



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

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NIQ. No: SMVDU/SoBT/2023-24/ 989

Dated: 07.03.2024

**School of Biotechnology
Notice Inviting Quotation**

Sub:- Service/Repair of Rotary Evaporator and Vacuum Pump (Make – Buchi)

Quotations in sealed cover are invited for the **Service/ Repair of Rotary Evaporator and Vacuum Pump (Make – Buchi)** on behalf of Registrar SMVDU for the School of Biotechnology at SMVD University from reputed registered Firms (Buchi authorized) Service Centers having a valid GST Number and PAN Number, and for supplying rates for the below mentioned items/jobs;

| S. No. | Details of the Items / Job | Quantity |
|--------|--|--------------|
| 1. | Repair of (A) Buchi R-3 Rotary Evaporator (B) Buchi V-700 vacuum Pump of Rotary Evaporator | 01No 01No |

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by **13-03-2024, 2:30 P.M.** Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the next working day at **2:30 P.M.** in the presence of authorized representatives, should they wish to attend the same.

Terms & Conditions

1. Rates should be written in figures as well as words. Delivery duration, GST rates, Visiting charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by -- **13-03-2024, 2:30 P.M.**
3. The quotation / **Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
4. The quotations should be submitted in sealed cover, addressed to the Head of School/Section SMVDU, super-scribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
5. Price quoted for the material / equipment shall be final and valid for 3 months.
6. Quotation without the authorization from the Company will not be accepted.
7. Delivery of material /equipment / services as applicable mentioned in this quotation will be supplied

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- provided by the supplier at School of Biotechnology, SMVDU Kakryal, Katra-182320 (J&K).
8. Rates offered must be for metric system of unit lengths or volume or weight in case of procurement of materials.
 9. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
 10. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof in case of procurement.
 11. The quotation should be complete in all respects and the firms shall give the Make/ Brand name offered for the items/spare parts in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
 12. The payment will be released only after the receipt of all and complete material/equipment/service having being brought back to good working condition and its inspection by a duly constituted Inspection Committee.
 13. Material/equipment shall be guaranteed for the minimum period of 01 years on site for satisfactory performance, workmanship and for the quality of material/ equipment supplied by the firm from the date of delivery/ installation.
 14. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
 15. All taxes / duties should be clearly mentioned in the Quotation.
 16. In case of service the authorized vendor/service provider shall mention detailed heads of expenditure which shall include inter area of cost of spare parts , visit of service engineer, postal charges if any cost of shifting the equipment / item to the service centre and back if any etc.
 17. PACKING: The equipments shall be packed suitably for dispatch directly to SMVDU at Suppliers expenses and supplier shall be responsible for any damage during transit.
 18. AFTER SALES SERVICE: The offer shall clearly state full details of the after sales service facility available for the equipment.
 19. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
 20. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: www.smvdu.ac.in For any query, contact School of Biotechnology , SMVDU at the following email id: office.sobt@smvdu.ac.in.

Signatures:.....
Head, SoBT
School of Biotechnology,
SMVD University, Kat

[Handwritten signatures]

[To be provided on Firm/Company Letter Head]

Schedule of QuantitiesName of the Job: Service/ Repair of Rotary Evaporator and Vacuum Pump (Make – Buchi)

Ref: NIQ Number :..... Date:

| S. No. | Details of the Item | Quantity | Rate per item | Amount (in Rs.) | GST Rate | GST Amount (in Rs.) | Total Amount inclusive of GST (in Rs.) |
|--------|------------------------------|----------|---------------|-----------------|----------|---------------------|--|
| | | | | | | | |
| | | | | | | | |
| | Less: Discount if any | | | | | | |
| | Add: Delivery Charges if any | | | | | | |
| | Net Amount to be paid in Rs. | | | | | | |
| | Deliver Period | | | | | | |

Additional Terms and Conditions [if any]:

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Bank details for RTGS Transfer

Name of the Account:
 Account No.:
 Account Type:
 Bank Name:
 Branch name and Address:
 IFSC Code:

Signature & Stamp of the Supplier