



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

Sub Post Office, Katra -182320, J&K

Ph: 01991-285524, 096228-85588, Fax: 01991- 285687

e-mail: purchase@smvdu.ac.in

NIQ. No: SMVDU/S&P/2024-25/ 577

Dated : 28th June 2024

Notice Inviting Quotation

Sub:- Procurement of Summer Uniform for University Drivers (Safari Suit)

Quotations in sealed cover are invited for the **Summer Uniform (Safari Suit-Half Sleeve)** on behalf of Registrar SMVDU for **University Drivers of Transport wing** at SMVD University Campus from reputed registered Firms / Co-operative Stores / Suppliers or Manufacturers having a valid GST Number / PAN Number and for supplying rates for the bellow mentioned items/jobs;

S. No.	Details of the Items / Job	Quantity (in nos.)
01	Summer Uniform for University Drivers	
	a) "Cloth" : Brand : Grasim/Raymonds/Bombay Dyeing / DCM / Siyaram / Digjam / Vimal, etc.)	12
	b) "Stitching" : Safari Suit-Half Sleeve 02 Sets each for 06 nos. of University Drivers (Colour : Light Grey)	

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by **08-07-2024 Monday, 2:30 P.M.**. Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be **opened on the next working day at 2:30 P.M.** in the presence of authorized representatives, if they wish to attend the same.

Terms & Conditions

1. Rates should be written in figures as well as words. GST rates, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Form enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by **08-07-2024, Monday, 2:30 P.M.**
3. The **Quotation / Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
4. *The quotations should be submitted in sealed cover, addressed to the Registrar, SMVDU super-scribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.*
5. Price quoted for the material / equipment shall be final and valid for 3 months.
6. Delivery of material /equipment / stores mentioned in this quotation will be supplied by the supplier at SMVDU Stores at Kakryal, Katra-182320 (J&K).

7. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
8. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place the order to one or more suppliers / bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
9. The quotation should be complete in all respects and the firms shall provide the Make / Brand name offered for the items in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
10. The payment will be released after the receipt of all and material ready for use and its inspection by a duly constituted Inspection Committee.
11. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
12. All taxes / duties should be clearly mentioned in the Quotation.
13. PACKING: The equipments shall be packed suitably for dispatch directly to SMVDU at Suppliers expenses and supplier shall be responsible for any damage during transit.
14. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
15. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the Items /equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: www.smvdu.ac.in For any query, contact Deputy Registrar (S&P), SMVDU at the following email id: purchase@smvdu.ac.in.

Signatures:.....

Registrar, SMVDU

Dated: 28th June 2024.

[To be provided on Firm/Company Letter Head]

Schedule of QuantitiesName of Job: **Procurement of Summer Uniform for University Drivers (Safari Suit-Half Sleeve)**

Ref: NIQ Number : Date:

S. No.	Details of the Item	Quantity (in nos.)	Rate per item	Amount (in Rs.)	GST %	GST Amount (in Rs.)	Total Amount inclusive of GST (in Rs.)
1	Summer Uniform for University Drivers a) "Cloth" : Brand : Grasim/Raymonds/ Bombay Dyeing / DCM / Siyaram / Digjam / Vimal, etc.) b) "Stitching" : Safari Suit-Half Sleeve 02 Sets each for 06 nos. of University Drivers (Colour : Light Grey)	12					
	Total	12					
	Less: Discount if any						
	Add: Delivery Charges if any						
	Net Amount to be paid in Rs.						
	Delivery Period						

Additional Terms and Conditions [if any]:

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Bank details for RTGS Transfer

Name of the Account:

Account No.:

Account Type:

Bank Name:

Branch name and Address:

IFSC Code:

Signature & Stamp of the Supplier