



# श्री माता वैष्णो देवी विश्वविद्यालय

SIIRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182502 (D&K)  
Recognized under Sections 2(f) & 12(D) of the UGC Act, 1956  
registrat@smvdu.ac.in

## MINUTES OF THE 29<sup>TH</sup> MEETING OF THE ACADEMIC COUNCIL OF SMVDU

The 29<sup>th</sup> meeting of the Academic Council of Sri Mata Vaishno Devi University (SMVDU) was held on 16<sup>th</sup> September, 2017 at 11:00 A.M. in the Executive Council Room, Matrika Auditorium, SMVDU University Campus.

The following members were present in the meeting:

- |   |                   |
|---|-------------------|
| i) Dr. Sanjeev Jain, Vice Chancellor, SMVDU   | In Chair          |
| ii) Prof. K.K. Biswas, Emeritus Professor,<br>Department of Computer Science & Engineering,<br>Indian Institute of Technology Delhi | Member (External) |
| iii) Prof. Sunil Pandey, Professor, Department of Mechanical<br>Engineering, Indian Institute of Technology Delhi                   | Member (External) |
| iv) Prof. Rajesh Srivastava,<br>Head, Department of Physics,<br>Indian Institute of Technology, Roorkee                             | Member (External) |
| v) Prof. (Dr.) V. Verma, Dean,<br>Faculty of Engineering &<br>Dept. of Biotechnology  | Member            |
| vi) Prof. V. K. Bhat, Dean, Faculty of Sciences   | Member            |
| vii) Prof. D. Mukhopadhyay,<br>Dean Faculty of Management &<br>Dean Faculty of Humanities & Social Sciences                         | Member            |
| viii) Dr. Shaila Cannie, Dean, Faculty of Nursing   | Member            |
| ix) Dr. Yugal Khajuria, I/c Dean of Students &<br>I/c Head, Department of Physics   | Member            |
| x) Dr. Supran K. Sharma, Faculty in-charge, Central Library,<br>SMVDU   | Member            |
| xi) Prof. Kamalish Bandi, Head, Department of Economics   | Member            |

@ H A S



श्री माता वैष्णो देवी विश्वविद्यालय  
SHRI MATA VAISHNO DEVI UNIVERSITY

Katra, Katra-181320, (J&K)  
Recognized under Section 2(f) & 12(E) of the UGC Act, 1956  
registrar@smvdu.ac.in

- xii) Prof. I.K.Pandita, Head, Department of Mechanical Engineering Member
- xiii) Ar. Aditya K Singh Head, Department of Architecture & Landscape Design Member
- xiv) Dr. V. K. Tripathi, Head, Department of Philosophy & Culture Member
- xv) Dr. Baljnath Kaushik, Head, Department of Computer Science & Engineering Member
- xvi) Dr. Kumud Ranjan Jha, I/c Head, Department of Electronics & Communication Engineering Member
- xvii) Dr. Sanjeev Anand, I/c Head, Department of Energy Management Member
- xviii) Dr. A. K. Das, I/c Head, Department of Mathematics Member
- xix) Dr. Sushil Kumar Mehta, I/c Head, School of Business Member
- xx) Dr. Amitabh Vikram Dwivedi, I/c Head, Department of Languages & Literature Member
- xxi) Dr. Sumect Gupta, I/c Associate Dean (Academic Affairs) Invitee
- xxii) Registrar, SMVDU Secretary
- Prof. P.K. Jain, Emeritus Professor, Department of Management Studies, Indian Institute of Technology Delhi; Prof. S. Dharmaraja, Professor & Head, Department of Mathematics, Indian Institute of Technology Delhi; Prof. V. S. Jain, Professor, Department of Electrical Engineering, Indian Institute of Technology Delhi & Shri Lokesh Saxena, Managing Director, DISA India Ltd, could not attend the meeting due to their prior commitments.

Hon'ble Vice Chancellor extended a warm welcome to all External Members on behalf of the Academic Council of SMVDU.



श्री माता वैष्णो देवी विश्वविद्यालय  
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakrya, Catia-182300, J&K  
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956  
registration@smvdu.ac.in

The following items were discussed and decisions taken, thereof

Item No. 29.1 Confirmation of the Minutes of the 28<sup>th</sup> meeting of the Academic Council held on 26<sup>th</sup> February, 2017

Resolution Academic Council (AC) confirmed the Minutes of the 28<sup>th</sup> meeting of the Academic Council held on 26<sup>th</sup> February, 2017 with proposed changes.

Item No. 29.2 Action Taken Report on the decisions taken in the 28<sup>th</sup> meeting of Academic Council held on 26/02/2017 at SMVDU Campus

Resolution While noting the reported position on various issues in the Action Taken Report, the following observations were made.

Item No. 28.3.3 Proposal Regarding Admission Policy for filling Seats earmarked sub point for NRI/Foreign Sponsored Candidates

6.3.3.1

Resolution It was recommended by the Council to explore other options of admitting Foreign students to the university, besides UASA

Item No. 28.3.7 Proposed Key Result Areas & Key Performance Indicators (para f) sub point

6.3.7.1

Observation Hon'ble Vice Chancellor desired that feedback should be taken from students & faculty members about the course on "Thermodynamics", offered by IIT Mumbai under Blended MOOC methodology and being taken by the students of B.Tech (Mechanical Engineering) in Jan-May 2017 Semester and the course "Applied Graph Theory" being taken by the students of B.Tech (Computer Science & Engineering) or SWAYAM under the MOOCs methodology. The feedback to be reported in the next meeting of Academic Council.

Item No. 28.15 Proposal for Creation of regular positions in the Medical Aid sub point 6.15.1 Centre SMVDU & 6.15.2

Resolution It was decided that a proposal be submitted to the Executive Council for accepting a Medical Policy for SMVDU in-line with the one adopted by SMYDSB.

Handwritten signatures and initials.



## श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Karyal, Kitta-182330, (J&K)

Recognized under Section 2(f) & 12(B) of the UGC Act, 1956

(sgmt.v@svduniv.ac.in)

### AGENDA ITEMS

Item No. 29.3 Consideration of the recommendations made by the Board of Academics, Research & Consultancy (BARC) in the meeting held on 12/09/2017

Item No. 29.3.1 Proposal for Re-constitution of Class Committee & Details of Operation & Responsibilities

- Resolution**
- a) The Academic Council approved the recommendations of the BARC for re-constitution of Class Committee along with details of Operation & Responsibilities, while suggesting that the four (4) students in the committee should be changed after mid-term.
  - b) It was further decided that the meeting of the Class Committee should be held on the 1<sup>st</sup> Monday of every month from 4:00 p.m. onwards. It was also decided that the four students in each class committee be given recognition by displaying their names/pictures on the Notice Board of the Hostels, Department and also on the University Website.

Item No. 29.3.2 Adoption of UGC guidelines on Remittance and Refund of Fees

- Resolution**
- The Academic Council approved *in toto* the recommendations of the BARC for adopting of UGC guidelines on Remittance and Refund of Fees for those program not covered under AICTE. The matter shall be placed before the Executive Council for consideration and approval through the Finance Committee.

Item No. 29.3.3 Modification in mechanism for handling of students awarded F grade in a course

- Resolution**
- The Academic Council approved the recommendations of the BARC for modification in mechanism for handling of students awarded 'F' grade in a course, subject to the condition that the student has attended at-least 40% of the classes in that course at-least once. In case the student has not attended at-least 40% classes in that course, the student will be required to register for

Handwritten signatures and initials at the bottom of the page.



# श्री माता वैष्णो देवी विश्वविद्यालय SHRI MATA VAISHNO DEVI UNIVERSITY

Katra, J.K. 182220, (J&K)  
Recognized under Section 2(f) & (2B) of the UGC Act, 1920  
<http://www.smvu.ac.in>

the course and take the classes as per Time Table. In case, the course has been phased out then the student will be required to take an equivalent course as decided by the AAC of the Department/School and approved by academic affairs section.

**Item No. Proposal for rationalization of seats in M.Sc. (Biotechnology) program & Introduction of M.Sc.(Genetics) program at Department of Biotechnology**  
29.3.4

**Resolution** The Academic Council approved the recommendations of the BARC for rationalization of seats in M.Sc. (Biotechnology) program & Introduction of M.Sc.(Genetics) program at Department of Biotechnology. The Council was also apprised that no additional faculty & lab facilities are required to start the program. Further, the Academic Council also recommended that the University may consider starting new programs, in the forthcoming session, as may be recommended by the Academic Audit Committee in its report. The matter shall be placed before the Executive Council for consideration and approval.

**Item No. Proposal for rationalization of eligibility criteria & number of seats in Five Years Integrated M.Sc. (Economics) program**  
29.3.5

**Resolution** The Academic Council approved the recommendations of the BARC for rationalization of eligibility criteria & number of seats in Five Years Integrated M.Sc. (Economics) program.

**Item No. Modification in Student Merit cum means Scholarship Scheme (SMVSS)**  
29.3.6

**Resolution** The Academic Council approved the recommendations of the BARC for modification in Student Merit cum Means Scholarship Scheme (SMVSS) and appreciated the decision taken in the matter. It was further recommended to place the same before the Executive Council for consideration and approval through the Finance Committee.

Handwritten signatures and initials.



## श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320. (J&K)

Recognized under Section 2(f) & 12(B) of the UGC Act, 1956

REGISTRATION NO. 182320/01

- Item No.** 29.3.7 **No.** Consideration of recommendations of Board of Study of Faculty of Nursing
- Resolution** The Academic Council approved the recommendations of the BARC w.r.t. Board of Study of Faculty of Nursing with changes as decided (Action: Dean Faculty of Nursing is required to submit the revised Program structure as decided)
- Item No.** 29.3.8 **No.** Consideration of recommendations of Board of Study of Department of Energy Management
- Resolution** It was decided that the course structure of M.Tech. (RE) be revised to increase the technical content while reducing the management content of the program and the same be submitted in the next meeting of Academic Council for approval.  
(Action: I/c Head DoEM is required to submit the revised Course structure through BoS)
- Item No.** 29.3.9 **No.** Proposal for including Corporate/Industry/External component in conduct of Class work
- Resolution** The Academic Council approved the recommendations of the BARC with a minimum ceiling of 10% (4 to 5 classes) of syllabus coverage by external experts and also agreed on the inclusion of 5-Year Integrated M.Sc. (Economics) program along with B.Tech. & MBA programs in this proposal.
- Item No.** 29.3.10 **No.** Consideration of revised Intellectual Property Rights (IPR) Policy of SMVDU
- Resolution** The Academic Council approved the recommendations of the BARC regarding the revised Intellectual Property Rights (IPR) Policy of SMVDU and desired that the same may be placed before the Executive Council for consideration and approval.

Handwritten signatures and initials at the bottom of the page.



श्री माता वैष्णो देवी विश्वविद्यालय  
SHRI MATA VAISHNO DEVI UNIVERSITY

(Karyal. Karta-187370) (I&E)  
Recognized under Section 21 & 12(B) of the U.A.A. Act, 1956  
www.shri-mata-vaiishno-devi.ac.in

Item No. Consideration of recommendations of Board of Study of  
29.3.11 Department of Economics

**Resolution** The Academic Council approved recommendations of BARC regarding the Minutes of Meeting of Board of Study of Department of Economics regard with suggestion to incorporate courses on Computer Programming (3-0-2) and Communication Skills, if the same did not exist, in the proposed structure.  
(Action: I/c Head DoE to check and incorporate amendments, if required.)

Item No. Consideration of recommendations of Board of Study of School of  
29.3.12 Business

**Resolution** The Academic Council approved the Minutes of Meeting of Board of Study of School of Business, as recommended by the BARC.

Item No. Consideration of recommendations of Board of Study of  
29.3.13 Department of Mechanical Engineering

**Resolution** a) The Academic Council approved the recommendations of the BARC regarding the updated program structure of B.Tech. (IME) program, based on the Minutes of Meeting of the Board of Study of Department of Mechanical Engineering.  
b) It was further decided that Faculty Members of the department shall update their skills on the various software packages proposed in the new Program structure on priority.

(Action: HoD, DoME shall provide details regarding the support needed from administration for ensuring compliance.)

Item No. Consideration of recommendations of Board of Study of  
29.3.14 Department of Computer Science & Engineering

**Resolution** The Academic Council approved the recommendations of the BARC w.r.t. the Minutes of Meeting of the Board of Study of Department of Computer Science & Engineering.

*(Handwritten signatures and initials)*



## श्री माता वैष्णो देवी विश्वविद्यालय SHRI MATA VAISHNO DEVI UNIVERSITY

Kaheyal, Katra 182320, J&K  
Recognized under Section 2(F) & 12(B) of the UGC Act, 1956  
15202000@svduni.ac.in

- |                         |  |
|-------------------------|--|
| <b>Item No. 29.3.15</b> | <b>Consideration of recommendations of Board of Study of Department of Electronics &amp; Communication Engineering</b>   |
| <b>Resolution</b>       | The Academic Council approved the proposed new Program Structure of the B.Tech.(ECE) Program along with inclusion of three new elective courses with the addition of a lab component to the elective course on EG & IoT.   |
| <b>Item No. 29.4</b>    | <b>Adoption of AICTE Regulations with respect to the "Major / Core Branch of Engineering / Technology and their relevant / appropriate courses leading to degree in Engineering / Technology for Recruitment to Teaching Positions-2017"</b>   |
| <b>Resolution</b>       | The Academic Council approved the recommendations of the BARC regarding adopting the relevant AICTE Regulations  |
| <b>Item No. 29.5</b>    | <b>Consideration of approval for Award of Degree to the students of B.Tech. (Electronics &amp; Communication Engineering, Mechanical Engineering, Computer Science &amp; Engineering, Industrial Biotechnology), B.Arch., MCA, MBA, M.Tech. (CSE, ECE, M&amp;A), M.Sc. (Mathematics, Physics, Biotechnology), M.A. (English) &amp; Ph.D. students during the Session 2016-17</b> |
| <b>Resolution</b>       | The Academic Council approved the award the Degree to the students who have completed the Degree requirements. The matter shall be placed before the Executive Council for ratification of the decision taken.   |
| <b>Item No. 29.6</b>    | <b>Consideration of recommendations of Board of Study of Department of Physics</b>   |
| <b>Resolution</b>       | The Academic Council approved the recommendations of the BARC w.r.t. Minutes of Meeting of BOS of Department of Physics with changes as suggested by Prof. Rajesh Srivastava, Hon'ble Member.<br>(Action: HoD, DoP to incorporate the suggestions in the Program structure & syllabus as needed)   |

*(Handwritten signatures)*





श्री माता वैष्णो देवी विश्वविद्यालय  
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320 (J&K)  
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956  
registration@smvdu.ac.in

ITEMS FOR RATIFICATION

Item No. 29.7 Ratification of decision taken w.r.t. Change in Eligibility for Admission to B.Arch. program

Resolution The Academic Council ratified the decision taken.

Item No. 29.8 Ratification of decision taken w.r.t. Change in Eligibility for Admission to B.Tech. program

Resolution The Academic Council ratified the decision taken.

Item No. 29.9 Ratification of decision taken w.r.t. re-constitution of Board of Studies of School of Business

Resolution The Academic Council ratified the decision taken.

Item No. 29.10 Ratification of decision taken w.r.t. re-constitution of Board of Studies of Department of Mathematics

Resolution The Academic Council ratified the decision taken.

Item No. 29.11 Ratification of decision taken w.r.t. re-constitution of Board of Studies of Department of Languages & Literature

Resolution The Academic Council ratified the decision taken. I/c Head, DoL&L informed the Council that Prof. Avadhesh Kumar Singh, Director, School of Translation Studies & Training, IGNCU, New Delhi is appointed as Vice Chancellor of ALPO University, Gujarat.

Item No. 29.12 Ratification of decision taken w.r.t. re-constitution of Board of Studies of Department of Computer Science & Engineering

Resolution The Academic Council ratified the decision taken.

Handwritten signatures and initials.



## श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kacroyl, Katra-182225, (J&K)  
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956  
GURUGRAMSARAI, J&K

Item No. Ratification of decision taken w.r.t. re-constitution of Board of Studies of  
29.13 Department of Mechanical Engineering

Resolution The Academic Council ratified the decision taken

Item No. Ratification of decision taken w.r.t. re-constitution of Board of Studies of  
29.14 Department of Philosophy & Culture

Resolution The Academic Council ratified the decision taken.

Item No. Ratification of decision taken w.r.t. constitution of DRC of DoALD  
29.15

Resolution The Academic Council ratified the decision taken.

### ITEMS FOR INFORMATION

Item No. Change in Eligibility Criteria for Admission to M.Sc. programs  
29.16

Resolution The Academic Council noted the information.

Item No. Award of Degree in absentia to Mr. Abhinav Dwivedi Entry No. 2013ECS05 a pass  
29.17 out student of B.Tech.(CSE) program

Resolution The Academic Council noted the information.

### SUPPLEMENTARY AGENDA

Item No. Proposal for adopting the criteria for evaluating the performance of faculty  
29.18 members of DoALD for promotion under CAS as per Council of Architecture  
[CoA] Guidelines.

Resolution The Academic Council approved the adoption of the criteria for evaluating the  
performance of faculty members of DoALD for promotion under CAS which has been  
based on Council of Architecture [CoA] Guidelines with modification. The matter shall  
be placed before the Executive Council for consideration and approval.

e h a s



# श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakrya - Catra-187326, J&K  
Recognized under Section 2(f) & 2(i)(B) of the UGC Act, 1956  
ts.godhara@gmail.com

Item No. **Proposal for creation of posts of Controller of Examination, Deputy Controller of Examination and Assistant Controller of Examination**  
29.19

Resolution The Academic Council approved the creation of posts of Controller of Examination and Assistant Controller of Examination. The matter shall be placed before the Executive Council for consideration and approval.

Item No. **Adoption of Revised Faculty Appraisal Format after linking KRAs and KPIs with the critical assessment (APRs) of the Faculty Members**  
29.20

Resolution The Academic Council approved the recommendations of the BARC. The matter shall be placed before the Executive Council for consideration and approval.

Item No. **Change of Examination Mechanism for Practical from Minor(s) & Major to Mid-term & Semester End Examination**  
29.21

Resolution The Academic Council directed that the evaluation of Lab component of courses be done only at the end of the semester, as per past practice.

Item No. **Consideration of request of student for award of Degree Certificate before the actual Convocation Ceremony**  
29.22

Resolution The Academic Council approved the award of Degree in favour of Zaid Ullah Baba (2013EME54), a 2017 pass out student of B.Tech. (ME) & Aditi Gupta(2013EEM10), 2016 pass out student of M.Tech. (EM) in absentia before the actual Convocation Ceremony, to enable the student to pursue further studies in Australia

Item No. **Consideration of Minutes of the Meeting of BoS of Department of Biotechnology**  
29.23

Resolution It was decided that the program structure of M.Sc. (Biotechnology) be revised such that not more than 05 courses be taught to the students in a semester and the revised Program structure be resented in the next meeting of Academic Council for approval. It was also decided that this may be adopted for all M.Sc. programs. The proposal regarding offering the new program of M.Sc. (Biochemistry) was deferred by the Council for the time being

(Action: Head DoBT to submit the revised program structure through BoS)

Handwritten signatures and initials at the bottom of the page.



## श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Kathu-181320, J&K  
Recognized under Sections 3(1) & 12(B) of the U.C.C Act, 1956  
15233030303@mvu.ac.in

### ITEMS FOR INFORMATION

- |               |     |  |
|---------------|-----|--|
| Item<br>29.24 | No. | Inclusion of the University under the TEQIP-III(Sub-Component 1.1 - Strengthening Institutions in Focus States) Scheme of MHRD   |
| Resolution    |     | <p>a) The Academic Council noted the information and it was decided to introduce a comprehensive exam for the B.Tech. students at the 6<sup>th</sup> &amp; 7<sup>th</sup> Semester level to benchmark and evaluate the readiness of the students in taking the GATE exam, as proposed in the meeting of BOS of TICEE.</p> <p>b) It was also decided that major focus be laid in every course on the eventual commercialization aspect of the content covered in the course with the objective of making the student aware of the actual importance of the content. This would also go a long way in fueling the spirit of Start-up amongst the students.</p> <p>c) It was also decided that students should be taken on significant industrial tours to increase awareness of the real-world among the students and enhance co-operation with the industry.</p> <p>d) The matter of 3 mandatory internships of at least 4 weeks, for all students of B.Tech. program, was also noted. It was decided that all Departments must prepare their action plan in conjunction with the T&amp;P Office to ensure compliance of the same. It was also decided that the duration of the mandatory Industrial Training for B.Tech. students, after 6<sup>th</sup> Semester be modified to 6-8 Weeks.</p> |
| Item<br>29.25 | No. | Admission Status 2017-18   |
| Resolution    |     | The Academic Council noted the information and asked the Department of Mechanical Engineering to re-look at the conduct of the program and other allied activities which could lead to better placement and ultimately lead to increase in admissions.   |
| Item<br>29.26 | No. | Any Other Item with the permission of Chair  |
| Resolution    |     | a) It was also resolved that Dean (Academic Affairs) & Controller of Examination be included as the Member Ex-Officio to the Academic Council. The matter shall be placed before the Executive Council for consideration and approval.   |

*(Handwritten signatures)*



श्री माता वैष्णो देवी विश्वविद्यालय  
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182523, (J&K)  
Recognized under Section 2 (f) & 12(B) of the UGC Act, 1956  
reg@smvdv.ac.in

- b) The Academic Council also recommended the creation of additional posts of Physical Training Instructor at SMVD University.
- c) Modifications in Ph.D. Ordinances:

Existing	Modified
<p><b>R. 9 Thesis Supervisor(s)</b> A. Any regular Professor, with at least 05 research publications in refereed journals or any regular Associate or Assistant Professor of the University with a Ph.D. degree and having a minimum of one year of post-Ph.D. teaching experience in recognized Institute/University with at least 01 papers in refereed journals (Post-Ph.D.) is eligible to act as Ph.D. Supervisor.</p>	<p><b>R. 9 Thesis Supervisor(s)</b> A. Any regular Professor, with at least 05 research publications in refereed Journals or any regular Associate or Assistant Professor of the University with a Ph.D. degree and having a minimum of one year of post-Ph.D. teaching experience in recognized Institute/University with at least 02 papers in refereed journals (Post Ph.D.) is eligible to act as Ph.D. Supervisor. The Supervisor has to be from amongst the regular faculty of the University and only Co-Supervisor can be appointed from outside the University.</p>
<p><b>Rule 9.1 Change/Appointment of Supervisors</b> a) If the Supervisor confirms his/her willingness to continue to guide the student and if the duration of the registration of the students is at least 01 year, then DRC will appoint an eligible Co-Supervisor from the University with relevant qualification and expertise in the area of specialization keeping in view the stage of Ph.D. work of the Research Student.</p>	<p><b>Rule 9.1 Change/Appointment of Supervisors</b> a) if the duration of the registration of the students is at least 02 Years and if the Supervisor confirms his/her willingness to continue to guide the student, the student's consent may also be taken by DRC while deciding whether the current Supervisor is to continue as Supervisor or as Co-supervisor, based on the merit of the case. Accordingly, the DRC will appoint an eligible Supervisor/Co-Supervisor from the University with relevant qualification and expertise in the area of specialization or keeping in view the stage of Ph.D. work of the Research Student.</p>

Handwritten initials and a signature.



## श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Ekleyal, Katra-192320 (J&K)  
Recognized under Section 2(F) & 12(B) of the UGC Act, 1956  
REGISTRATION NO. U-10/2017

The meeting ended with a vote of thanks to the Chair.

No. SMVDU/AA/2017/15-AC/689  
Date: 17.1.2017

  
Registrar

Copy to:

1. All members concerned for information.
2. Finance Officer, for information.
3. I/C Associate Dean (AA), for information.
4. Faculty I/C Examination, for information.
5. PS to the Vice Chancellor for kind information of the Vice Chancellor.
6. Concerned File.