



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, Jammu & Kashmir
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956
registrar@smdvu.ac.in

Ref. No.: SMVDU/AA/21/322-326

Date: 29th March, 2021

NOTIFICATION

Sub: Refund policy for students admitted during Academic Session 2020-21.

Ref: (i) Minutes of meeting of the committee constituted to study the fee refund for students admitted during Academic session 2020-21 and have cancelled their admission.

(ii) UGC letter No. F. 14-17/2020(CPP-II), dated: 17th December, 2020

(iii) AICTE letter No. AICTE/AB/Academic Calendar/2020-21, dated: 16/12/2020

With respect to the captioned subject and references cited above; approval of the Competent Authority is hereby conveyed for adoption of guidelines issued by UGC pertaining to refund of fee to the students who cancelled their admission during Academic Session 2020-21, which read as under:

'In order to avoid financial hardship being faced by the parents due to lockdown and related factors full refund of fees be made on account of all cancellation of admissions/ migration of students, up to 30/11/2020 for this very session as a special case, To be crystal clear, the entire fees including all charges be refunded in totality (zero cancellation charges) on account of cancellation/ migration up to 30/11/2020. Thereafter, on cancellation/ withdrawal of admissions up to 31/12/ 2020, the entire fee collected from a student be refunded in full after deduction of not more than Rs. 1000/- as processing fee.'

The aforesaid guidelines are applicable to the students admitted during Academic Session 2020-21 only as one time exception only, not to be quoted as precedence.

For admission cancellation and refund cases received after 31st Dec., 2020, the refund rule of the University, already in place shall be applicable with the date of closure being considered as 31st Dec., 2020 (except for B.Tech., M.Sc. Mathematics & M.Sc. Biotechnology where date of closure of admission are 12th Jan., 2021, 11th Jan. 2021 and 12th Feb 2021 respectively) and Tier 3-5 of the refund fee rules shall be applicable.

Further, for the cancellation cases of students admitted through special round of CSAB and who have not joined the program, the fee shall be refunded to them after deduction of Rs. 1000/- as processing charges, after the amount has been received from CSAB.

The matter shall be placed before Academic Council and Executive Council of SMVDU for ratification.


Registrar

Copy to:

1. All Deans / Heads, for information.
2. Finance officer for information.
3. PS to VC for the information of Hon'ble Vice-Chancellor
4. I/C Website, for uploading of same on University Website.
5. Concerned file