



श्री माता वैष्णो देवी विश्वविद्यालय

**Shri Mata Vaishno Devi University**

Sub Post Office, Katra -182320, J&K

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Email: transport@smvdu.ac.in

NIQ. No: SMVDU/TPT/ 2024-25/ 425

Date: 21/8/2024

**Notice Inviting Quotation**

**Sub:- Painting Work or Pasting of Stickers on 02 nos. of University Buses**

Quotations in sealed cover are invited for the Paint work or Pasting Stickers in respect to relevant writings & Logo on behalf of Registrar SMVDU for the Transport Wing; from reputed/ registered firms / Co-operative stores / Suppliers or Manufacturers/Painters/Car Accessories Store for supplying rates for the below mentioned items/jobs;

Sr. No.	Details of the Item / job	Qty
1	Paint or Print Work on University Bus to inscribe relevant writings and Logo for recognition of the University Bus.	02 nos.

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest 02.09.2024, Monday, latest by 2:30 P.M. Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the next working day at 2:30 P.M. in the presence of authorized representatives, if they wish to attend the same.

**Terms & Conditions**

1. Rates should be written in figures as well as words. Delivery duration, GST rates, Delivery charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Quotation [Format enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest 02.09.2024, Monday, latest by 2:30 P.M.
3. The quotation should be on the letter head of the Company with reference no. and date on it.
4. The quotations should be submitted in sealed cover, addressed to the Head of School/Section, super-scribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
5. Price quoted for the material / equipment/job shall be final and valid for 3 months.
6. The said job will be carried out by the bidder at his outlet/ Shop for convenience.
7. The bidders are advised to visit SMVDU for getting acquaint with the requirement of the job which includes colour and size of the text and logo to be inscribed on the buses, prior to submission of quotations, so that the bidders could quote the total amount of charges for carrying

out the said job.

8. Rate for both the Paint and Print work to be quoted separately in the quotation provided.
9. SMVDU reserves the right to increase/decrease the quantity/quality of the job mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
10. The payment will be released after the completion of the said job and its inspection by the Inspection Committee.
11. Material/ equipment shall be warranted for the minimum period of 01 years on site for satisfactory performance and for the quality of material used by the firm from the date of delivery/ completion of job.
12. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
13. All taxes / duties should be clearly mentioned in the Quotation.
14. AFTER SALES SERVICE: In case of any damage/ worn out of the items inscribed by the vendor, the same shall be made good by the vendor at applicable charges..
15. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.

The NIQ shall be available on the University Website: [www.smvdu.ac.in](http://www.smvdu.ac.in). For any query contact Head of the Transport Wing at the following email id: [transport@smvdu.ac.in](mailto:transport@smvdu.ac.in)

  
Signature:.....

✓ Registrar, SMVDU

Date: .....

[To be provided on Firm/Company Letter Head]

**Quotation****Name of the Job:** .....**Ref: NIQ Number :**..... **Date:** .....

Sr. No.	Details of the Item	Quantity	Rate for carrying out the complete work	GST rate	GST Amount in Rs.	Total Amount inclusive of GST in Rs.
1	<b>Paint Work</b> on University Bus to inscribe relevant writings and Logo for recognition of the University Bus.	02				
2	<b>Print Work</b> on University Bus to inscribe relevant writings and Logo for recognition of the University Bus.	02				
Less: Discount if any						
Add: Delivery Charges if any						
Net Amount to be paid in Rs.						
Deliver Period						

**Additional Terms and Conditions [if any]:**.....  
.....**Bank details for RTGS Transfer**

Name of the Account:  
Account No.:  
Account Type:  
Bank Name:  
Branch name and Address:  
IFSC Code:

**Signature & Stamp of the Supplier**