



Shri Mata Vaishno Devi University

Kakryal, Katra-182320 (J&K) INDIA

(A Statutory Technical University of J&K Legislature; recognized u/s 2(f) & 12(B) of UGC)

FORM NO. R&D/11: Monthly Assistantship for Ph.D. Students

1. Details to be filled by the student:

- a. Name of Student: _____
- b. Entry No: _____
- c. School: _____
- d. Source of Assistantship: _____
- e. Assistantship for the month of: _____
- f. Term of Assistantship: _____

2. Recommendation of Ph.D. Supervisor/Co-Supervisor

- a. Progress Report Satisfactory Non-Satisfactory
Reason of Non- Satisfactory _____
- b. Monthly Attendance*
(No. of days attended) _____
- c. No. of leaves availed till date Total Availed Balance
- d. Remarks (for release of Assistantship) Yes No

**(Enclose duly signed attendance(bio-metrics) of concerned Ph.D. Student)*

3. The Ph.D. Student has rendered 10 hours per week of academic support for the School/Faculty/University and have been regular during the said month. The work done report of the student in support of the same are enclosed. It is recommended that his/her assistantship for the period ____ (date) till ____ (date) ____ (month) ____ (year) for ____ (total number) of days may kindly be released.

Signature
Name of Co-Supervisor

Signature
Name of Supervisor

4. Signatures of Ph.D. coordinator _____

5. Check List:

- a. Monthly Biometric attendance duly signed by Ph.D. Student, Ph.D. Supervisor, Ph.D. Co-Supervisor, Ph.D. Coordinator and Head of concerned Ph.D. Student. Yes No
- b. Work Done Report of Ph.D. Student duly signed Yes No

6. Recommended & Forwarded by Head of School _____

Forwarded to Dean (R&D)