



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY
Kakryal, Katra-182320, Jammu & Kashmir
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956

Ref. No.: SMVDU/R&D/19/1464-71

Date: 26th Nov., 2019

CIRCULAR

Sub: Conduct of Workshop/ Conference / Seminar in various schools.

It has been observed that some faculty members/ schools are conducting multiple Workshop/ Conference / Seminar in a semester from TEQIP/ University funds. This not only adversely affects the teaching in the school but also is a huge financial burden on the University/ funding agency. This has been viewed very seriously by the Competent Authority as well as by the authorities at NPIU. It is, therefore, enjoined upon all Heads of schools and their faculty members to ensure that henceforth each School should together jointly conduct one Workshop/ Seminar in a semester and only one Conference per year.

In case, sufficient sponsorship from external sources is available, then one Workshop/ Conference / Seminar may be conducted either in the Summer Break or during the Winter Break.

Further, as already conveyed, you are requested to print IIC logo on all banners and brochures of all events to be organized at SMVDU, in addition to SMVDU logo & sponsoring agency logo and furnish one page event report along with a copy of the brochure, photographs & videos of the event, after concluding the event.

This is issued with the approval of the Competent Authority.


Registrar

Copy to:

1. All Deans/ HoDs, for information and ensuring strict compliance.
2. Director, DQA, for information and compliance.
3. All faculty members, for information and strict compliance.
4. Dean, Academic Affairs, for information.
5. Finance officer, for information.
6. PS to VC, for kind information of the Hon'ble Vice Chancellor.
7. Faculty I/c Website, for uploading on University Website.
8. Concerned File.