



श्री माता वैष्णो देवी विश्वविद्यालय

**Shri Mata Vaishno Devi University**

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**Ref. No.:SMVDU/S&P/Writing off/Audio-Video Aids/2023-24/1602-1|Date: 23-01-2024**

**NOTIFICATION**

**Sub: Constitution of a Committee for inspecting unserviceable Audio-Video system installed at AB Committee Room in the Administrative Block of SMVDU.**

In pursuance to the clause 9(g) of the Regulations Governing Purchases and Management of Stores, and as approved by the Competent Authority, a Committee comprising of the following members is, hereby, constituted for inspecting unserviceable Audio-Video system installed at AB Committee Room in the Administrative Block of SMVDU;

- |   |                  |
|---|------------------|
| 1. Registrar, SMVDU                     | Chairman         |
| 2. Finance Officer, SMVDU               |                  |
| 3. Faculty I/c. AVP Cell                |                  |
| 4. Head SoECE                           |                  |
| 5. Deputy Registrar [Stores & Purchase] |                  |
| 6. Section Officer [Stores & Purchase]  | Member Secretary |

The above Committee shall inspect unserviceable Audio-Video system installed at AB Committee Room in the Administrative Block of SMVDU and recommend their write off/disposal as per rule 217 of GFR 2017 and its amendments thereof. The recommendations of the Committee shall be placed before the Competent Authority for final orders.

This issues with the approval of the Competent Authority

  
**Registrar**  
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**Copy to:**

1. Finance Officer, for information.
2. AR to VC, for the kind information of Hon'ble Vice Chancellor.
3. All concerned \_\_\_\_\_ for information and compliance.
4. Faculty I/c. Website, for uploading on the University Website.
5. Notification /Order file.