



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

Sub Post Office, Katra -182320, J&K

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NIQ. No: SMVDU/SoECE/ 2024-25/98

Date:25 April, 2024

Notice Inviting Quotation

Sub:- Booking of Hotels Accommodation for industrial trip to Gurgaon.

Quotations in sealed cover are invited on behalf of Registrar SMVDU for Head SoECE for hiring of Hotels for accommodating students of B.tech Course, who are going on industrial trip to Gurgaon from registered Hoteliers having a valid GST Number and PAN Number; and for supplying rates for providing the following services;

Sr.No.	Description of the Service	Number of Rooms
1.	<p>Booking of Hotel Accommodation for industrial trip of students of Bachelor of Technology at Gurgaon.</p> <p>Checkin Date : 6th May , 2024 CheckOut Date : 7th May , 2024</p> <p>Hotel Accommodation – AC Rooms.</p> <p>Specifications-</p> <ul style="list-style-type: none">- 3 person per room[for 60 students], one room each for accompanying faculty and staff.- Ratings: 3 Star or above only.- Should be 10-20 minutes walking or 2 Km Distance by road from DLF Down Town, Commercial Site Block 5, DLF City Phase 3 Rd, Sector 25 A, Gurugram, Haryana 122002	23

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by ...**29th April 2024**.... **Only authorized sellers of the Company should submit their sealed quotations.** Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the same working day at 2 noon in the presence of authorized representatives, should they wish to attend the same.

Terms & Conditions

- 13.02
Shri Mata Vaishno Devi University Mail - Notification Regarding
1. Rates should be written in figures as well as words. Delivery duration, GST rates, Delivery charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
 2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by **...29 April, 2024, by 02:00 P.M.**
 3. The quotation / **Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
 4. The quotations should be submitted in sealed cover, addressed to the Head of School/Section, superscribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
 5. The Hotelier must provide proof of having a valid GST number..
 6. Delivery of material /equipment / stores mentioned in this quotation will be supplied by the supplier at SMVDU Stores at Kakryal, Katra-182320 (J&K).
 7. Rate offered must be for metric system of unit lengths or volume or weight.
 8. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
 9. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
 10. The payment will be released after the receipt of all and complete material/equipment with complete accessories in good working condition and its inspection by a duly constituted Inspection Committee.
 11. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
 12. All taxes / duties should be clearly mentioned in the Quotation.

The NIQ shall be available on the University Website: www.smvdu.ac.in For any query contact Head SoECE at the following email id: hod.dece@smvdu.ac.in

Signatures:..... *my* *25/04/24*.....

HoD-SoECE, SMVDU

Date:25 April, 2024

Annexure "A"

[To be provided on Firm/Company Letter Head]

Schedule of Quantities

Name of the Services: Mobile Phone

Ref: NIQ Number : Date:

Sr. No.	Details of the Item	Qty	Rate per item	Amount in Rs.	GST rate	GST Amount in Rs.	Total Amount inclusive of GST in Rs.
1							
2							
3							
4							
Less: Discount if any							
Add: Delivery Charges if any							
Net Amount to be paid in Rs.							
Deliver Period							

Additional Terms and Conditions [if any]:

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Bank details for RTGS Transfer

Name of the Account:
Account No.:
Account Type:
Bank Name:
Branch name and Address:
IFSC Code:

Signature & Stamp of the Supplier