

### **Instructions for candidates applying for Spot Round Admission**

1. Log on <https://smvduadm.samarth.edu.in/index.php> to fill the online application for Spot Round Admission for Academic Session 2023-24
2. Before filling up the form candidates are advised to carefully go through the Relevant Notification available on SMVDU website under Admission tab.
3. After filling Application form, click on "**Click here to proceed for payment**", for payment of application fee of Rs. 1500/-.

**Those candidates who have already submitted their application forms (CUET/NON-CUET) along with the fee earlier for the AY 2023-24 need not to apply or pay the application fee again. Such candidates are required to carry the printout of the application form submitted earlier while appearing for Spot Round Admission on 5<sup>th</sup> Sep. 2023 along with all requisite documents including Payment Receipt.**

4. After depositing the required fee, the print of Payment Acknowledgement Receipt (PAR)" must be taken by clicking on "Print Payment Receipt".
5. The candidate is required to carry the printout of the application form while appearing for Spot Round Admission on 5<sup>th</sup> Sep. 2023 along with all requisite documents including Payment Receipt.

6. The Candidate will lose the claim to seat allotted in his/her favour, if he/ she fails to produce all the applicable original documents at the time of document verification. In case a candidate has taken admission elsewhere, he / she will be required to submit an undertaking stating that he / she will submit original documents within four working days from the date of reporting.
7. Reporting time for Spot Round Admission on 5<sup>th</sup> Sep. 2023 is 10:00 AM to 12:00 PM (Merit list shall be displayed in concerned departments on same day at 12:30 PM) Admission will be granted on same day after payment of Fee.
8. Selection will be based on CUET 2023 rank (merit). If enough candidates having CUET rank are not available, the remaining seats shall be filled on the basis of merit in 10+2 (for UG) / Graduation (for PG) examination.

*Kindly note: For Admission to MBA Program, only candidates who have appeared in CAT/CMAT/MAT 2022-23 and CUET 2023 (obtained score as per the mapping criteria), shall be eligible for Spot Round Admission.*

9. In case a tie for allotment of any seat, candidates' Dates of Birth will be taken into account. Candidates' senior in age would be given preference. A higher rank will be allotted to the older candidate.

10. There will no option of 'upgrade' and 'withdrawal' during Spot Round Admission. The Seat allotted in the Spot Round Shall be final.

11. Number of seats\* in open category may increase.

*\* - University reserves the right to increase or not fill all/any seats. Few seats are available for Foreign Citizen and NRI / Foreign sponsored category for which the details are available in Admission Prospectus under Section 5.11.*

*- If the complete list of candidates under any specific category exhausts, the remaining vacant seats under the category seats will be filled by creating an equal number of Supernumerary Seats in the General Category.*

**[The Candidates applying for Spot Round Admission should ensure that they fulfill all eligibility conditions. Their admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions.]**