



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

Sub Post Office, Katra -182320, J&K

Ph: 01991-285524, 096228-85588, Fax: 01991- 285687

e-mail: purchase@smvdu.ac.in

NIQ. No: SMVDU/S&P/2024-25/ 098

Dated : 22-05-2024

Notice Inviting Quotation

Sub:- Procurement of Miscellaneous items

Quotations in sealed cover are invited for the Procurement of Miscellaneous items on behalf of Registrar SMVDU for the School of Biotechnology at SMVD University from reputed registered Firms / Co-operative Stores / Suppliers or Manufacturers having a valid GST Number and PAN Number, and for supplying rates for the bellow mentioned items/jobs;

S.NO	ITEMS NAME	QUANTITY
1	pH-7 buffer capsules	01pkt
2	pH-9.2 buffer capsules	01pkt
3	Surgical blade	06pkts
4	Pointed forceps	10Nos
5	Cleaning Brushes (small size)	30Nos
6	Cleaning Brushes (medium size)	30Nos
7	Cleaning Brushes (large size)	30Nos
8	Autoclavable Biohazarda bags (small size)	02Pkts, 100pk
9	Autoclavable Biohazarda bags (big size)	03Pkts, 100pk
10	Muslin cloth	20metre
11	Micowaves gloves	02pairs
12	Sterile swabs	200pieces
13	Scalpel	10pcs
14	Sample bag (small size)	10pkts
15	Sample bag (medium size)	05pkts
16	Sample bag (large size)	05pkts
17	Prepared slide of entamoeba histolytica	01pkt
18	Prepared slide of plasmodium	01pkt
19	Prepared slide of parasite protozoa trypanosoma	01pkt
20	Antibiotic Rifampicin Disc	01pkt
21	Antibiotic amoxicillin Disc	01pkt
22	Antibiotic tetracycline Disc	01pkt
23	Oxidase test disc/strip	05pkt
24	Octa disc	02pkt
25	Penicillin Disc	01pkt

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by **31 - 05-2024, 2:30 P.M.** Any quotation received after the due date and time shall be summarily rejected.

[Handwritten signatures]

The sealed bids shall be opened on the next working day at **2:30 P.M.** in the presence of authorized representatives, should they wish to attend the same.

Terms & Conditions

1. Rates should be written in figures as well as words. Repair Charges, GST rates, Visiting charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by **31-05-2024, 2:30 P.M.**
3. The quotation / **Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
4. The quotations should be submitted in sealed cover, addressed to the Registrar, SMVDU, super-scribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
5. Price quoted for the material / equipment shall be final and valid for 3 months.
6. Quotation without the authorization from the Company will not be accepted.
7. Delivery of material /equipment / stores mentioned in this quotation will be supplied by the supplier at SMVDU Stores at Kakryal, Katra-182320 (J&K).
8. Rates offered must be for metric system of unit lengths or volume or weight.
9. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
10. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
11. The quotation should be complete in all respects and the firms shall give the Make/ Brand name offered for the items in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
12. The payment will be released after the receipt of all and complete material/equipment with complete accessories in good working condition and its inspection by a duly constituted Inspection Committee.
13. Material/equipment shall be guaranteed for the minimum period of 01 / 02 / 03 [strike off whichever is not applicable] years on site for satisfactory performance, workmanship and for the quality of material/ equipment supplied by the firm from the date of delivery/ installation.
14. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.

15. All taxes / duties should be clearly mentioned in the Quotation.
16. PACKING: The equipments shall be packed suitably for dispatch directly to SMVDU at . Suppliers expenses and supplier shall be responsible for any damage during transit.
17. AFTER SALES SERVICE: The offer shall clearly state full details of the after sales service facility available for the equipment.
18. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
19. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: www.smvdu.ac.in For any query, contact Deputy Registrar (S&P), SMVDU at the following email id: purchase@smvdu.ac.in.

Signatures:  Head.....

Head, SoBT School of Biotechnology
SMVD University, Katra

Dated: 22/05/24.....



28

Schedule of Quantities

Name of the Job: Procurement of Chemicals

Ref: NIQ Number : Date:

S. No.	Details of the Item	Quantity	Rate per item	Amount (in Rs.)	GST Rate	GST Amount (in Rs.)	Total Amount inclusive of GST (in Rs.)	
	Less: Discount if any							
	Add: Delivery Charges if any							
	Net Amount to be paid in Rs.							
	Deliver Period							

Additional Terms and Conditions [if any]:

.....
.....

Bank details for RTGS Transfer

Name of the Account:
Account No.:
Account Type:
Bank Name:
Branch name and Address:
IFSC Code:

Signature & Stamp of the Supplier