associate Professor
4. Mr. Ashish Suri, Assistant Professor
5. Dr. Anil Kumar Bhardwaj, Assistant Professor
6. Mr. Neeraj Tripathi, Assistant Professor
7. Dr. Purnima Hazra, Assistant Professor
8. Dr. Vikram Singh, Assistant Professor
9. Dr. Sachin Kumar Gupta, Assistant Professor
10. Dr. Vijay Kumar Sharma, Assistant Professor

Following faculty members could not attend the meeting:

1. Dr. Vipan Kakkar, Associate Professor
2. Dr. Sumeet Gupta, Associate Professor

Following Agendas were discussed in the meeting with the remarks/observations made by Coordinator and the other members.

Agenda 1	Finalizing the date of meeting of Board of Studies (BOS), of SoECE
Remarks	The BOS meeting of SoECE is re-scheduled to be held on 08-03-2022 at 3:00 pm onwards
Agenda 2	Proposal of change in Syllabus for the B.Tech ECE Course "Digital Electronics" Submitted by Dr. Anil Kumar Bhardwaj
Remarks	The school has invited their views/concerns on this agenda, and suggested to include the same in BOS meeting.
Agenda 3	Proposal of new open elective course : "Introduction and Modeling of Nano Devices" Submitted by Dr. Anil Kumar Bhardwaj
Remarks	The school has no objection for start of new open elective course as proposed by Dr. Anil Kumar Bhardwaj, the same may be considered for the approval of BOS SoECE.
Agenda 4	Proposal of One-Day Webinar on "Smart IOT Device: Future and Challenges"

	Submitted by Dr. Kumud Ranjan Jha and Mr. Ashish Suri
Remarks	The school members agreed and has no objection in organizing of **One-Day Webinar on "Smart IOT Device: Future and Challenges"** and recommend to process as SMVDU rules.
Agenda 5	For inter-disciplinary courses such as, C/C++/ Data Structure/ IOT/ Machine learning etc., the school proposes that, the school faculty should be given preference in teaching.
Remarks	It was discussed and decided unanimously that for all courses to be offered in a semester the faculty allocation from SoECE/SoEE shall be given preference. In case of non-availability of departmental/internal faculty the services of other department will be taken in care.
Agenda 6	Engagement of Experts/ Consultant to prepare the course booklet etc. as per NAAC/NBA and others requirements
Remarks	The AAC members agreed and recommended to engage the consultant for the agenda item above.
Agenda 7	Regarding change in PhD. Regulations
Remarks	It has been observed that PhD ordinances are changed without consulting departments but in Academic Counseling meetings. The new rules as modified are implemented retrospectively. When these rules are implemented retrospectively, no exit window is provided by the university to the concerned students. It is not fair either in the eyes of the regulatory body or law. There are many rulings by the court where retrospective application of rules are prohibited. Therefore, it is suggested that rules should be not implemented retrospectively. A PhD student should be supervised as per the PhD ordinance existing at the time of his/her admission. The changed rules should be implemented on the new admission only. The university follows this policy for undergraduate/post graduate students. Same strategy should be followed for PhD students also.
Agenda 8	Broadening & Inclusiveness of Self-Annual Appraisal Form
Remarks	It has been observed that self-appraisal as filled by the faculty members is incomplete in the sense that: it does not include so many other activities by the faculty members. The self-appraisal should be modified and include other activities also. It is unfair to consider only Scopus/SCIE etc. listed journals only. A suitable weightage should be provided to other papers also. The new education policy emphasizes on skill development and that should be reflected in self-appraisal also.
Agenda9	Availability of minutes of meetings of Academic Council (AC) and Executive-

	Council (EC) of SMVDU
Remarks	It has been observed that the minutes of academic council / executive council meetings are not available to the faculty members. The faculty members are unaware of the decisions taken in those meetings. Suddenly, after a few months those decisions are made available as if they were known to us! This practice is not a sound practice and contrary to transparency. The decision should be made available either through email or should be placed at the university website for ready reference.

The meeting ends with the vote of thanks to Head, SoECE.

Dr. Vikram Singh
(Asst. Prof.) Member Secretary

Dr. Vijay Kumar Sharma
(Asst. Prof.) Member

Dr. Sachin Kumar Gupta
(Asst. Prof.) Member

Dr. Purnima Hazra
(Asst. Prof.) Member

Dr. Anil Kumar Bhardwaj
(Asst. Prof.) Member

Mr. Neeraj Tripathi
(Asst. Prof.) Member

Mr. Ashish Suri
(Asst. Prof.) Member

Dr. Kumud Ranjan Jha
(Assoc. Prof.) Member

Dr. Amit Kant Pandit
(Assoc. Prof.) Member

Dr. Manish Sabraj
(Assoc. Prof.) Head & Chairman

Copy to:
(i) PS to VC for kind information of Hon'ble VC
(ii) Registrar, SMVDU for kind information
(iii) Dean FoE
(iv) Dean Academic Affairs
(v) Dean Quality Assurance
(vi) File