



# Shri Mata Vaishno Devi University

श्री माता वैष्णो देवी विश्वविद्यालय

Kakryal, Katra-182320 (J&K), India

Phone: 01991-285535/285524, Fax: 01991-285694

(Recognized Under Section 2(f) and 12 (B) of UGC Act, 1956)

Faculty of Sciences

School of Physics

SMVDU/SOP/24/079  
01/13/02/2024

## Notice Inviting Quotation

**Sub:- Service / Repair of Cary Eclipse Spectrofluorometer Setup (Make: Agilent)**

Quotations in sealed cover are invited for the **Service / Repair of Cary Eclipse Spectrofluorometer Setup (Make: Agilent)** on behalf of Registrar SMVDU for the Head, School of Physics, SMVDU; from reputed registered firms / Service Centers having a valid GST Number and PAN Number, and for supplying rates for the bellow mentioned jobs:

S. No.	Details of Item/ Job	Qty
1	Service/ Repair of Cary Eclipse Spectrofluorometer Setup	01

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by 19.02.2024, Monday, latest by 2:30 P.M. Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the next working day at 2:30 P.M. in the presence of authorized representatives, should they wish to attend the same.

### Terms & Conditions

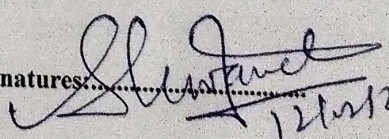
1. Rates should be written in figures as well as words. Delivery duration. GST rates. Delivery charges or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities** [Format enclosed at Annexure 'A'].
2. **The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by 19.02.2024, Monday, latest by 2:30 P.M.**
3. The quotation / **Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
4. The quotations should be submitted in sealed cover, addressed to the Head of School/Section, superscribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
5. Price quoted for the material / equipment/ service as may be applicable shall be final and valid for 3 months.
6. Quotation without the authorization from the Company will not be accepted.
7. Delivery of material /equipment / service as applicable mentioned in this quotation will be supplied/ provided by the supplier at School of Physics, SMVDU, Kakryal, Katra-182320 (J&K).

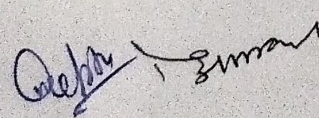
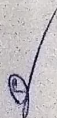

*[Handwritten signatures]*

*[Handwritten initials]*

8. Rate offered must be for metric system of unit lengths or volume or weight in case of procurement of material/ items.
9. Documents in support of valid GST and PAN Number also need to enclosed with the quotation.
10. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation. and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof in case of procurement.
11. The quotation should be complete in all respects and the firms shall give the Make/ Brand name offered for the items/ spare parts in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
12. The payment shall be released only after the receipt of all and complete material/equipment/ service (equipment/ items) having being brought back to good working condition and its inspection by a duly constituted Inspection Committee.
13. Material/ equipment shall be guaranteed for the minimum period of 01 ~~strike off whichever is not applicable~~ years on site for satisfactory performance, workmanship and for the quality of material/ equipment supplied by the firm from the date of delivery/ installation.
14. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
15. All taxes / duties should be clearly mentioned in the Quotation.
16. In case of service the authorized vendor/ service provider shall mention detailed heads of expenditure which shall include inter area cost of spare parts, visit of service engineer, postal charges if any, cost of shifting the equipment/ item to the service centre and back if any etc.
17. PACKING: The equipments shall be packed suitably for dispatch directly to SMVDU at Suppliers expenses and supplier shall be responsible for any damage during transit.
18. AFTER SALES SERVICE: The offer shall clearly state full details of the after sales service facility available for the equipment.
19. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
20. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: [www.smvdu.ac.in](http://www.smvdu.ac.in) For any query contact School of Physics, SMVDU at the following email id: [office.sop@smvdu.ac.in](mailto:office.sop@smvdu.ac.in)

Signatures:   
 Date: 12/02/2024

[To be provided on Firm/Company Letter Head]

Schedule of QuantitiesName of the Job: Service / Repair of Cary Eclipse Spectrofluorometer Setup (Make: Agilent)

Ref: NIQ Number : ..... Date: .....

Sr. No.	Details of the Item	Qty.	Rate per Item	Amount in Rs.	GST rate	GST Amount in Rs.	Total Amount inclusive of GST in Rs.
1							
2							
3							
4							
	Less: Discount if any						
	Add: Delivery Charges if any						
	Net Amount to be paid in Rs.						
	Delivery Period						

Additional Terms and Conditions [if any]:

.....  
.....Bank details for RTGS Transfer

Name of the Account:

Account No.:

Account Type:

Bank Name:

Branch name and Address:

IFSC Code:

Signature &amp; Stamp of the Supplier