



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, Jammu & Kashmir

Recognized under Section 2(f) & 12(B) of the UGC Act, 1956

ANNEXURE-A

SELF FINANCED IN-HOUSE SUMMER INTERNSHIP AT SMVDU 2024

1. Invitation of proposal of 04 week internship from all faculty members using google form. The format of Google form is mention below:

S.No	Faculty Name	Designation	School	Internship		E-mail	Contact person	Assistant Name(non-Teaching staff) if required	Remarks
				Area	Title				

2. Appointment of Internship coordinator in the School.
3. Fee for Summer internship

Outside Student with boarding & lodging		Outside Student without boarding & lodging		SMVDU Student with boarding & lodging		SMVDU Student without boarding & lodging	
Academic Fee	3000/-	Academic Fee	3000/-	Academic Fee	Nil	Academic Fee	Nil
Hostel Fee	1000/-	Mic. Fee	600/-	Mess Fee	3900/-	Mic. Fee	600/-
Mess Fee	3900/-			Mic. Fee	600/-		
Mic. fee	600/-						
Total	8500/-		3600/-		4500/-		600/-

4. Compiling & uploading the final list of Summer internship with area/title, & faculty name etc along with registration format & online payment details on the University website.
5. The period of Summer internship is 3rd June,2024 to 28th June,2024 and registration will start 1st May,2023 to 1st June,2024
6. Disbursement of incentive to University faculty & staff through the account Head Academic fee

Academic fee	University percentage	Faculty percentage	Non-teaching staff percentage	Remarks
Rs.3000/-	30%	40%	30%	In Case experimental work include/using staff assistance
Rs.3000/-	30%	70%	Nil	In Case of theoretical work the contribution of incentive



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7. The method of conducting the summer internship and the evaluation of the Summer internship will be done by the concerned faculty member who is a supervisor .The Supervisor will schedule the date for evaluation of internship in consultation with School internship coordinator , Nodal Officer & Dean (AA).
8. The internship certificate will be signed by Supervisor, School Coordinator, Nodal Officer & Dean (AA)
9. Compilation of summer internship report will be done by SMVDU Nodal officer.
10. Summer internship can be extended to 06 weeks on the request of student recommended by the Supervisor to Nodal officer. If the student extends the internship 4 to 6 weeks the mess/hostel fee will be paid on prorata basis.
11. Feedback to be taken by Dean (AA) office for summer internship through online mode.
12. No Dues certificate to be submitted by the student after completion of the summer internship.