



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

Sub Post Office, Katra – 182 320 (J&K)

EPABX No.: 01991-285524, 285634, 285699, Extn. 2102, 2104

(A State University established under J&K State Legislature Act No. XII of 1999)



No. SMVDU/Adm./Estt./NT/2023/5295-5306

Dated: 30-11-2023

ORDER

Subject: Transfers and Postings - reg.

In the interest of Administration, following transfers/ postings are hereby ordered, with immediate effect:

S. No.	Name of Employee with Designation	Present place of posting	Transferred to	New Reporting Officer
1.	Mr. Opinder Sharma [EID 374039] Office Assistant	Research & Development Wing	Students Welfare Section	DoSW
2.	Mr. Sanjeev Suri [EID 377048] Office Assistant	Students Welfare Section	SoECE	Head, SoECE
3.	Mr. Sandeep Singh [EID 389005] Office Assistant	School of Business	Research & Development Wing	Dean (R&D)
4.	Mr. Vishal Gandotra [EID 377019] Junior Assistant	SoECE	Research & Development Wing	Dean (R&D)

Further, Ms. Anu Nagyal [EID 381072], Section Officer, presently posted in O/o the Dean, Faculty of Management, in addition to her own duties shall also assist to the Head, School of Business, for the work related to School of Business.

The above officials shall move to their new place of posting immediately and simultaneously after their handing/ taking over the charge of the files, equipment's, property, which might be in their possession of their respective offices under the supervision of their Heads, if any, and send a copy of the same to Registry for records.


Registrar

Copy to:

1. Finance Officer, for information.
2. Dean of Students Welfare, for information.
3. Dean (R&D), for information.
4. Dean, FoM, for information
5. Head, SoB, for information.
6. Head, SoECE, for information.
7. Asstt. Registrar, VC Secretariat, for information of the HVC Sir.
8. Faculty I/c Website, for uploading on university website.
9. Concerned: _____, for information and compliance
10. Office order file
11. Personal files of the concerned