



Shri Mata Vaishno Devi University
Kakryal, Katra 182 320
(Approved by UGC under Section 2(f) & 12(B) of UGC Act of 1956)

Application Form Requesting Cancellation of Admission

(Request being submitted after the Commencement of Classes OR in-between the Program of Study)

The Dean,
Faculty of Engineering / Science / Management / Humanities & Social Science,
Shri Mata Vaishno Devi University,
Kakryal, Katra 182320.

Sub: Cancellation of Admission from Program of Study

Sir/Madam,

I _____, S/D/o _____

R/o _____ student of

B.Arch./B.Tech./M.B.A./Integrated M.Sc.(Economics)/ M.Tech./M.Sc./M.A. _____

_____ Program, _____ semester under Entry No.

_____, wish to cancel my admission from my mentioned program of study

as (specify reason) _____

and request for refund of my fee, if any, as per rules of the University, in-vogue.

It is also requested to issue Migration Certificate for which I have paid the fee of Rs. _____
vide Challan No. _____ Date _____ (copy attached).

I am also enclosing the duly completed No Due Certificate Form.

Yours sincerely,

(Signature of Student)

Date: _____

Name _____ Entry No. _____

Recommended & Forwarded

No. & Date: _____ (Signature of HoD)

Recommended & Forwarded

No. & Date: _____ (Signature of Dean)

I/C Associate Dean (Academic Affairs)

No: _____ Date: _____

Assistant Registrar(Academic Affairs)



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No Dues Certificate

Name of Student: _____ Entry no. _____

Departments/Sections	Description/Remarks	Signature With Date
School of Business		
Department of CSE		
Department of Biotechnology		
Department of ECE		
Department of Mechanical Engineering		
Department of Architecture & Landscape Design		
Department of EM		
Department of Languages & Literature		
Department of Philosophy & Culture		
Department of Physics		
Department of Mathematics		
Department of Economics		
Library		
Hostel Warden		
Sports I/c		
Mess I/c		
Estates Section		
Transport Section		
Examination Section		
IRDU		
Student Affairs Section		
Finance Section		
Academic Affairs Section		

It is mandatory for the students to return their I-Card along with the NDC form

Signature of Student