



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University
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NIQ. No: SMVDU/2023-24/11

Date: 09,02, 2024

Notice Inviting Quotation

Sub:- Annual Rate Contract for Repair of Ceiling/ Exhaust/ Pedestal Fans installed at various locations of SMVD University

Quotations in sealed cover are invited for the Annual Rate Contract (ARC) for repair of Ceiling/ Exhaust/ Pedestal Fans installed at various locations of SMVD University on behalf of Registrar SMVDU for the Head of the Engineering Wing; from reputed registered firms / Co-operative stores / Suppliers or Manufacturers having a valid GST Number and PAN Number, and for supplying rates for the bellow mentioned items/jobs;

Sr. No.	Details of the Item / job	Qty
1.	Rewinding of Ceiling Fan (48") –Copper winding	1.
2.	Rewinding of Exhaust Fan (12") –Copper winding	1.
3.	Rewinding of Water Cooler Fan Motor" – Copper winding	1.
4.	Providing & Fixing of New Ball Bearing in Ceiling Fan	1.
5.	Repairing/Replacement of shaft of Ceiling Fans by way of welding & turning	1.
6.	Repairing/Replacement of shaft of Exhaust Fans by way of welding & turning	1.
7.	Providing & fixing of New Bushes in Exhaust Fan shaft	1.
8.	Supply of Capacitors 2.5 Mfd/3.15Mfd	1.
9.	Supply of Fan Rod (Standard Size) Heavy duty	1.
10.	Supply of Fan Rod (Non-Standard Size) Heavy duty	1.
11.	Supply of New Blade set for Ceiling Fans 1200 to 1400 mm	1.
12.	Supply of New Blade set for Exhaust Fan 12" Metallic	1.
13.	Supply of Heavy Duty Lock Nut of Ceiling Fan	1.
14.	Supply of Ceiling Fan mounting hook	1.
15.	Supply of connecting strip for ceiling fan	1.
16.	Repair to wall mounted fans (400mm Sweep) (All makes)	1.
17.	Repair of Pedestal Fan (400mm Sweep) (All makes)	1.

18.	Repairing of Big Size Exhaust Fan (>300mm upto 450mm)	1.
19.	Repair of shaft of Big seize Exhaust Fan	1.

The sealed rate quotations should reach the Central Dispatch Section SMVDU latest by 16, February 2024, Friday, 05:00 P.M. Any quotation received after the due date and time shall be summarily rejected. The sealed bids shall be opened on the next working day at 2:30 P.M. in the presence of authorized representatives, should they wish to attend the same.

Terms & Conditions

1. Rates should be written in figures as well as words. Delivery duration, GST rates, Delivery charges, or any other rates/charges, as applicable, and discount if any, should be clearly mentioned in the **Schedule of Quantities [Format enclosed at Annexure 'A']**.
2. The last date for receipt of sealed quotations in the Central Dispatch Section SMVDU is latest by 16, February 2024, Friday, 05:00 P.M.
3. The quotation / **Schedule of Quantities** should be on the letter head of the Company with reference no. and date on it, duly signed and stamped.
4. The quotations should be submitted in sealed cover, addressed to the Head of School/Section, superscribing the NIQ issue number & date and due date & time failing which the quotation is liable to be rejected.
5. Price quoted for the material / equipment shall be final and valid for contract period of 01 Year from the the date of issue of allotment.
6. Quotation without the authorization from the Company will not be accepted.
7. Delivery of material /equipment / stores mentioned in this quotation will be supplied by the supplier at SMVDU Stores at Kakryal, Katra-182320 (J&K).
8. Rate offered must be for metric system of unit lengths or volume or weight.
9. Documents in support of valid GST and PAN Number also need to be enclosed with the quotation.
10. SMVDU reserves the right to increase the quantity mentioned in this NIQ or to split this quotation and place order on one or more suppliers/ bidders; as well as, the right to reject partly or completely, the quotations without assigning any reasons thereof.
11. The quotation should be complete in all respects and the firms shall give the Make/ Brand name offered for the items in the quotations. Wherever applicable, technical literature may please be enclosed along with quotation.
12. The payment will be released after the receipt of all and complete material/equipment with complete accessories in good working condition and its inspection by a duly constituted Inspection Committee.
13. Warranty (on rewinding): 06 months from the date of successful repair by the firm from the date of delivery/ installation.
14. The party shall collect the defective fans from SMVDU Campus and handover the repaired fans back at the same place.

- 15. Quotation received after DUE DATE & TIME will not be considered. SMVDU shall not be responsible for delays in postal transit.
- 16. All taxes / duties should be clearly mentioned in the Quotation.
- 17. PACKING: The equipments shall be packed suitably for dispatch directly to SMVDU at Suppliers expenses and supplier shall be responsible for any damage during transit.
- 18. AFTER SALES SERVICE: The offer shall clearly state full details of the after sales service facility available for the equipment.
- 19. JURISDICTIONS FOR DISPUTES: In all disputes, the decision of the Registrar, SMVDU, shall be final, conclusive and binding on the supplier. All disputes shall be subject to the jurisdiction of the courts in the District, Jammu.
- 20. DEVIATIONS: Deviations, if any from the specifications given which provide for improvement in the functioning of the equipments will be accepted. Such deviations and their advantages shall be clearly brought out in the tender / quotation.

The NIQ shall be available on the University Website: www.smvdu.ac.in For any query contact Head of the Engineering Wing at the following email id: ue@smvdu.ac.in

Signatures:.....
University Engineer
Date: 08/02/2024.....

Annexure "A"

[To be provided on Firm/Company Letter Head]

Schedule of Quantities

Name of the Job: Annual Rate Contract for Repair of Ceiling/ Exhaust/ Pedestal Fans installed at various locations of SMVD University

Ref: NIQ Number SMVDU/Engg/2024/11 Date: 09/02/2024

Sr. No.	Details of the Item	Qty	Rate per item	Amount in Rs.	GST rate	GST Amount in Rs.	Total Amount inclusive of GST in Rs.
1.	Rewinding of Ceiling Fan (48") – Copper winding						
2.	Rewinding of Exhaust Fan (12") –Copper winding						
3.	Rewinding of Water Cooler Fan Motor") –Copper winding						
4.	Providing & Fixing of New Ball Bearing in Ceiling Fan						
5.	Repairing/Replacement of shaft of Ceiling Fans by way of welding & turning						
6.	Repairing/Replacement of shaft of Exhaust Fans by way of welding & turning						
7.	Providing & fixing of New Bushes in Exhaust Fan shaft						
8.	Supply of Capacitors 2.5 Mfd/3.15Mfd						
9.	Supply of Fan Rod (Standard Size) Heavy duty						
10.	Supply of Fan Rod (Non-Standard Size) Heavy duty						
11.	Supply of New Blade set for Ceiling Fans 1200 to 1400 mm						
12.	Supply of New Blade set for Exhaust Fan 12" Metallic						
13.	Supply of Heavy Duty Lock Nut of Ceiling Fan						
14.	Supply of Ceiling Fan mounting hook						

15.	Supply of connecting strip for ceiling fan						
16.	Repair to wall mounted fans (400mm Sweep) (All makes)						
17.	Repair of Pedestal Fan (400mm Sweep) (All makes)						
18.	Repairing of Big Size Exhaust Fan (>300mm upto 450mm)						
19.	Repair of shaft of Big size Exhaust Fan						
Total							
Less: Discount if any							
Add: Delivery Charges if any							
Net Amount to be paid in Rs.							
Deliver Period							

Additional Terms and Conditions [if any]:

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Bank details for RTGS Transfer

Name of the Account:

Account No.:

Account Type:

Bank Name:

Branch name and Address:

IFSC Code:

Signature & Stamp of the Supplier