

## श्री माता वैष्णो देवी विश्वविद्यालय SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, Jammu & Kashmir

Ref No: SMVDU/Exam/23/781-86

Dated: 27th Dec. 2023

## ADDENDUM

Sub.: Distribution of Degrees at School Level after completion of the 9th Convocation ceremony.

In continuation to the notification issued vide no. SMVDU/Exam/23/775-781 dated 24<sup>th</sup> December 2023 regarding the above captioned subject, the Examination Section will handover two lists to the Heads of Schools, one of those students who have registered (present list) for attending the 9<sup>th</sup> Convocation and the other of the remaining students of 2022 and 2023 pass out batches. The degree certificates of these students will also be handed over to the schools in two separate bundles accordingly alongwith equal number of degree folders on 28<sup>th</sup> Dec 2023 for distribution to the students after the Convocation.

The staff members of the Schools detailed for collection of degree certificates and folders vide the notification referred above are required to collect the same from the Examination Section after completion of the Convocation for distribution to the students after verification of their identity. The proof of fee payment of students who have not registered for the Convocation has to be verified before issuance of degree certificates.

The rest of the contents of the above notification shall remain the same.

Copy to:

1. All Dean(s), for information.

- 2. Dean of Students Welfare, for information and necessary action.
- 3. All Heads/I/c Heads, for information and necessary action.
- 4. AR (VC Secretariat) for information of the Hon'ble Vice Chancellor.
- 5. I/c Website for uploading the same on the University's website
- 6. Concerned . for compliance
- 7. Concerned file.

Registrar