



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY
Kakryal, Katra-182320 (J&K)

Ref No: SMVDU/AA/17/.....⁶⁵²
Date: 24/08/2017

NOTIFICATION

Subject: Modified mechanism for processing the Scholarships for students under Student Merit-cum-Means Scholarship Scheme (SMMSS).

**Ref.: 1. Office Order issued vide no. SMVDU/A&E/10/565-69 dated: 27/07/2010.
2. Corrigendum issued vide no. SMVDU/A&E/10/585-89 dated: 29/07/2010.**

With respect to subject and reference as cited above and as approved by the Competent Authority, the modified mechanism for handling the Scholarships for students under Student Merit-cum-Means Scholarship Scheme (SMMSS) is hereby notified as under:

1. The Academic Affairs Section will prepare the list of students, within 10 days of declaration of result (result lists to be provided by Examination Wing), eligible for award of scholarship under SMMSS based on the Semester performance while also consulting the eligible student's files to check if any there is any reason which may render them ineligible for award of scholarship or be eligible for partial scholarship only. The list, under will be sent to all HoDs, Deans & to Chairman, SMMSS by Dean(AA)/Associate Dean(AA).
2. Based on the list of students made available, Chairman SMMSS (Dean of Students) will get the cases of the eligible students processed and recommended for award of scholarship, while also consulting the record of students to see if any disciplinary action has been taken/is being taken or is pending against these students which may render them ineligible for award of scholarship under SMMSS.
3. Further, in case any HoD or Dean has any information/objection which may render the eligible student in the list, ineligible for award of SMMSS, the same must be sent to Chairman SMMSS within a period of 7 days of issue of list, else it will be presumed that there is no disciplinary action pending against the students and Chairman SMMSS will proceed with further processing. Further, all HoDs & Deans of Faculties must keep the Dean of students informed if any disciplinary actions is being taken against any students at the Department/School at any point of time.
4. On receipt of recommendations from Chairman SMMSS, notification for release of scholarship amount will be issued by the Academic Affairs Section.
5. Prior to the release of scholarship, the Finance Section will obtain an affidavit from the students (as per attached format) wherein students will declare information about any other source from where they may be getting scholarship either partial or full (with details of scholarship amount), as the case may be.
6. If any discrepancy is noted at any later stage or if it is found at any stage that the student has withheld the relevant information, disciplinary action may be initiated against the student concerned which shall also include recovery of the scholarship amount as well as applicable fine.

The above provisions shall be applicable with retrospective effect from Academic Session 2016-17 (Aug-Dec., 2016).

Copy to:

1. All Deans *Heads in charge Heads* for information
2. Finance Officer, for information
3. Chairman, SMMSS Monitoring Committee for information and for circulating the same among students.
4. All members of the SMMSS Monitoring Committee for information.
5. PS to VC for the information of Hon'ble Vice Chancellor.
6. I/c Website, for information and for uploading the same on the University website.
7. Concerned file.
8. *Faculty I/c Examination for information.*


Registrar



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Affidavit
(To be submitted to Finance Section)

I _____ Entry No. _____
S/D/o _____ have been found eligible for award of
scholarship under Student Merit-cum-Means Scholarship Scheme (SMMSS) for
the _____ semester Academic Session _____, as
notified vide Notification no. _____ dated:
_____.

I *hereby* declare that I am already **getting Assistantship/Scholarship** from
_____, for an amount
of Rs. _____, for the period _____, therefore, it
is requested that my candidature for the SMMSS for the semester
_____ Academic Session _____ may please be considered
accordingly.

OR

I *hereby* declare that I **am not getting Assistantship/Scholarship** from any
other source for the period _____, therefore, it is requested that
my candidature for the SMMSS for the semester _____ Academic
Session _____ may please be considered accordingly.

Signature of the Student

Name of the Student: _____

Entry No. _____

Program: _____

Semester: _____