



श्री माता वैष्णो देवी विश्वविद्यालय  
**Shri Mata Vaishno Devi University**  
Kakryal, Katra – 182320, J&K.

**Minutes of the 28<sup>th</sup> Meeting of the Academic Council held on 26<sup>th</sup> February, 2017 in the Executive Council Room, Matrika Auditorium, SMVDU Campus**

1. The 28<sup>th</sup> meeting of the Academic Council of Shri Mata Vaishno Devi University (SMVDU) was held on 26/02/2017 at 10:00 A.M. in the Executive Council Room, Matrika Auditorium, SMVDU Campus.
2. The following attended the meeting:
  1. Dr. Sanjeev Jain In-Chair  
Vice Chancellor
  2. Prof. Sunil Pandey, Member (External)  
Professor, Department of Mechanical Engineering,  
Indian Institute of Technology Delhi
  3. Prof. K.K. Biswas Member (External)  
Emeritus Professor,  
Department of Computer Science & Engineering,  
Indian Institute of Technology Delhi
  4. Prof. P.K. Jain Member (External)  
Emeritus Professor,  
Department of Management Studies,  
Indian Institute of Technology Delhi
  5. Prof. Rajesh Srivastava, Member (External)  
Head, Department of Physics,  
Indian Institute of Technology, Roorkee
  6. Prof. S. Dharmaraja Member (External)  
Professor & Head  
Department of Mathematics,  
Indian Institute of Technology Delhi
  7. Sh. Lokesh Saxena Member (External)  
Vice President  
Industrial Business & Services  
SKF India Ltd, Pune (MS)
  8. Prof. (Dr.) V. Verma Member  
Dean, Faculty of Engineering & Dept. of Biotechnology
  9. Prof. V. K. Bhat Member  
Dean, Faculty of Sciences

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| ✓ 10. Prof. D. Mukhopadhyay<br>Dean Faculty of Management  | Member    |
| ✓ 11. Dr. Vandana Sharma<br>I/c Dean Faculty of Humanities & Social Sciences<br>& Head, Department of Languages & Literature | Member    |
| ✓ 12. Dr. Yugal Khajuria<br>I/c Dean of Students & I/c Head, Department of Physics   | Member    |
| ✓ 13. Dr. Supran K. Sharma<br>Faculty In-charge<br>Central Library, SMVDU  | Member    |
| ✓ 14. Ar. Aditya K Singh<br>Head, Department of Architecture & Landscape Design  | Member    |
| ✓ 15. Dr. V. K. Tripathi<br>Head, Department of Philosophy & Culture   | Member    |
| ✓ 16. Dr. Amit Kant Pandit<br>Head, Department of Electronics & Communication Engineering                                    | Member    |
| ✓ 17. Dr. Ashutosh Vashishtha<br>Head, School of Business  | Member    |
| ✓ 18. Dr. Ajay Koul<br>I/c Head, Department of Computer Science & Engineering  | Member    |
| ✓ 19. Dr. A. K. Das<br>I/c Head, Department of Mathematics   | Member    |
| ✓ 20. Dr. Sanjeev Anand<br>I/c Head, Department of Energy Management   | Member    |
| ✓ 21. Dr. Balbir Singh<br>I/c Head, Department of Mechanical Engineering   | Member    |
| ✓ 22. Dr. Sumeet Gupta<br>I/c Associate Dean (Academic Affairs)  | Invitee   |
| ✓ 23. Registrar, SMVDU   | Secretary |
3. ✓ Prof. V. K. Jain, Professor, Department of Electrical Engineering, Indian Institute of Technology Delhi could not attend the meeting due to prior commitments.
4. ✓ Dr. Meenakshi Gupta, AP, Department of Economics attended the meeting on behalf of I/c Head, Department of Economics.
5. Hon'ble Vice Chancellor accorded a warm welcome to all External Members on behalf of the Academic Council of SMVDU.

6. The following Items were discussed and decisions taken.

**Item No.28.1 Confirmation of the Minutes of the 27<sup>th</sup> meeting of the Academic Council held on 15<sup>th</sup> October, 2016.**

6.1.1 The Council confirmed the minutes of the 27<sup>th</sup> meeting of the Academic Council held on 15/10/2016.

**Item No. 28.2 Action Taken Report on the decisions taken in the 27<sup>th</sup> meeting of Academic Council held on 15/10/2016 at SMVDU Campus**

6.2.1 The Academic Council noted the Action Taken Report on the decisions taken in the 27<sup>th</sup> meeting of the Academic Council held on 15/10/2016.

#### AGENDA ITEMS

**Item No. 28.3 Recommendations of the BARC in its 7<sup>th</sup> Meeting held on 15<sup>th</sup> February, 2017**

**Item No. 28.3.1 Proposal Regarding Policy to Monitor & Improve Performance of academically weak students (For B.Tech. Programs)**

6.3.1.1 The proposal regarding policy to Monitor & Improve Performance of academically weak students (For B.Tech. Programs) was discussed and **approved** by the Academic council with the following modifications/suggestions:

- a) The number of theory courses (In case of course including theory & Lab content in same Course Code, it will be treated as theory course) in a regular semester (including regular & backlog), for which a student on Academic Probation may be allowed to register, shall be restricted to 04 (including regular & backlog courses).
- b) During Summer Semester, students on Academic Probation will be allowed to register for a course (if offered by department/school) on self-study basis, only in case the number of students registered for the course is less than 6.
- c) A Parent-Teacher Meeting should be scheduled in every semester for the students of Undergraduate & Integrated Programs, the date for which should be reflected in the Academic Calendar.
- d) The parents of the students on Academic Probation should be closely involved by the parent Department in the progress of the student and must be intimated sufficiently in advance regarding the Parent-Teacher meeting.

**Item No. 28.3.2 Proposal regarding recognition of Minor/Interdisciplinary Area Specialization & Departmental Area Specialization for Capable Students of B.Tech. Program**

6.3.2.1 The proposal regarding recognition of Minor/Interdisciplinary Area Specialization or Departmental Area Specialization for Capable Students of B.Tech. Degree Program was deliberated by the Academic Council and after detailed discussions, the following was decided: ✍

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- a. **Minor/Interdisciplinary Area Specialization** – The Academic Council **approved** the proposal with the condition that all the additional courses to be done for acquiring Minor/Interdisciplinary Area Specialization should be credit courses and no auditing of these courses shall be allowed.
- b. **Departmental Area Specialization** – The Academic Council after deliberating upon the proposal advised to defer the proposal as it would be more appropriate to first proceed with the Minor/Inter-disciplinary specialization which has been recommended.

6.3.2.2 The option for recognition of Minor/Interdisciplinary Area Specialization will be applicable for the students joining the B.Tech. program from Academic Session 2017-18.

**Action: (Head of Departments/School): Re-structuring of Program Structure of all B.Tech. programs to be done, if needed, along with creation of list of courses to be offered by each department for recognition of Minor/Interdisciplinary Area Specialization.**

**Item No. 28.3.3 Proposal Regarding Admission Policy for filling Seats earmarked for NRI/Foreign Sponsored Candidates**

6.3.3.1 The Academic Council after going through the proposal **recommended** that the University should enter the DASA (Direct Admission Students Abroad) scheme of MHRD, for admitting students to the earmarked seats, so as to adopt uniform admission policy as is applicable in premier institutions in the country.

The recommendation shall be placed before the Executive Council for consideration and approval.

**Item No. 28.3.4 Amendment in Policy regarding joining of provisionally selected candidates to Ph.D. program where result of Qualifying Exam is awaited**

6.3.4.1 The proposal was deliberated upon by the Academic Council and it was of the view that a uniform policy in this matter may be followed for all programs in the university. Accordingly it was **recommended** that the policy in this matter, as applicable to all other programs offered by the university, be adopted in the case of Ph.D. program too.

The recommendation shall be placed before the Executive Council for consideration and approval.

**Item No. 28.3.5 Amended format of Degree Certificate**

6.3.5.1 The proposal regarding amendment in the format of Degree Certificate was deliberated by the Academic Council and after detailed discussions, the Academic Council **recommended** adoption of the amended format of Degree Certificate as proposed.

The recommendation shall be placed before the Executive Council for consideration and approval.

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**Item No. 28.3.6 Framing of Refund policy for such of the students leaving the Program of study in-between (after completion of first year) and refund of Fee in case of cancellation of admission by the students who have not submitted full-fee at the time of admission.**

6.3.6.1 The proposal regarding Framing of Refund policy for such of the students leaving the Program of study in-between (after completion of 1<sup>st</sup> Year) and refund of Fee in case of cancellation of admission by the students who have not submitted full-fee at the time of admission was deliberated by the Academic Council and after detailed discussions, the following was recommended:-

- a. In case of student(s) who discontinue the program of study, after completion of 1<sup>st</sup> Year of study, and has deposited full fee for the 2<sup>nd</sup> year, the tuition fee of the succeeding semester along with the security fee shall be refunded to the student. The Mess Fee shall however be refunded on pro-rata basis. No other fee, besides Security Fee shall be refunded.
- b. In case of student(s) who are allowed to deposit partial Tuition Fee at the time of admission in the 1<sup>st</sup> Year (2<sup>nd</sup> Year in case of Lateral Entry) and wish to discontinue the program of study during the 1<sup>st</sup> year, shall be refunded the Security Fee on request only upon submission of NDC by all concerned.

The matter shall be placed before the Executive Council for consideration and approval.

**Item No. 28.3.7 Proposed Key Result Areas & Key Performance Indicators**

6.3.7.1 The proposed Key Result Areas & Key Performance Indicators were deliberated upon by the Academic Council and were **recommended** to be adopted for their recognition at the University. It was further suggested that every effort must be made to ensure that the Industry visits by the students be productive and the outcome of the visit should be conveyed in clear terms by the Head of the Department concerned for future reference & records.

The recommendations of the Academic Council shall be placed before the Executive Council for consideration and approval.

**Item No. 28.3.8 Proposal for change in the Program Structure of MBA Program w.r.t Introduction of Course "Management Accounting" in semester-II and clubbing of Course "Production and Operations Management" with "Total Quality Management" under the nomenclature of "Production and Quality Management" w.e.f. the academic year 2017-18.**

6.3.8.1 The Academic Council **approved** the proposal with the modified title of the course as "Financial Analysis & Reporting" instead of "Management Accounting" and with inclusion of component of taxation in syllabus of the course.

**Action: (Head, School of Business): The new program structure along with updated syllabus to be included in Courses of Study for 2017-18.**

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**Item No. 28.3.9 Proposed change in Program Structure of M.Tech.(M&A) without any change in the overall credits in the program**

6.3.9.1 The Academic Council, after due deliberation, made following suggestions regarding the proposal:

- a) Theory & Practical component of courses to be combined under single Course Code with same faculty member handling both.
- b) Amend title of courses to stop use of keyword "Advanced".
- c) Removal of course on Research Methodology from all M.Tech. programs
- d) Introduction of mandatory Audit course on Communication Skills.

6.3.9.2 It was also advised by the Academic Council that the I/c Head DoME, Dr. Balbir Singh may also consult Prof. Sunil Pandey, Hon'ble Academic Council Member for finalizing the Program Structure. This finalized Program Structure, will be deemed to have been approved by the Academic Council.

**Action: (Head, Department of Mechanical Engineering): After consultation with Prof. Sunil Pandey, the finalized program structure along with updated syllabus to be included in Courses of Study for 2017-18.**

**Item No. 28.3.10 Proposal regarding change in Admission Process for B.Tech.(Biotechnology) w.r.t removing Math as mandatory course at 10+2 level and addition of Bridge Course in 1st Semester**

6.3.10.1 The matter was deliberated at length by the Academic Council. The Academic Council after expressing concern regarding the continuous low turnout of admissions in B.Tech. (Biotechnology) program and the observations of the Executive Council in its recently held meeting recommending for phasing out the B.Tech. (Biotechnology) program, endorsed the recommendations and decided that B.Tech. (Biotechnology) program be phased out.

6.3.10.2 It was however also desired by the Academic Council to consider an enhancement in the intake of the other successful program M.Sc. (Biotechnology) being run by the Department of Biotechnology. Further, the DoBT may also explore the possibility of starting of new program at UG Level. The Head DoBT was asked to submit suitable proposals in this respect.

**Item No. 28.4 Proposal for partial waiver in tuition fee in favour of the wards of the faculty/staff members of SMVDU who are pursuing any program of study at SMVDU on full-time basis.**

6.4.1 The Academic Council endorsed the proposal regarding partial waiver in tuition fee (Annual Fee in case of Ph.D.) in favour of the wards of the faculty/staff members of SMVDU pursuing any program of study at SMVDU on full-time basis and recommended that the matter may be placed before the appropriate Statutory Authority for further consideration.

**Item No. 28.5 Ratification of decision taken w.r.t. re-constitution of Board of Studies of Department of Electronics & Communication Engineering.**

6.5.1 The Academic Council ratified the re-constitution of Board of Studies of Department of Electronics & Communication Engineering as proposed.

**Item No. 28.6** Award of Degree in absentia to Mr. Navjot Singh Sasan Entry No. 2011EAL38 a pass out student of B.Arch.

6.6.1 The Academic Council noted the award of Degree in absentia to Mr. Navjot Singh Sasan, Entry No. 2011EAL38, a pass-out student of B.Arch., on the student's request, before the actual Convocation.

**Item No.28.7** Proposal regarding revision of Curriculum of B.Tech. programs for adopting Fully Flexible Choice Based Credit System

6.7.1 The proposal regarding revision of Curriculum of B.Tech. programs for adopting Fully Flexible Choice Based Credit System was deliberated upon and it was desired by the Academic Council that the matter be first examined by the Board of Studies of the concerned Department and thereafter be brought before the Academic Council for appropriate consideration.

6.7.2 It was desired by the Hon'ble Chairman that the Hon'ble Members of the Academic Council be also invited by the concerned Head of Departments for attending the meeting of Board of Studies, as Invitee Subject Experts of the relevant area. It was also desired that this process must be completed by the end of the current semester and much before commencement of forthcoming academic session.

**Action: (Heads of Departments offering B.Tech.):** Convene meeting of respective Board of Studies on priority for timely completion of task as desired.

**Item No.28.8** Proposal for evaluation of Courses consisting of Theory & Practical component

6.8.1 The proposal regarding evaluation of Courses consisting of Theory & Practical component was deliberated by the Academic Council and was **approved**.

**Item No.28.9** Proposal for approval of Curriculum for 2 Years MBA (Executive) Program

6.9.1 The proposal regarding Curriculum for 2 Years MBA (Executive) Program was deliberated by the Academic Council and, after detailed discussions, it was decided that instead of 2 Years MBA (Executive) Program, the School of Business should start 3 years MBA (Executive) program. Considering that the program will be taken by candidates in profession, the classes may be held in the evening (6:00 P.M. - 8:00 P.M.) on select days during the week and for longer hours on weekends. The class-work would also continue during the Summer Semester.

6.9.2 It was desired by the Academic Council to re-structure the program with the guidelines of the Hon'ble Academic Council Member Prof. P.K. Jain.

6.9.3 It was also proposed by the Academic Council that the teaching faculty for the program should be preferably from Academics.

6.9.4 The faculty members of School of Business shall be compensated adequately for taking courses of the MBA(Executive) program.

- 6.9.5 It was also desired by the Academic Council that the matter regarding the commencement and modalities of running of the program be placed before the Executive Council.

**Item No. 28.10 Proposal for adopting UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016 for Credit Transfer under MOOCs**

- 6.10.1 The recommendations of the Committee for exploring the feasibility of implementing UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016 for Credit Transfer under MOOCs, as put up before the Academic Council, were deliberated upon and accepted.

The recommendations of the Academic Council shall be placed before the Executive Council for consideration and approval.

**Item No. 28.11 Adoption of SRO 43, The Jammu and Kashmir (Compassionate Appointment) Rules, 1994 & its subsequent amendment vide SRO-177**

- 6.11.1 The proposal regarding adoption of SRO 43, The Jammu and Kashmir (Compassionate Appointment) Rules, 1994 & its subsequent amendment vide SRO-177 as put up before the Academic Council was considered in-principle.

It was desired by the Academic Council to place the proposal before the Executive Council for consideration and approval.

**Item No. 28.12 Consideration of Policy for attracting Senior Faculty at SMVDU**

- 6.12.1 The recommendations of the Committee, constituted for framing of a Policy for attracting Senior Faculty/Professors at SMVDU, were placed before the Academic Council and the same were accepted in-principle with the following observations:

- a) It was advised by the Academic Council to be highly selective while appointing faculty at the level of Professor/Associate Professor from corporate sector.
- b) It was also recommended that the provision of Professional Development Assistance (PDA) be also included in the list of benefits available to the senior faculty.

The recommendations of the Academic Council shall be placed before the Executive Council for consideration and approval.

**Item No. 28.13 Considering the List of Journals notified by UGC for the purpose of Direct Recruitment and Promotion under CAS**

- 6.13.1 The recommendations of the Committee as constituted for pursuing the List of Journals notified by UGC for the purpose of Direct Recruitment and Promotion under CAS were discussed by the Academic Council. The Academic Council however recommends that only publications made in Journals in Web of Science as per Thomson Reuters list i.e., Science Citation Index®, Science Citation Index Expanded™, Social Sciences Citation Index® and Arts & Humanities Citation



Index®, and SCOPUS™, may be accepted for the purpose of direct recruitment and promotion under CAS.

The recommendation of the Academic Council shall be placed before the Executive Council for approval.

**Item No.28.14**

**Proposal for adoption of Norms of Regulatory Bodies at SMVDU**

6.14.1

The following recommendation of the Committee of Deans of Faculties, regarding adopting of Norms of Regulatory Bodies at SMVDU, was placed before the Academic Council:

*"The rules of specific regulatory bodies should be made applicable to specific disciplines, for all issues concerning direct recruitment, promotion under CAS and incentives for acquiring higher qualifications. For Engineering & Management Disciplines – AICTE norms should be followed, for Architecture – Council of Architecture norms and for Humanities, Sciences and Social Sciences streams – UGC norms should be followed".*

The Academic Council considered the same and recommended it to the Executive Council for approval.

**Item No. 28.15**

**Proposal for Creation of regular positions in the Medical Aid Centre SMVDU**

6.15.1

In pursuance to the Hon'ble Chancellor, SMVDU having desired to expedite appointment of good professionals on regular basis at the Medical Aid Centre of SMVDU, the following proposal regarding creation of regular positions in the Medical Aid Centre SMVDU was considered by the Academic Council and recommended to the Executive Council for its approval.

S.No.	Name of the Post	Pay band with Grade pay	No of Positions	Eligibility
1	Dental Surgeon	Rs. 9300-34800 with GP Rs. 5400/-	1	(i) MDS from recognised University with a min of 2 <sup>nd</sup> class or equivalent in the concerned speciality, recognised by Dental Council of India. (ii) minimum of 5 years' experience in relevant field in a Government / Private Hospital / Clinic.
2	Physiotherapist	Rs. 9300-34800 with GP Rs. 4220/-	1	(i) Master of Physiotherapy from a recognised University with a min. of 2 <sup>nd</sup> class or equivalent. (ii) 2-3 years' experience in relevant field in a Government / Private Hospital/Clinic.
3	Dietician	Rs. 9300-34800 with GP Rs. 4220/-	1	(i) B.Sc. Science and M.Sc. [Food and Nutrition] / M.Sc. [Dietetics and Clinical Nutrition] from a recognized University / Institution [regular course] with a min of 2 <sup>nd</sup> class or equivalent. (ii) 2-3 years' experience preferably in a large teaching hospital.
4	Educational Psychologist cum Counselor	Rs. 9300-34800 with GP Rs. 4220/-	2	(i) M.Sc./M.A. with 1st class in Psychology from a recognised College or University through regular mode only. (ii) 2-3 years of Post PG experience of working in relevant field. (iii) Those having Post Graduate Diploma in Guidance and Counselling from a recognised College or University through regular mode shall be preferred.

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5	Lab Assistant (Pathology)	Rs. 9300-34800 with GP Rs. 4220/-	1	(i) B.Sc. from a recognized University / Institution [regular course] with a min of 2 <sup>nd</sup> class or equivalent. (ii) Diploma in Medical Lab Assistant Training Course (Pathology) from State Medical Faculty or any other recognized institute. (iii) Registration with State / National Medical Council. (iv) 2-3 years' experience in a Pathology Lab of a leading hospital/nursing home. (iii) Certificate course in Computer Applications.
6	Staff Nurse	Rs. 5200-20200 with GP Rs. 2800/-	1	(i) B.Sc. Nursing from a recognized University / Institution [regular course] with a min of 2 <sup>nd</sup> class or equivalent. (ii) Registration with State / National Nursing Council. (iii) 1-3 years' experience preferably in a large teaching hospital. (iii) Certificate course in Computer Applications.

6.15.2 The Academic Council also recommended to engage Doctors specializing in Homeopathy and Allopathy as Consultants.

**Item No.28.16 Proposal for Creation of post of Yoga Instructor at SMVD University.**

6.16.1 The proposal regarding creation of a post of **Yoga Instructor** in pay band of Rs. 5200-20200 with GP Rs. 2800, with the following qualifications, was considered by the Academic Council and recommended to the Executive Council for approval.

**Educational Qualification:**

1. Bachelor's degree in Physical Education (3 year regular course) or equivalent with yoga as specialization with min 55% marks or equivalent in grade point average.
2. Two years Post-graduate Degree in Yoga from a recognized University/College/Institution.
3. Experience of working in a school/college/university/institute as Yoga Instructor/Coach/Assistant etc. for a minimum of 02 years.
4. Desirable: Obtained Position in yoga competition at state/national level.

**Item No.28.17 Reservation of seats for Persons with Disabilities**

6.17.1 The proposal regarding Reservation of seats for Persons with Disabilities in Admissions was deliberated by the Academic Council and, after detailed discussions, it was decided that in accordance with the Act, a total of 3% of seats be reserved in the various programs from Academic Session 2017-18. It was also desired that while admitting students to these students, appropriate consideration should also be given to merit of the candidate.

**Item No.28.18 Ratification of decision taken w.r.t. grant of relaxation in favor of students having backlog in NSS course and award of SMMSS**

6.18.1 The Academic Council ratified the proposal approved by the Hon'ble Vice Chancellor on the lines of the decision of Executive Council w.r.t. grant of relaxation in favor of students having backlog in NSS course and award of SMMSS for the students B.Tech. & B.Arch. batch 2013 to 2016 till the students reach their 4<sup>th</sup> Semester.

**Item No.28.19**

**Any Other Item with the permission of Chair**

6.19.1

The matter regarding change in nomenclature of semesters, currently First Semester (Aug-Dec.) & Second Semester (Jan-May) in an Academic Session was discussed and it was approved to denote these two semesters as Even & Odd Semesters. Accordingly, the Program Structure of a Course of Study shall be divided into the number of notional semesters.

*The meeting ended with a vote of thanks to the Chair.*

  
Registrar

No: SMVDU/A&R/2017/28-AC/ 1906

Date: 8<sup>th</sup> March, 2017

Copy to:

1. All members concerned for information.
2. Finance Officer, for information.
3. I/c Associate Dean (AA), for information.
4. PS to the Vice Chancellor for kind information of the Vice Chancellor.
5. Concerned File.

