



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY
Kakryal, Katra-182320, Jammu & Kashmir

Ref No: SMVDU/Exam/23/775-781
Dated: 24th Dec. 2023

Notification

Sub.: Distribution of Degrees at School Level after completion of the 9th Convocation ceremony.

It is notified for the information of all concerned that after conclusion of the 9th Convocation of the University on 28th December, 2023, individual degree certificates shall be issued to those graduating students of UG/PG/Integrated programs, who are present on the day of the Convocation, under the supervision of respective Heads of Schools. The Heads of Schools shall nominate a senior faculty member each from their respective schools to oversee distribution of Degrees to the students at the School level.

The following staff members shall be responsible for collection of Degree certificates from Examination Wing immediately after completion of the Convocation ceremony for issuance to the students of their respective schools after due verification of their credentials:

S.No.	Name of Staff member(s)	Name of the School	Degree(s) to be issued for Program	Batch(s)
1	Mr. Sanjeev Nagpal, Office Assistant & Mr. Himmat Raj, Lab. Assistant	SoCSE	B.Tech.(CSE) & M.Tech. (CSE)	2022 & 2023
2	Mr. Sanjeev Wadhawan, TA & Mr. Sanjeev Suri, Office Assistant	SoECE	B.Tech.(E&CE) & M.Tech. (E&CE)	2022 & 2023
3	Mr. Karan Vohra, TA & Mr. Dinesh Slathia, Office Assistant	SoME	B.Tech.(ME) & M.Tech. (ME)	2022 & 2023
4	Mr. Tarun Gupta, Lab. Assistant & Mr. Gurmeh Singh, Jr. Assistant	SoEE	B.Tech.(EE)	2022 & 2023
5	Mr. Love Sharma, Lab Assistant & Mr. Kuldip Pandita, Jr. Assistant	SoCE	B.Tech.(CE)	2022 & 2023
6	Mr. Ankush Sharma, Jr. Assistant	SoEM	M.Tech. (ES)	2022 & 2023
7	Mr. Vishal Bhatti, STA	SoALD	B.Arch.	2020; 2021; 2022 & 2023
8	Ms. Anu Suri, Section Officer & Mr. Sandeep Singh, Office Assistant	SoB	BBA & MBA	2022 & 2023
9	Mr. Neeraj Bamotra, Lab Assistant & Mr. Kishori Lal, Jr. Assistant	SoL&L	B.A (English) & M.A. (English)	2022 & 2023
10	Mr. Kishori Lal, Jr. Assistant	SoPC	M.A. (Philosophy)	2022
11	Mr. Zahid Mirza, STA & Ms. Samta, Junior Assistant	SoBT	B. Sc. (Biotechnology) & M.Sc. Biotechnology	2022 & 2023
12	Ms. Versha Gupta, Office Assistant & Mr. Beant Singh, Lab. Assistant	SoP	B. Sc. (Physics) & M.Sc. Physics	2022 & 2023
13	Mr. Mridul Prasher, Office Assistant & Mr. Rohit Uppal, Lab. Assistant	SoM	B. Sc. (Mathematics) & M.Sc. Mathematics	2022 & 2023
14	Mr. Rohit Govil, Jr. Assistant	SoE	B.A., B. Sc. (Economics) & M.Sc. (Integrated) Economics	2022 & 2023
15	Ms. Rupali, Tutor, & Mr. Sanak Singh, Senior Assistant, SMVDCoN	SMVDCoN	B.Sc. (Nursing)	2022 & 2023

The concerned staff members shall obtain receiving from the students while issuing the degree certificates and submit the receipts to the Examination Wing, through the respective Head of the School, for records. They shall also collect Degree Folders from the Examination Wing on 24th December, 2023 from 10:00 AM to 11:00 AM.

All concerned students shall be required to report at their respective Schools after completion of the Convocation ceremony for collection of degree certificates, which must be conveyed to them through the Contact Centre.

Copy to:

1. All Dean(s), for information.
2. Dean of Students Welfare, for information and necessary action.
3. All Heads/I/e Heads, for information and necessary action.
4. AR (VC Secretariat) for information of the Hon'ble Vice Chancellor.
5. I/e Website for uploading the same on the University's website
6. Concerned _____ for compliance

Registrar