



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University, Katra

SMVD University, Katra – 182 320 (J&K)

Email: registrar@smvdu.ac.in

No. SMVDU/Adm/Estt.-FA/23/ 3600-05

Dated: 15th March, 2023

OFFICE ORDER

Sub - "Grant of permission for purchase of Laptop with financial assistance from PDA".

With reference to an application submitted by Dr. Deepak Jain, Assistant Professor, School of Business duly forwarded by Head, SoB & Dean I/c, FoM and recommended by Committee constituted to review the requests received from the faculty members for grant of PDA and as approved by the Competent Authority, Sanction is hereby accorded in his favour for reimbursement amounting to Rs. 1,40,000/- (approx.) for purchase of 'Laptop', out of his PDA (Professional Development Assistance) from the block period of 03 years 2020-23 and FY 2021-22 & 22-23, subject to a maximum of 1,40,000/- available in his PDA account and additional amount credited to his PDA account w.r.t. publishing of research papers in SCI/SCI-E listed Journals (if any), as per University rules and in accordance to Notification no. SMVDU/S&P/2017/1675-1708 dated: 23rd March 2017.

Further, the above purchase shall be done in strict adherence to GFR 2017 regulations, and Dr. Deepak Jain shall also submit a copy of Invoice, GR Sheet & Inspection report to Establishment wing for records.

Further, he must submit the re-imbursement request by or before the 20th of March of the current financial year, otherwise, the order issued w.r.t. financial assistance under PDA be considered as null and void and no financial assistance shall be provided to him.


15/03/23
Registrar

Copy to: -

1. Dean I/c, FoM, for information.
2. Head, SoB, for information.
3. Finance Officer, for information & needful please.
4. PS to VC, for kind information of the Hon'ble Vice-Chancellor.
5. DR (Store & Purchase), for information & needful, as per GFR 2017 regulations.
6. Concerned: Dr. Deepak Jain, Assistant Professor, SoB.
7. Office Order file.
8. Personal file of the concerned.