



No: SMVDU/DoSW/2020/184-133

Dated: 13 Feb' 2020

**NOTIFICATION**

**Sub: Constitution of University Student Grievance Redressal Committee [USGRC]**


In compliance of the University Grants Commission [Redress of Grievances of Students] Regulations, 2019, under Clause 5(D); and as approved by the Competent Authority, sanction is hereby accorded to constitute a **University Student Grievance Redressal Committee [USGRC]** comprising of the following members:

1. **A Senior Professor of the University:**  
Prof. V K Bhat - Chairman  
Registrar & Dean FoS
2. **Dean of Students Welfare:**  
Dr. Yugal Khajuria - Member  
Associate Professor, SoP & DoSW
3. **Two Heads of Schools to be nominated by the Vice Chancellor:**
  - a. Dr. Kumud Ranjan Jha  
HoD, SoECE
  - b. Dr. Sharda Potukuchi  
HoD, SoBT
4. **One Professor of the University:**  
Prof. Eswaramoorthy Muthusamy - Member  
Dean, FoE & Professor SoME
5. **A representative from among students of the University [to be nominated by the Dean of Students Welfare] based on the academic merit / excellence in sports / performance in co-curricular activities:**  
Ms. Saloni Seth - Special Invitee  
17BCS045, B.Tech. [CSE]

**Terms of Reference:**

- a. The Chairperson, members and special Invitee shall have a term of two years.
- b. The quorum for the meeting including the Chairman, but excluding the special invitee, shall be three.
- c. In considering the grievances before it, USGRC shall follow principles of natural justice.
- d. The USGRC shall send its report and recommendations, if any, to the Vice Chancellor & Head of the School concerned with a copy thereof to the aggrieved student, within 15 days of the receipt of the grievance.
- e. Any student aggrieved by the decision of the University Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

This issues with the approval of Competent Authority.

  
Dean of Students Welfare

**Copy to:**

1. All Deans/ Heads/Section Heads, for information.
2. All Concerned, ....., for information.
3. All Students for information.
4. PS to VC, for the kind information of Hon'ble Vice-Chancellor.
5. Faculty I/c Website, for information and uploading on the University Website.
6. Office Order / Circular file.