



श्री माता वैष्णो देवी विश्वविद्यालय  
SHRI MATA VAISHNO DEVI UNIVERSITY  
Directorate of Quality Assurance

Kakryal, Katra-182320, Jammu & Kashmir

SMVDU/DQA/2024/109

Dated: 09/07/2024

**Sub.: Action Taken Report on the decisions taken in the 6<sup>th</sup> Meeting of DQA held on 25<sup>th</sup> June, 2024 in the AB Committee Room of Administration Block, SMVDU**

**Agenda Item No. 6.3 Regarding Internal Academic and Administrative Audit of School(s) for the year 2019-20, 2020-21 & 2021-22.**

As per the decision taken, the Section Heads of the various sections were requested to provide the Internal Academic and Administrative Audit of the concerned Section. The concerned Heads of the Schools (SoALD & SoCE) who have not provided the reports were requested to provide the same on priority basis. The Faculty I/c Network Centre was requested to take necessary action for digitization of the reports. Dean (AA) was requested to incorporate the dates of the Audit in the Academic Calendar of the University.

**Agenda Item No.6.4 Regarding submission of Annual Quality Assurance Report (AQAR) - Yearly Status Report for the year 2019-20, 2020-21, 2021-22 & 2022-23 on NAAC Portal.**

The concerned Schools / Sections were requested to provide the data for AQAR for the year 2023-24.

**Agenda Item No.6.5 Calendar for conduct of Training Programme(s) for Non-Teaching Officers & Staff members.**

The calendar for conduct of Training Programme(s) for Non-Teaching Officers & Staff members stand notified.

**Agenda Item No.6.6 Revision of format for review of question paper(s) by External Expert.**

The Committee was constituted to review of question paper(s) by External Expert.

**Agenda Item No.6.7 Regarding conduction of Student Satisfaction Survey as per requirement of NAAC.**

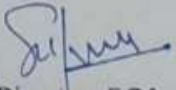
The Student Satisfaction Survey for the year 2023-24 stand conducted. The Faculty I/c Network was requested to do the needful on the matter.

**Agenda Item No.6.12 Any other item with the permission of Chair – Setting of unique & good quality questions papers.**

The Committee was constituted to review of question paper(s) by External Expert.

**Agenda Item No.6.12 Any other item with the permission of Chair – Class Committee(s) & School Council(s) in line with Academic Rules and Regulations.**

Dean (AA) was requested to do the needful on the matter.

  
Director, DQA