



# श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

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(A State University established under J&K State Legislature Act No. XII of 1999)

No. SMVDU/Adm./Estt./NT/24/ 396-400

Dated:- 30-04-2024

## ORDER


In reference to order no. SMVDU/Adm/Estt./NT/33<sup>rd</sup> EC/ATR/2024/066-068 dtd. 12-01-2024 and as recommended by the committee constituted vide Ref No. SMVDU/Adm./Estt./NT/2024/211-214 dated: 15.02.2024 for Three Tier Career Advancement Scheme for Non Teaching Staff (category C), Sanction of the Competent Authority is hereby conveyed to the placement of following employee in the next pay Scale after having rendered 09 years of regular Satisfactory Service after 1<sup>st</sup> Step:

S.No.	Name of Employee	Current Pay Band & Grade Pay	Date of Joining in the Current Post	Grade pay and date of placement (After 8 years) (1 <sup>st</sup> Step)	Grade pay and date of placement. (17 years = 8+9 years) (2 <sup>nd</sup> Step)
1	Ms. Suneeta Raina, Library Assistant	Rs. 9300-34800 with GP Rs. 4200/-	20 <sup>th</sup> Feb 2006	Rs. 9300-34800 with GP Rs. 4200 already sanctioned w.e.f.1 <sup>st</sup> March 2014 vide order Issued dtd. 08-02-2018)	Rs 9300-34800 with Grade pay Rs 4600 (w.e.f. 1 <sup>st</sup> March 2023)

The above shall however be subject to following:

1. That the undertaking on the prescribed forms is obtained from the official under rules.
2. That no criminal/disciplinary proceedings are pending against the official and he/she is not presently under suspension.
3. That scrutiny/verification is made with original service records in respect of pay/grade/pay fixation etc. in accordance with SMVDU rules.
4. That the work and conduct of official has remained satisfactory.
5. If it is found subsequently that the official is not entitled for the said in Situ promotion, the In-Situ promotion granted herein above shall be withdrawn and monetary benefit so drawn will be recovered without any notice.
6. That the arrears on account of In-Situ promotion shall be drawn in favour of the official by the concerned DDO (Finance officer) in terms of the SoPs of the SMVDU.
7. The above shall confer no right/claim to any of the vacant post corresponding to the Pay band and Grade pay on which the employee has been placed nor shall confer any claim for eligibility to the next higher post.
8. That there is no writ petition(s) filed by him/her is pending for consideration before any Court of Law.

This issue with the approval of the Competent Authority.

  
REGISTRAR

### Copy to:-

1. Finance Officer, SMVDU for information.
2. Faculty I/c. Website for publishing the same on University Website.
3. AR, VC Secretariat for kind information of Hon'ble Vice Chancellor.
4. Concerned: \_\_\_\_\_.
5. Personal file of the concerned