



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY
Directorate of Quality Assurance
Kakryal, Katra-182320, Jammu & Kashmir

SMVDU/DQA/2024/132

Dated: 2nd Aug 2024

3rd Call - Notice Inviting Quotation

Sub.: Conduct of Green Audit of Shri Mata Vaishno Devi University, Kakryal, Katra (J&K) strictly as per NAAC guidelines.

Quotations in sealed cover are invited for the conduct of Green Audit of Shri Mata Vaishno Devi University, Kakryal, Katra (J&K) strictly as per NAAC guidelines on behalf of Registrar SMVDU for the Director, Directorate of Quality Assurance at SMVD University. **The last date for submission of sealed quotation(s) in two envelopes (i. Technical, ii. Financial) complete in all respect along with all relevant documents is within 2 weeks from the date of issuance of this NIQ.**

The details w.r.t. scope of work and eligibility criteria has been detailed as under: -

Scope of Work: Carry out Green Audit strictly as per NAAC guidelines with components as under:

- Energy Audit
- Environment Audit
- Waste Disposal
- Water Audit

Eligibility Criteria:

S.No	Particulars	Minimum Criteria
1.	Bidder to comply with the advisory on ISO9001/Green Certificates/Audits issued by National Assessment and Accreditation Council, Bengaluru vide No. F. No. 14-29/2022 dated 26th May 2022 (copy attached) *	Required
2.	Turnover of the bidder (Average annual turnover in last 03 financial years) (attach Annual returns certified by CA for last 3 years (2020-21; 2021-22 & 2022-23))	Rs. 5Lakhs
3.	Number of Years of Bidder's Existence (attach proof)	03 Years
4.	Number of assignments of Green Audit of educational institutions/autonomous bodies in the last 02 years (attach proof)	1

***Audit shall be conducted by the bidder only and any kind of subletting /authorization to other agencies for conducting the audit is not accepted.**

[Handwritten signatures and initials]

Terms & Conditions

1. The Bidder must have a minimum 3 years of operational experience in similar field.
2. The Bidder must submit the copies of appointment letters as Auditors & Green audit completion certificates of last 02 years.
3. The award process may be postponed / cancelled suo motto without assigning any reason or giving any notice to the Bidder.
4. Even after the award of contract if information / facts submitted by the Bidder are found misleading / incorrect / false etc., SMVDU reserves the right to disapprove the contract.
5. The Contract of Green Audit shall be for the year 2023-24.
6. The successful Bidder who may be awarded the contract is subject to verification of original documents and execution of necessary agreement should start the Audit work **within a period of 10 days** from the date of signing of the contract.
7. Both SMVDU and the successful Audit firm can opt for termination of contract after serving three months' notice of their intent to do so. However, SMVDU reserves the right to terminate the Contract of the successful firm forthwith without assigning any reason thereof.
8. In case of any incomplete document / information submitted by the Bidder, his tender may be rejected without assigning any reason thereof.
9. The Bidder shall not assign, sub-contract or sublet the whole or any part of the contract if so, allotted to him.
10. Any legal dispute shall be subject to the jurisdiction of courts in Jammu District only & no other Court shall have the jurisdiction.
11. The selected bidder shall be required to comply with the instructions if any issued by the University.
12. The successful Bidder shall not be entitled to claim any additional amount for any reason whatsoever for the above audit work during the period of the contract.
13. The selected Bidder shall have to give an undertaking to follow all ethics of faith and the information provided by SMVDU, Katra shall be kept 'strictly

   

confidential'. All assignments shall be carried out with due diligence maintaining quality of work done and in least possible time.

14. In case of any dispute, the decision of Vice Chancellor, SMVDU shall be final and binding.
15. The selected Bidder shall have to submit Green Audit Report to University authorities strictly in accordance with the advisory on ISO9001/Green Certificates/Audits issued by National Assessment and Accreditation Council, Bengaluru vide No. F. No. 14-29/2022 dated 26th May 2022.
16. The payment of Audit Fees as fixed will be made on completion of Audit process and submission of Report as per details at point 15 above. The SMVDU will not pay any advance to the selected Audit bidder under any circumstances. All the taxes be charged from the Audit Fee as applicable as per relevant Act.
17. The successful Bidder shall not be provided with any special transport facility for execution of job awarded. However, they can avail the bus facility provided to the University staff from Jammu to Campus & Vice versa, subject to availability of seat on payment basis.
18. A consistent history of litigation or arbitration awards against the bidders may result in disqualification.
19. The last date for submission of sealed quotation(s) in two envelopes (i. Technical, ii. Financial) complete in all respect along with all relevant documents is within 2 weeks from the date of issuance of this NIQ. The sealed rate quotations addressed to Director, DQA, SMVD University, kakryal, Katra, J&K-182320 should reach the Central Dispatch Section SMVDU within stipulated time period.

The NIQ shall be available on the University Website: www.smvdu.ac.in


1.8.24
Director, DQA









NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, BENGALURU

F. No. 14-29/2022

26th May 2022

Advisory on ISO 9001/Green Certificates/Audits

As per the resolution of 96th meeting of the Executive Committee of NAAC held on 26th May 2022, in the manuals for Self-Study Report for institutional accreditation there are couple of metrics on quality audit; green audit, energy audit, and environmental audit;

This has led to several institutions going for certifications and falling prey to unscrupulous private certifying/audit agencies issuing certificates to unsuspecting academic institutions.

It is informed that there is an international system of accreditation of such audit/certifying agencies in which the National Accreditation Board of Certification Bodies (NABCB), a constituent Board of the Quality Council of India, attached to the Ministry of Commerce & Industry, is member from India (website - <http://nabcb.qci.org.in/index.php>). The international system for certification operates under the aegis of the International Accreditation Forum (IAF) and its member accreditation bodies (ABs) are listed on its website iaf.nu. Similarly, for inspection/audit, which is a one-time activity, the international system is operated under the International Laboratory Accreditation Cooperation (ILAC) of which also NABCB is a member. A list of ILAC members can be seen on its website <https://ilac.org/>

It is therefore advised that the following should be observed:

1. It should be ensured that the ISO 9001 certificates are from certifying agencies accredited either by NABCB or any member AB of IAF. The certificate should carry the logo of the AB concerned.
2. There is now an ISO standard for educational institutions, ISO 21001, and institutions may obtain certification under this standard from any certifying agency as mentioned in 1. above in lieu of ISO 9001 certification.

3. As for green certification, there are recognized standards such as ISO 14001 for environment management systems or ISO 50001 for energy management systems which promote green practices and certificates to these may be obtained following advice in 1. above.
4. Any other certification claimed to be green certification should be to a recognized standard and the agency should be accredited as mentioned in 1. above
5. In case any institution goes for a one-time green audit, it should ensure that the agency is accredited as per ISO 17020 for a recognized standard/criteria for green audits by NABCB or any member of ILAC and the report/certificate carries logo of the AB.

The logo of the AB on the certificate ensures that the audit/certifying agency is accredited for auditing/certifying educational institutions and hence essential.

All academic institutions who have already obtained such certificates should check that they have authentic certificates and if not, ensure that these are replaced as per above advisory within one year.

In case of any doubts, academic institutions may consult NABCB at nabcb@qcin.org.

Sd/-
Director, NAAC