No. SMVDU/Adm/Estt.-FA/24/ 1429-31   Dated: 11 July, 2024

CIRCULAR

Sub: "Regarding submission of application in prescribed format for promotion under Career Advancement Scheme (CAS) at SMVD University".

It is for the information of all concerned faculty member(s) that, the meetings of promotion(s) of faculty member(s) under Career Advancement Scheme (CAS) are planned in near future, therefore it is enjoined upon those faculty members, who are eligible for promotion under CAS are required to submit their duly filled forms in prescribed format as notified from time to time for promotion under CAS, as per their regulatory bodies.

All eligible faculty member(s) must ensure their eligibility and submit their forms with proper indexing, page numbering, placement of enclosures & appropriate binding etc. through their concerned Heads / I/c Heads to their respective Deans. All Head(s) of the School(s) / Dean(s) shall ensure that, the form is complete in all aspect & forward the same to the office of undersigned along with remarks / calculations of points for consideration of their application by Screening Cum Evaluation Committee / Selection Committee for Promotion under CAS from one AGP to the other higher AGP. Further, it may please be noted that PBAS format must be filled separately for each year of assessment, all categories.

The last date for submission of application form to apply for promotion under Career Advancement Scheme (CAS) through proper channel along with all relevant documents, as per above to the registry is 31st July, 2024.

This issues with the approval of the Competent Authority.

Registrar

Copy to:

1. All Deans / HoDs, for information and for circulation among their concerned faculty members.
2. AR (VC Sect.), for the information of Hon'ble Vice-Chancellor, SMVDU.
3. I/c Website for uploading on the University Website.
4. Office Order / Circular file.