



# श्री माता वैष्णो देवी विश्वविद्यालय

**Shri Mata Vaishno Devi University**

Sub Post Office, Katra -182320, J&K

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NIQ. No: SMVDU/ 24/1469

Dated : 14-10-2024

## Notice Inviting Quotation/Short Term Tender

**Sub:- Call of Quotations Glassware's in Environmental Engineering Lab, School of Civil Engineering**

Quotations in sealed cover are invited for the supply of Glassware's in Environmental Engineering Lab, School of Civil Engineering on behalf of Registrar SMVDU at SMVD University from reputed Registered Firms/Co-operative Stores/Suppliers or Manufacturers having a valid GST Number and PAN Number, and for supplying rates for the below mentioned items/jobs ;

Sr. No.	Details of the Items / Job	Required Quantity
1	Filter Paper (cellulose filters 25 mm Thickness - 180 $\mu$ m, ash - $\leq$ 0.06%, pore size - 11 $\mu$ m (Particle retention)	1 (1 pack contain 100 papers)
2	Filter Paper (Dia 9 cm, Pack of 100)	2
3	Petri Dish	5
4	Crucible 50 ml and 100 ml	10
5	Beaker 50 ml	25
6	Beaker 100 ml	25
7	Beaker 500 ml	20
8	Beaker 1000 ml	10
9	Beaker 2000 ml	5
10	Pipette 5 ml	10
11	Pipette 10 ml	20
12	Pipette 50 ml	10
13	Pipette 100 ml	5
14	Conical Flask 50 ml	20
15	Conical Flask 100 ml	20
16	Conical Flask 250 ml	10
17	Conical Flask 500 ml	10
18	Burette 10 ml	5
19	Burette 50 ml	10
20	Burette 100 ml	5
21	Burette Stand	5
22	Glass Funnels Small	10
23	Glass Funnels Big	10
24	Plastic Funnel	10
25	Measuring Cylinder 10 ml	5
26	Measuring Cylinder 50 ml	5
27	Measuring Cylinder 100 ml	3
28	Measuring Cylinder 500 ml	3
29	Measuring Cylinder 1000 ml	3
30	Droppers	10
31	Nessler Tubes	20
32	BOD Bottles (300 ml)	25
33	Test Tubes 5 ml	15
34	Test Tubes 10 ml	15
35	Test Tubes 50 ml	15
36	Test Tubes 100 ml	20

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37	Round Bottom Flask	20
38	Spatula	20
39	Glass Rod	20
40	Micro Pipette 1 - 10 microliter	1
41	Micro Pipette 5 - 100 microliter	1
42	Glass vacuum desiccator dia 50-100 cm or more	1
43	Glass vacuum desiccator dia 150-300 cm or more	2
44	Nessler cylinders 50 ml	5
45	Nessler cylinders 100 ml	5
46	Culture tubes (Glass) with TF and lined screw caps 5ml	5
47	Culture tubes (Glass) with TF and lined screw caps 10ml	5
48	Culture tubes (Glass) with TF and lined screw caps 50ml	5
48	Test Tube Rack (Stainless steel or plastic)	5
50	Laboratory Gloves with glove box (min 30 or more)	2
51	Laboratory Tissue Paper 10 m or more	20
52	Tongs (length 30 cm or more)	2
53	Wire brush	5

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by **28 – 10 - 2024, Monday, 3:00 P.M** Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the next working day at **3:00 P.M.** in the presence of authorized representatives, should they wish to attend the same.

### **Terms & Conditions**

1. Rates should be written in figures as well as words. Repair Charges, GST rates, Visiting charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by **28 – 10 - 2024, Monday, 3:00 P.M**
3. The **Quotation / Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
4. The quotations should be submitted in sealed cover, addressed to the Registrar, SMVDU, super-scribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
5. The rate contract for the supply of glassware to the School of Civil Engineering, SMVDU, Katra, J&K, will be established for the financial year 2024-2025, with deliveries made as needed throughout the financial year 2024 – 25. . Price quoted for the material / equipment shall be final and valid for the financial year 2024 – 25.
6. Quotation without the authorization from the Company will not be accepted.
7. Delivery of material/equipment/stores mentioned in this quotation will be supplied by the supplier at SMVDU Stores at Kakryal, Katra-182320 (J&K).
8. Rates offered must be for metric system of unit lengths or volume or weight.
9. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
10. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
11. The quotation should be complete in all respects and the firms shall give the Make/ Brand name offered for the items in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
12. The payment will be released after the receipt of all and complete material/equipment with complete

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accessories in good working condition and its inspection by a duly constituted Inspection Committee.

13. Material/equipment shall be guaranteed/expiry for the minimum period of 02 [strike off whichever is not applicable] years on site for satisfactory performance, workmanship and for the quality of material/equipment supplied by the firm from the date of delivery/ installation. The glassware's are of good quality lab grade of standard company. The SPC of SoCE have authority to check quality and have authority to disqualify the tender if quality is not as per requirement
14. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
15. All taxes / duties should be clearly mentioned in the Quotation.
16. PACKING: The equipments shall be packed suitably for dispatch directly to SMVDU at Suppliers expenses and supplier shall be responsible for any damage during transit.
17. AFTER SALES SERVICE: The offer shall clearly state full details of the after sales service facility available for the equipment.
18. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
19. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: [www.smvdu.ac.in](http://www.smvdu.ac.in) For any query, contact Head, School of Civil Engineering, SMVDU at the following email id: [hod.dce@smvdu.ac.in](mailto:hod.dce@smvdu.ac.in)

*Nyayender*  
*14/10/24*

Head, SoCE  
SMVDU

Dated: ~~14~~ - 10 - 2024

**Annexure "A"**

[To be provided on Firm/Company Letter Head]

**Schedule of Quantities**

**Name of the Job:** \_\_\_\_\_

**Ref: NIQ / Short Term Tender Number:..... Date:**

.....

Sr. No.	Details of the Items / Job	Required Quantity	Rate per item	Amount (in Rs.)	GST Rate	GST Amount (in Rs.)	Total Amount inclusive of GST (in Rs.)
1	Filter Paper (cellulose filters 25 mm Thickness - 180 µm, ash - ≤0.06%, pore size - 11 µm (Particle retention)	1 (1 pack contain 100 papers)					
2	Filter Paper (Dia 9 cm, Pack of 100)	2					
3	Petri Dish	5					
4	Crucible 50 ml and 100 ml	10					
5	Beaker 50 ml	25					
6	Beaker 100 ml	25					
7	Beaker 500 ml	20					
8	Beaker 1000 ml	10					
9	Beaker 2000 ml	5					
10	Pipette 5 ml	10					
11	Pipette 10 ml	20					
12	Pipette 50 ml	10					
13	Pipette 100 ml	5					
14	Conical Flask 50 ml	20					
15	Conical Flask 100 ml	20					
16	Conical Flask 250 ml	10					
17	Conical Flask 500 ml	10					
18	Burette 10 ml	5					
19	<b>Burette 50 ml</b>	10					
20	Burette 100 ml	5					
21	Burette Stand	5					
22	Glass Funnels Small	10					
23	Glass Funnels Big	10					
24	Plastic Funnel	10					
25	Measuring Cylinder 10 ml	5					
26	Measuring Cylinder 50 ml	5					
27	Measuring Cylinder 100 ml	3					
28	Measuring Cylinder 500 ml	3					
29	Measuring Cylinder 1000 ml	3					
30	Droppers	10					
31	Nessler Tubes	20					

32	BOD Bottles (300 ml)	25					
33	Test Tubes 5 ml	15					
34	Test Tubes 10 ml	15					
35	Test Tubes 50 ml	15					
36	Test Tubes 100 ml	20					
37	Round Bottom Flask	20					
38	Spatula	20					
39	Glass Rod	20					
40	Pipette (Electronic type) 250-500 ml	1					
41	Micro Pipette 1 - 10 microliter	1					
42	Micro Pipette 5 - 100 microliter	1					
43	Glass vacuum desiccator dia 50-100 cm or more	1					
44	Glass vacuum desiccator dia 150-300 cm or more	2					
45	Nessler cylinders 50 ml	5					
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47	Culture tubes (Glass) with TF and lined screw caps 5ml	5					
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48	Culture tubes (Glass) with TF and lined screw caps 50ml	5					
50	Test Tube Rack (Stainless steel or plastic)	5					
51	Laboratory Gloves with glove box (min 30 or more)	2					
52	Laboratory Tissue Paper 10 m or more	20					
53	Tongs (length 30 cm or more)	2					
55	Wire brush	5					
	Less: Discount if any						
	Add: Delivery Charges if any						
	Net Amount to be paid in Rs.						
	Deliver Period						

**Bank details for RTGS Transfer**

Name of the Account:

Account No.:

Account Type:

Bank Name:

Branch name and Address:

IFSC Code:

**Signature & Stamp of the Supplier**